

The Hennys', Middleton & Twinstead Parish Council

NOTICE OF MEETING

A Meeting of the Parish Council will be held on Monday 14th March 2016 at 7.30pm

at TWINSTEAD VILLAGE HALL

AGENDA

- | | | |
|----------------|--|---|
| ITEM 1 | Apologies for absence | |
| ITEM 2 | Public Speaking – subject to a time limit of 15 minutes | |
| ITEM 3 | Declarations of Interest | |
| ITEM 4 | Approval of Minutes of last meeting | |
| ITEM 5 | District/County Councillor & Community Agent Reports (30 minutes) | |
| ITEM 6 | Clerks Report (5 mins) | - Appendix A update |
| ITEM 7 | Highways/PROW maintenance (10 mins) | - Appendix B update
- Middleton drain
- Byway 13 |
| ITEM 8 | Planning (15 mins) | - Appendix C update
- To consider any new plans received |
| ITEM 9 | Street Cleaning Contract (5 mins) | - To consider 2016/17 contract
- Litter picking |
| ITEM 10 | To review Clerk's contract (5 mins) | - Annual review |
| ITEM 11 | Risk Assessment (10 mins) | - Annual review |
| ITEM 12 | Internal Controls (10 mins) | - Annual review |
| ITEM 13 | Financial Regulations (5 mins) | - Annual review |
| ITEM 14 | Correspondence received/matters for report (10 mins) | |
| ITEM 15 | Parish Council Finance (5 mins) | - Receipts/Payments for authorisation |
| ITEM 16 | Next agenda items | - Discussion & information |
| ITEM 17 | To fix the date of the next meeting | |

F J Wells
Parish Clerk
2nd March 2016