

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting of High Easter Parish Council** which will be held at the Village Hall on **Monday 6th January 2020** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK):

DATE 31st December 2019

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

19/122 APOLOGIES FOR ABSENCE

19/123 DECLARATION OF INTERESTS FOR THIS MEETING

19/124 PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters or any issue of local concern.

19/125 MINUTES OF ORDINARY PARISH COUNCIL MEETING 2nd December 2019 for approval and signature.

19/126 COUNTY AND DISTRICT CLLRS REPORT

19/127 CLERK’S PROGRESS UPDATE and CORRESPONDENCE

In response to a resident’s question on whether hydrant testing still takes place, Essex County Fire & Rescue confirmed that they test all statutory hydrants in High Easter, they are tested on a three and half year cycle. The last inspections in this area were carried out in January 2018. The next inspections will take place in 2021.

The annual playground inspection is booked with Wicksteed and will take place by early February 2020.

There are numerous road closures in the period January to April 2020 around the village as a result of County Broadband works to install the infrastructure for fibre broadband and as a result of Affinity Water replacing water mains. Please check the Essex website for full details including dates and diversions.

Provided by Uttlesford District Council, Christmas Tree recycling will be available in High Easter village hall car park on Saturday 11th January between 2.30pm to 3.30pm.

19/128 COUNCILLORS REPORTS

To include:

Playground inspection log for January 2020, Cllr Davis to inspect.

Parish Council to consider any action following localised highway flooding in late December.

19/129 PLANNING

19.129.01 – Applications

Application No.	UTT/19/3038/FUL
Location	Lower House Farm, The Street
Development	Change of use of redundant agricultural buildings to B1/B8 commercial uses

19.129.02 – Decisions – None

Application No.	UTT/19/2606/LB
Location	Little Garnetts Bishops Green
Development	Demolition of existing garden room and erection of replacement garden room, replace glazing to rear elevation of house and alterations to entrance porch including enclosing with glazing, infill panel and adding an external door and replacement of area of roof covering (Revised scheme to that approved under UTT/18/1696/LB)
Decision	Approved
Application No	UTT/19/2618/HHF & UTT/19/2619/LB
Location	Labourers Rest Pleshey
Development	Replacement of conservatory
Decision	Approved
Application No	UTT/19/2665/HHF
Location	The Old Surgery, The Street
Development	Demolition of existing conservatory and erection of garden room and screen wall
Decision	Approved
Application No	UTT/19/2732/CLE
Location	Building at 4 Bishops Green Villas Bishops Green High Easter Road
Development	Use of building as dwelling house
Decision	Approved

19.129.03 – Update on affordable housing project including points raised at the December meeting

19.129.04 – Uttlesford has confirmed a special Planning Committee meeting will be held on Friday 24 January 2020 to consider matters relating to the Stansted Airport planning application.

‘On line with the Council resolution made on 28 June 2019, the Planning Committee will meet to consider the adequacy of the S106 Agreement – this is the package of legally-binding planning obligations which are attached to the planning permission to off-set its impact – as well as any potential new material considerations since the committee resolved to grant the application in November 2018. The committee will need to determine whether to authorise the release of a decision notice formally approving the application. Ahead of the committee date, Uttlesford District Council will host a public speaking session to allow people more opportunity to express their views on the relevant issues directly to representatives of the Planning Committee. The session will take place on Friday 17 January 2020. Further details about the public speaking session and the arrangements for the special Planning Committee, including how to register to speak, will be issued in due course. The committee report will be published in advance of the public speaking session.

A meeting of SSE Town and Parish Council Liaison Group has been called for Wednesday 8th January at 8pm in Great Easton village hall; this is in response to the announcement above. Cllr Davis will attend on behalf of High Easter Parish Council.

19/130 FOOTPATH DIVERSIONS

Uttlesford has sent notification of two applications for footpath diversions,

- i. Footpath 16, a minor relocation to divert the path around Crippings Farm rather than through the farmyard.
- ii. Footpath 23, a diversion south at its current junction with footpath 74 until its intersection with footpath 75. A diversion of footpath 76, south along its entire length from footpath 74 to byway 19. This moves the current footpath route away from Haydens Farm.

Parish Council to consider any comments.

19/131 BUDGET 2020/21 and QUARTERLY REPORT FOR 2019/20

A final decision on the level of precept to set for 2020/21 including whether to increase precept for one year only to ensure sufficient funding to replace the play equipment. Approximately £21k is now available in Parish

Council funds with the estimate for the new equipment and surfacing at £30k. Increasing the precept from £11,400 (2019/20 level) to £21,400 would increase the payment for an average band D property from £33 to £61.62 for the year.

19/132 PLAY AREA EQUIPMENT

The Parish Council has been successful in its grant application to the Uttlesford Community Project Scheme and has been awarded £3.5k towards the play area, this has a deadline for usage of 31st March 2020.

Parish Council to consider next steps.

19/133 ADOPTION OF THE PHONE BOX AND FUTURE USE

BT has sent a draft contract for the purchase of the phone box. Clerk to present a review of the current condition of the phone box prior to the Parish Council agreeing to the terms of the contract. In addition, there are various requirements of the Parish Council in terms of notification and insurance. BT has confirmed once the contract is signed arrangements will then be made to remove the equipment.

Parish Council to consider future options for the kiosk use.

19/134 REPLACEMENT OF PARISH COUNCIL WEBSITE

Decision required on a new website following the announcement of the closure of essexinfo at the end of March 2020.

19/135 TENDERS 2020

Clerk to confirm funding from Essex County Council for 2020 verge cutting.

Parish Council to consider any amendments to terms for the playing field and Jubilee Meadow tenders and consider whether to award these for one or two years.

19/136 FINANCE

19.136.01 Cheques for Approval

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk December 2019	£ 258.96

19/137 ITEMS FOR NEXT AGENDA

19/138 DATE OF NEXT MEETING scheduled for Monday 3rd February 2020 at 7.30pm in the village hall.

TIME AND CLOSE OF MEETING