

**HIGH EASTER PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**held in High Easter Village Hall Monday 2<sup>nd</sup> March 2020**

Present: Cllrs Nigel Boreham, Andrea Davis, Robert Lodge (Chair), Janet Robinson, Paul Sutton, Jo Windley and the Clerk Allison Ward

County and District Cllr Susan Barker (leaving after 19/159)

1 Member of the public

19/155 APOLOGIES FOR ABSENCE were received from Cllr Neil Reeve and accepted by the meeting.

19/156 DECLARATIONS OF INTERESTS FOR THIS MEETING – None

19/157 PUBLIC FORUM

The Clerk will has forwarded a request for Uttlesford to repair the posts holding the street name sign at St Mary's bungalows.

19/158 MINUTES OF THE ORDINARY PARISH COUNCIL MEETING of 3<sup>rd</sup> February 2020. Cllr Lodge proposed that the minutes be accepted as a correct record, this was seconded by Cllr Boreham with all in agreement. The Chairman of the meeting signed the minutes.

19/159 DISTRICT AND COUNTY COUNCILLORS REPORTS

District Cllr Barker confirmed that Uttlesford approved the budget in late February, there will be a £5 increase (+2%) for the average band D property on the District Cllr element of resident's council tax invoice. Meetings on the way forward with the Local Plan and future investments are scheduled for the end of this month.

Cllr Barker will be meeting Highway cabinet colleagues and raising local flooding issues including at Bellhouse Villas and along The Street. Cllr Barker went on to update the meeting on the new and improved reporting tool for the Essex Highways 'report a problem system' which is due to be released shortly, the new system will include the option to use your phone to take pictures and log issues.

*Cllr Barker leaves the meeting*

19/160 CLERK'S PROGRESS UPDATE and CORRESPONDENCE

Essex Highways have jetted the drains in The Street, the Parish Council were not notified. In conclusion Essex are of the view the outflow into the outlet ditch is not visible and the ditch needs clearing. Residents and the Parish Council do not share this view and discussions to try and get a meeting with all parties continues.

Essex Rural Strategy public consultation is open to 30th March 2020. People who live in, work in, own businesses or regularly visit Essex's rural areas are asked to consider responding. This can be done via an on line response, see this link <https://consultations.essex.gov.uk/rci/essex-rural-strategy-2020-consultation/> which contains questions on a broad range of issues relevant to life in rural Essex today, as well as a specific section for businesses.

London Stansted Airport (MAGS) have notified Parish Councils that they are starting work as part of the governments national programme to modernise the way UK airspace is managed. The first stage of this process is to work with stakeholders to determine a set of design principles – or rules – that we will use to govern the review of airspace. Design principles are high level considerations that are general in

Signed  
 Robert Lodge (Chairman Parish Council)

nature. These could cover things like whether it is better to concentrate flight paths over one area or spread flights out more widely, and whether there are specific areas that flight paths shouldn't go over. Stakeholders (and others) are asked to share their views at [stanstedairport.com/design-questions](http://stanstedairport.com/design-questions).

The Clerk had received the application and guidance for Rural Community Council of Essex, village of the year. The Parish Council agreed to submit an application, Clerk to prepare.

The Parish Council noted that Tuesday 17<sup>th</sup> March will be the first anniversary of the mobile post office.

The next Coffee with Cops is scheduled for Saturday 14<sup>th</sup> March, 2pm to 3pm in The Snug.

Tenders for 2020 to be carried forward to April meeting.

## 19/161 COUNCILLORS REPORTS

Cllr Windley will carry out the playground inspection post meeting and notify the Clerk of any issues.

## 19/162 PLANNING

### 19.162.01 – Applications

|                 |  |
|-----------------|--|
| Application No. | UTT/20/0189/HHF  |
| Location        | 7 Bellhouse Villas, Barnston Road  |
| Development     | Demolition of existing detached garage and erection of single storey part side/part rear extension |

Cllr Sutton proposed that the Parish Council has no objection to this application, this was seconded by Cllr Lodge with all in agreement.

The following is an application for a Certificate of Lawful development and not open to general comment.

|                 |  |
|-----------------|--|
| Application No. | UTT/20/0283/CLP                                |
| Location        | The Willows, Acreland Green, The Street        |
| Development     | Proposed erection of cartodge and outbuilding. |

|                 |   |
|-----------------|---|
| Application No. | UTT/20/0277/HHF   |
| Location        | The Willows, Acreland Green, The Street   |
| Development     | Demolition of existing conservatory. Proposed single storey rear and side extensions. Proposed first floor rear extension and internal alterations. Upgrading existing windows and creation of vehicular entrance and gate. |

Cllr Lodge proposed that the Parish Council objects to this application on the basis the design of the new access gates are not in keeping with the rural setting. Cllr Lodge went on to add the following comments to the Parish Councils objection,

- (i) The visibility splays that have been applied are for a 30mph zone, this stretch of road is 60mph.
- (ii) The Parish Council is unclear why the existing parking area to the west of the property is not included in the application site.
- (iii) The Parish Council expressed concern that the new proposed outbuilding (application UTT/20/0283/CLP) with its own access and parking has the potential to become a separate dwelling and would ask Uttlesford to consider a condition preventing the current curtilage being sub-divided.

