

Audited body name: THE HENNY'S, MIDDLETON & TWINSTEAD PARISH COUNCIL

Bank Reconciliation Statement Y/E 31.03.17

Prepared by F J Wells Parish Clerk/RFO

Date 15/4/17

Balance as per bank statement 31.03.17:	£	£
Current Account	<u>6515.92</u>	6515.92
less u/p cheques 593	(144.00)	
597	(219.88)	
599	<u>(120.20)</u>	
		(484.08)
Net balance as at 31 March 2017		£6031.84

The net balances reconcile to the receipts & payments for the year as follows:

Cash Book:

Opening balance 01.04.16	5525.47
Plus receipts in the year	6351.79
Less payments in the year	<u>(5845.42)</u>
Closing balance as at 31.03.17	£6031.84

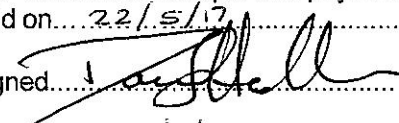

The Parish Council holds 118 Lloyds Banking Group shares; the value at 31/03/17 was £78.26.

Approved by [Signature] Chairman
Date 22 May 2017

THE HENNYS', MIDDLETON TWINSTEAD PARISH COUNCIL

Y/E 2015/16				Y/E 2016/17
	RECEIPTS			
4565.00	Precept			4640.00
415.00	Localism Fund			348.00
534.25	Agency services (street cleaning)			547.61
51.85	VAT refund			39.06
78.00	BDC one off surplus payment			54.00
0.00	Transparency Code funding			719.76
125.00	TVIS donation for pump/notice board repairs			0.00
1.78	Lloyds dividend			3.36
5770.88	Total Receipts			6351.79
	PAYMENTS			
2618.36	General Administration:	Clerk salary/office allowance		2789.46
171.35		expenses		206.87
325.80		HMRC PAYE		368.20
35.00		Information commissioner		35.00
15.00		training courses		80.00
0.00		Office equipment/repair		518.32
37.00		Accountancy services		40.00
55.00		hire of halls for meetings		70.00
295.00		elections		0.00
359.26		pump/board repairs		0.00
38.00		chairmans allowance		20.00
450.00	Agency Services:	Litter collecting donations		450.00
120.00	Running Costs:	Twinstead Green		120.00
0.00		New sign for Twinstead pond		12.00
210.00	Grants:	Churchyard maintenance		210.00
170.00		village halls		170.00
140.10	Other Payments:	Subscriptions		146.26
259.47		Insurance		268.05
85.00		S137 donations		185.00
39.06	VAT payments			156.26
5423.40	Total Payments			5845.42
	RECEIPTS & PAYMENTS SUMMARY			
5177.99	Balance Brought Forward at 1st April 2016			5525.47
<u>5770.88</u>	ADD Total Receipts			<u>6351.79</u>
10948.87				11877.26
5423.40	LESS Total Payments			5845.42
5525.00	Balance C/F at 31.03.17			6031.84
	These Cumulative funds are represented by:			
6155.40	Lloyds TSB Current A/C			6515.92
30.00	less uncleared CQ's:	chq no.	593	144.00
150.00			597	219.88
150.00			599	<u>120.20</u>
218.33				
81.60				
5525.47				6031.84

The above statement represents fairly the financial position of the Parish Council at 31st March 2017 and reflects its receipts and payments during the year. The accounts were approved at a meeting held on 22/5/17 minute number 98 2016/17

Signed  Chairman  Clerk/RFO
 Date 22/5/17 Date 22/5/17

THE HENNY'S', MIDDLETON & TWINSTEAD PARISH COUNCIL

Supporting Statement for Year Ended 31st March 2017

ASSETS

a) Movements in the Year		£
During the year the following assets were purchased:	Laptop	333
	Printer	100
The following assets were disposed of:	Shredder – cost value	36
	Printer – cost value	66
c) At 31st March 2017 the following assets were held:		
Pump at Twinstead Green	(cost not known)	3561
Twinstead Village Sign	(cost value)	1000
Office Equipment	(cost value)	920
Twinstead notice board	(cost value)	880
Gt Henny notice board	(cost value)	728
Twinstead fingerpost	(cost value)	350
Middleton, Lt Henny, Gt Henny notice boards previously uninsured		2400
118 Lloyds Banking plc shares	66.32 each = £78.26	<u>0</u>
		<u>9839</u>

BORROWINGS

At the close of business on 31st March 2017 the following loans to the Council were outstanding: NIL

