

CLERKS REPORT FOR MEETING 24<sup>th</sup> JULY 2017 (Appendix A)

Meeting Date	Minute No.	Subject	Update
May 2017	93	PC Insurance	Insurance fee send to CAS & acknowledgement received.
	94	Register of Interest forms	Sent to AS & TH.
	96	EALC training	Letter sent to EALC and reply received. (correspondence & matters for report)
	98	Audit papers	Posted on website & notice boards and forms sent to auditors.
	71	Donations	Sent to PCC's and village halls.

UPDATE ON REPORTED HIGHWAY PROBLEM AREAS (FOR JULY MEETING) APPENDIX B

Highways ref. No./Minute No.	Area	Fault	Update
Highways Ref.2504003	Pothole near Middleton Hall Farm	No action has been taken to remedy the potholes – May PC meeting.	Reported and letter from Cllr Finch forwarded to all. Potholes have now been filled.
Ref. 2226126	Watery Lane	No action has been taken to remedy the potholes – May PC meeting.	Surface dressing due in June.
Ref. 2517417	Bridleway 10, Gt Henny	Drainage problems	Reported and letter from Cllr Finch forwarded to all. Location: bridleway 10 Great Henny. Road Type: PROW/ Issue: Obstruction of PROW Reference Number: 2517417 Current status: Further investigation required. We have carried out an initial assessment of this issue which has highlighted that we require further information to determine what action, if any, action may be taken.
Minute No. 89. 2016/17 Ref. 2342141	Footpaths 84 – 34 and 84 – 15 near Dove House Farm	Blocked footpaths	Contacted Highways on 23/05/17 to report these blocked paths.
Email received from Twinstead resident 18.06.17	<p><b>FP2 This runs from Church Road in Twinstead to the track by Dove House Farm - the short stretch across the field between the tracks at each end of the path - under the 440kv lines - has not been burnt out.</b></p> <p><b>FP17 Watery Lane to Green Lane - not burnt out and impassable.</b></p> <p><b>Other paths not across fields which are difficult or impassable are:</b></p> <p><b>FP24 Behind the houses at Gt Hickbush.</b></p> <p>Last time I tried this in early June it was very overgrown with nettles, and it looked as if walkers had resorted to walking alongside the fields either side.</p>	Blocked footpaths	<p>Emailed Cllrs to inform.</p> <p>FP2. Ref. 2524033</p> <p>FP17. Ref. 2524035</p> <p>Complainant has reported FP24 as having been cleared.</p>

UPDATE ON REPORTED HIGHWAY PROBLEM AREAS (FOR JULY MEETING) APPENDIX B

	<p>This is an important route being part of the long-distance Stour Valley Path.  <b>FP15 From the junction with FP13 at 862371 to Clay Hill</b> (a path now diverted round the back of Dove House Farm) - totally impassable from either end.</p>		<p>FP15. Ref: 2524036  Complainant has reported paths around Dove House Farm as having been cleared.</p>
<p>Email from Alan Smart 22.06.17</p>	<p>Pebmarsh Road, Twinstead</p>	<p>Road surface has been pulled up and tarmac deposited further along</p>	<p>Reported on ECC website 24.06.17 Ref. 2522020</p> <p>Location: THE GREEN, TWINSTEAD  Road Type: Local Road  Issue: Carriageway Defects  Reference Number: 2522020</p> <p>Current status: Inspection Outcome.</p> <p>This issue has been investigated and risk assessed and at the time of inspection does not meet our investigatory level as defined by our Maintenance Strategy and no further action is to be taken. This location will continue to be monitored by scheduled safety inspection.</p>

**THE HENNY'S, MIDDLETON & TWINSTEAD PARISH COUNCIL - *Appendix C***  
**24<sup>th</sup> July 2017**

**Planning applications received since the last meeting: NONE**

**Update on planning applications previously notified:**

<b>17/00129/TPO - Conifers Church Road Twinstead</b>	<b>GRANTED</b>
<b>17/00289/FUL - Waltham Henny Street Great Henny</b>	<b>PENDING</b>
<b>17/00555/LBC – Snells, Lamarsh Road, Great Henny</b>	<b>GRANTED</b>
<b>17/00626/FUL - Snells, Lamarsh Road, Great Henny</b>	<b>GRANTED</b>

**THE HENNYS', MIDDLETON & TWINSTEAD PARISH COUNCIL**

*Appendix D - 24.07.2017*

**RECEIPTS & PAYMENTS**

**Receipts since the last meeting: None**

**Payments made since the last meeting: None**

<b>Payments to be made</b>		<b>Total to date</b>	<b>Budget forecast</b>
EALC	Re-issue of payment for Chairmans day 1 (chq 600 not presented and stop has been put on)	£80	£150
	Chairman's training day 3	£80	
Clerks salary/ Office allowance/ Telephone	July                      £237.64	£950.56	£2960
Other expenses	Postage                      7.68	11.04	£25
	Mileage                      11.70	23.40	£80
	Stationery <u>7.55</u>	7.55	£100
	<b>£26.93</b>		

Before the September meeting invoices are expected from the following:

- Information Commissioner for £35
- Clerks payslip August