This was seconded by Cllr Windley with all in agreement.

Application No. UTT/20/0362/HHF  
 Location Peakins Farm  
 Development Part demolition and erection of two storey extension to existing dwelling

Cllr Sutton proposed that the Parish Council has no objection to this application, this was seconded by Cllr Lodge with all in agreement.

Application No. UTT/20/0417/HHF  
 Location Fieldway, The Street  
 Development Proposed single storey rear extension (revised scheme to that approved under UTT/18/2289/HHF).

Cllr Sutton proposed that the Parish Council has no objection to this application, this was seconded by Cllr Windley with all in agreement.

#### 19.162.02 – Decisions

Application No. UTT/19/3038/FUL  
 Location Lower House Farm, The Street  
 Development Change of use of redundant agricultural buildings to B1/B8 commercial uses  
 Decision Conditional Approval

The Parish Council was of the view that its comments in relation to the above application were not considered by the Officers in their decision, the Clerk has written to Uttlesford regarding this matter.

Application No. UTT/20/0149/FUL  
 Location Homely (Walnut Tree Cottage), The Street  
 Development Section 73A Retrospective application for the demolition of existing property and proposed erection of new dwelling.  
 Decision Withdrawn

#### 19/163 NEW PLAY AREA EQUIPMENT

Further to the report in the February minutes, agenda item 19/147, discussions have continued with Creative Play throughout the month. The conclusion of these discussions has seen a reduction in the price to £32k+vat; there are conditions which include a 50% deposit before the end of the financial year and installation during term time. There was some discussion regarding the deposit and the meeting was uncomfortable with paying an amount up front. The Clerk was asked to go back to Creative Play with a request that payment is only on satisfactory installation and hand over to the Parish Council, (*post meeting Creative Play agreed to this and no payment will be made until the works are satisfactorily completed, the cost agreed is £32k+vat*).

Based on an installation date post 19<sup>th</sup> April when the first precept amount is received for the year, the Clerk confirmed there is sufficient cash to meet this cost including VAT which will then be recovered as soon as possible. Providing no payment is required in this financial year, Clerk to contact Uttlesford re the Community Project Grant and ask if this can be extended post 31<sup>st</sup> March.

Cllr Lodge proposed that providing a deposit is not required, the Parish Council engages Creative Play to provide and install the new play equipment at a cost of £32k+vat. This will include all the new equipment requested by the Parish Council, a new black wetpour safety surface within the fenced area and the relocation of the existing springers and bench. This was seconded by Cllr Sutton with all in agreement.

#### 19/164 PHONE KIOSK

The equipment has now been removed from the phone kiosk on The Street and ownership of the kiosk transfers to the Parish Council on 3<sup>rd</sup> March. The kiosk has been added to the Parish Council insurance policy until the end of the current term at no additional cost.

Signed  
 Robert Lodge (Chairman Parish Council)

Cllr Lodge suggested we ask the community for suggestions on its use. Cllr Boreham to obtain a new lightbulb and replace.

#### 19/165 SPRING LITTER PICK

This will take place on Saturday 28<sup>th</sup> March, please meet at The Snug from 9.30am for a 10.00am start.

#### 19/166 PROJECT TO PLANT A TREE

The Parish Council considered an outline project to plant a tree for each new baby born in High Easter, possibly in the Jubilee Meadow. The issue of funding and logistics was discussed, and further research will be carried out before the Parish Council considers whether this is a feasible project.

#### 19/167 CAR PARK WEED CLEARANCE

The Parish Council had received a quote to remove the weeds from the kerb in front of the playing field (£60+vat) and to remove the small fallen tree in front of the village hall (£40+vat). Cllr Lodge proposed that only the works to clear the weeds is accepted as the fallen tree has now been cleared by volunteers, this was seconded by Cllr Boreham with all in agreement.

#### 19/168 VILLAGE WELCOME PACK

The Parish Council re-considered and agreed a previous decision to pull together a village welcome pack which can be given to residents moving into the village, Clerk to pull together a draft pack for discussion at the next meeting, Cllr Windley to draft a welcome letter from the Parish Council to accompany the pack.

#### 19/169 FINANCE

19.169.01 Cheques for Approval, Cllr Robinson proposed the following cheque for payment, this was seconded by Cllr Davis with all in agreement.

| <b><i>PAYMENT TO</i></b>                         | <b><i>VALUE</i></b> |
|--|---------------------|
| Allison Ward - Parish Clerk February 2020        | £ 258.96            |
| Wicksteed – Annual playground inspection inc VAT | £ 54.00             |

19.169.02 - A cheque has been received from Great Canfield Parish Council for £177.09, being 50% of the ex VAT cost of the Clerks new computer.

#### 19/170 ITEMS FOR NEXT AGENDA

Tenders 2020

19/171 DATE OF NEXT MEETING scheduled for Monday 6<sup>th</sup> April 2020 at 7.30pm in the village hall. The May meeting is scheduled for Monday 4<sup>th</sup> May and will be the Annual Village Meeting, followed by the Annual General Meeting of the Parish Council.

TIME AND CLOSE OF MEETING, 8.50pm