LEASES

At 31st March 2017 the following leases were in operation: NIL

DEBTS OUTSTANDING

At 31st March 2017 the following debts were outstanding: NIL

S.137 PAYMENTS


Payments made £185


AGENCY WORK

Litter picking £450

ADVERTISING & PUBLICITY

NIL

Signed  Chairman
Date 22/5/17

 Responsible Financial Officer
Date 22/5/17

SECTION 2	2015/16	2016/17	VARIANCE over £200	VARIANCE over 15%	EXPLANATION
BOX 2	4565	4640	75		Increase of Precept by £75 as agreed at Jan meeting 2016 minute 79, due to an estimated increase in expenditure and £75 less Localism Fund expected.
BOX 3	1206	1711	505	45%	Localism Fund was reduced (67) VAT refund was slightly less this year (13) BDC surplus payment was less this year (24) No donation towards notice board repairs this year (125) 229
					Transparency Code funding received for laptop/printer/Clerks hours 720.00 Street cleaning income was increased 13.00 Slight increase in bank dividend receipts 1.00 734.00
					734 - 229 = £505
BOX 4	2944	3158	214	19%	Increase is due to increase in payscales on April 1st 2016 by 1%, an increase in PAYE and Transparency Code funding for extra staff hours. increase in clerks wages some of which is due to transparency code funding 171 increased PAYE 43 214
BOX 5	0	0	0		
BOX 6	2479	2687	208		No repairs to notice board and village pump (359) No election costs this year (295) Less chairman's allowance spent this year (18) 672

					<p>increase in clerks expenses most of which is due to toner for the new printer 35</p> <p>increase due to Chairman's training day invoice 65</p> <p>increase for laptop and printer (funded by transparency code funding) 518</p> <p>increase in payroll company's bill 3</p> <p>increase in hire of hall is due to an extra meeting due to planning 15</p> <p>increase in VAT on purchases mainly due to new office equipment 117</p> <p>Purchased a new 'deep water' sign for Twinstead Green this year 12</p> <p>slight increase in subscriptions 6</p> <p>slight increase in insurance premium 9</p> <p>extra donation to DV AONB & SVP this year <u>100</u></p> <p>880</p>
					880 – 672 = 208
BOX 9	£9508	9839	331		<p>The fixed assets have increased this year due to purchasing a new laptop and printer with Transparency Code funding.</p> <p>Disposal of old printer (66)</p> <p>Disposal of shredder (36)</p> <p>102</p> <p>Laptop 333</p> <p>Printer <u>100</u></p> <p>433</p> <p>433 – 102 = 331</p>
BOX 10	0	0	0		

THE HENNYYS, MIDDLETON TWINSTEAD PARISH COUNCIL

FIXED ASSET REGISTER 2016/17

DATE OF ACQUISITION	DESCRIPTION	LOCATION	COST	INSURANCE VALU	DATE	DISPOSAL AMOUNT	REASON
Office Equipment							
May-10	Dell computer, keyboard & mouse	Clerks house	£299.00				
Oct-10	3 x 2 drawer filing cabinets	Clerks house	£47.00				
Oct-05	4 drawer filing cabinet	Clerks house	£74.00				
Sep-03	Shredder	Clerks house			May-16	36.00	Not working
Feb-15	Cannon printer/copier/scanner	Clerks house			Nov-16	66.66	Not working
Sep-12	PC monitor	Clerks house	£66.66				
May-16	Acer laptop	Clerks house	£333.33				
Nov-16	HP Officejet printer	Clerks house	£100.00				
	Office equipment is covered for £2,500 total		£919.99				
Community Assets							
unknown	Twinstead Village Green	Transferred from Twinstead village	NIL				
unknown	Twinstead village pump	Twinstead village green	unknown	£3,741			
1998	Twinstead village sign	Twinstead village green	£1,000	£1,764			
Aug-06	Twinstead notice board	Twinstead village green	£880	£965			
Sep-12	Twinstead fingerpost	Twinstead village green	£350	£368			
Mar-08	Gt Henry notice board	Parish Room boundary	£728	£3,296			
2013/14	3 x notice boards	Henry Street/Lt Henry/Middleton	unknown	£2,400			

LLOYDS SHARES GIFTED TO THE PARISH COUNCIL - ORIGINALLY FROM HBOS LIQUID GOLD ACCOUNT WHEN FIRST BECAME PLC - THEREFORE NO COST TO THE PARISH COUNCIL VALUE AT 31.03.17