

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting of High Easter Parish Council** which will be held via the video conferencing service Zoom on **Monday 7th December 2020 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING PROCEDURE INFORMATION

Please see the draft High Easter virtual meeting policy which is available on the website and sets out the procedures and expectations for Cllrs and members of the public attending Parish Council meetings via Zoom.
<https://e-voice.org.uk/higheaster/a/43923698-44345886>

Zoom Meeting Details

<https://us02web.zoom.us/j/87577213860>

Meeting ID: 875 7721 3860

Passcode: There is no passcode, you will be held in the waiting room and admitted by the meeting host.

MEETING AGENDA

20/111 APOLOGIES FOR ABSENCE

20/112 DECLARATION OF INTERESTS FOR THIS MEETING

20/113 PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

20/114 MINUTES OF ORDINARY PARISH COUNCIL MEETING 2nd November 2020 for approval.

20/115 COUNTY AND DISTRICT CLLRS REPORT

20/116 CLERK’S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

Information on Census 2021 which is due to take place on Sunday 21st March 2021 has been circulated to the Parish Council, residents and posted on the website. We will be encouraged to complete the census online; support and alternatives will be available. More information will be shared as it is received.

Friends of the Flitchway footpath group posted on their Facebook page that they had been clearing vegetation and fallen timbers from the Bridleway at Stagden Cross in early November. The Clerk sent a note of thanks.

Some potholes have been repaired in the parish, the Clerk has contacted County Council Barker re the poor repair in School Lane, a response is pending.

Numerous notifications of road closures for gigaclear works in and around the parish have been received for December, January 2021 and February 2021. Details are on the Essex Highways website.

The annual inspection of the playground equipment has been booked with Wicksteed at a cost of £60 for an unaccompanied inspection with primary risk assessment.

Two new bins for the playing field and a new dog bin adjacent to the village hall car park arrived and have been installed this month.

There is a significant amount of information on support available for residents and businesses as a result of Covid, the village website has a page dedicated to this with numerous links.

A site visit with a skate park contractor to assess suitability, options and costs, will take place in December.

20/117 COUNCILLORS REPORTS

To include playground inspection.

20/118 PLANNING

20.118.01 – Applications

Application No	UTT/20/3064/HHF
Location	6 Boreham Court
Development	Proposed single storey White UPVC Conservatory to the rear of the property

There is already permitted development approval for the buildings referred to below at Lawn Hall Farm, reference UTT/20/1748/AG. However, *'the applicants have amended the scheme and are likely to develop the 2 phases of the building in separate years. Therefore, they are seeking full planning permission.'*

Application No	UTT/20/2772/FUL
Location	Lawn Hall Farm Hall Chase
Development	Proposed Straw Barn (Phase 1)

Application No	UTT/20/2773/FUL
Location	Lawn Hall Farm Hall Chase
Development	Proposed Straw Barn (Phase 2)

The deadline for the following application has passed, however no decision has been made

Application No	UTT/20/2799/HHF
Location	5 Gepps Close
Development	Proposed erection of front extension to create entrance hall, rear single storey extension, addition of 1st floor side extension and internal alteration

The following is an application for permitted development and not open to general comment

Application No	UTT/20/2785/PAQ3
Location	Barn at Shorts Farm
Development	Prior Notification of change of use of agricultural building to 1 no. dwelling

20.118.02 – Decisions

Application No	UTT/20/2519/HHF
Location	Folks and Crows, School Lane
Development	Proposed demolition of existing conservatory and erection of single storey rear extension and an open porch canopy to front elevation, replacing existing porch
Decision	Conditional approval

20.118.03 – The planning inspector dismissed an appeal at Park Gate for the change of use of 2 agricultural buildings to 5 dwellings. This was initially an application for certificate of lawful development which Uttlesford refused.

20.118.04 – Uttlesford is consulting on a ‘community involvement protocol’. In addition to producing planning policies to guide future development in the District, Uttlesford is keen to ensure that Town and Parish Councils have genuine opportunities to get involved in shaping any proposals for significant development in their communities, (these include proposals to develop an unallocated greenfield site for houses). ‘One method of achieving this is to produce a Community Involvement Protocol that sets out a joint working between the Developer, the Council and Town and Parish Councils to meeting the principles for effective community involvement’. Response are invited by 18 December, Parish Council to consider any response.’

20.118.05 – The Clerk has circulated information to residents on the New Local Plan process including the stakeholder meetings. Information has also been posted on the village website. The Clerk responded to requests from Uttlesford for information on existing community services. Parish Council to note consultations and whether it wishes to respond as each mini consultation takes place.

20.118.06 - Cllr Reeve has registered to speak on behalf of the Parish Council at the Stansted Airport planning inquiry due to start on 12 January 2021 and scheduled for 40 days. Manchester Airport Group has submitted an Amended Environmental Statement (ESA) as part of its appeal and this statement was subject to additional public consultation until by 7 December.

20/119 SURFACE WATER FLOODING IN HIGH EASTER

Essex Highways are due to visit in early December to assess two areas of flooding, The Street and Bellhouse Villas, Parish Council to consider feedback from these visits and any action. A highways surgery ‘slot’ is booked for Tuesday 15 December, if the issues are not progressed following the visit, if necessary, Cllr Lodge, the Clerk and a resident will attend.

The Clerk is chasing Essex Highways re the blocked ditch in front of the sewage works which is flooding the highway when there is heavy rainfall. Affinity Water have stated it is not their responsibility.

20/120 VILLAGE LITTER PICK

Parish Council to consider a village litter pick including any additional Covid requirements.

20/121 GRANT APPLICATIONS

Parish Council to consider a grant for the community Christmas boxes.

20/122 FINANCE

20.122.01 The following cheques for approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk Nov 2020 inc Zoom subscription for month	£ 280.63
JCM Services – Third verge cut inc VAT	£ 1,320.00

20/123 ITEMS CARRIED FORWARD – Budget 2021/22, Community led planning.

20/124 DATE OF NEXT MEETING scheduled for Monday 4th January 2021 at 7.30pm.

TIME AND CLOSE OF MEETING

Allison Ward
Parish Clerk

2 December 2020