

# The Hennys, Middleton and Twinstead Parish Council

Minutes of the meeting held on Thursday 1<sup>st</sup> May 2025

**Present:**

**Parish Cllrs:** *Cllr D Holland (Chairman), Cllr A Scattergood (Vice Chairman), Cllr Mo Baker, Cllr M Cracknell, Cllr L Boydell, Cllr A Smart,*

**District Cllr:** *none*

**County Cllr:** *none*

**Clerk:** *Shelley Boydell*

**Members of Public:** 1

## **MINUTES – ANNUAL GENERAL MEETING**

- 1.2025/2026 Apologies for absence**  
*Cllr S Pinelli*
- 2.2025/2026** Cllr David Holland elected again as Chairman – unanimous
- 3.2025/2026** Cllr Alan Scattergood elected again as Vice Chairman – unanimous
- 4.2025/2026** Acceptance forms and Register of Interest received (remaining to be sent to Clerk by email)

## **MINUTES - PARISH COUNCIL MEETING**

- 5.2025/2026 Apologies for absence**  
*Cllr S Pinelli*
- 6.2025/2026 Declarations of interest on agenda items**  
*none*
- 7.2025/2026 Approval of Minutes**  
*All members of the Parish Council present at the last meeting were in agreement with the minutes from the last Parish Council meeting with one spelling change.*  
**ACTION: Clerk to post agreed minutes on website**
- 8.2025/2026 Public Speaking**  
*No comments*
- 9.2025/2026 District/County Councillors Report**  
*County Councillor Peter Schwier noted in his email giving his apologies that the updates he provides via email should be noted.*  
  
*District Councillor David Holland reported that nothing materially significant to report that has not already been discussed, such as devolution and Local Government Reform.*
- 10.2025/2026 Clerks Report**  
*Noted*

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## 11.2025/2026 Planning – Including Current Planning Applications for objection or approval

- a) *National Grid – another connection agreement for battery storage for solar.*
- b) **Notice of intent to remove a hedgerow - Removal of hedgerow along Old Road**  
Telephone Exchange Site The Green Twinstead Essex  
Ref. No: 24/01025/HDG  
***This Parish Council has no comment on this application***
- c) **Variation of Condition 2 (Approved Plans) of approved application 24/00988/VAR granted 29.08.2024 for: Variation of Condition 2 (Approved Plans) of approved application 23/01488/VAR granted 22/09/2023 for: Variation of Condition 2 (Approved Plans) & Condition 3 (Surface Water Drainage) of approved application 22/01147/FUL granted 25.10.2022 for: A new 400/132 kilovolt (kV) Grid Supply Point (GSP) substation including two supergrid transformers, associated buildings, equipment and switchgear, a single circuit cable sealing end compound, a new permanent vehicular access to the public highway, associated landscaping (including boundary fencing, an area for Biodiversity Net Gain, and landscape mounding) and drainage. Variation would allow for: Amending the height of the control building**  
Land Adjacent Butlers Wood And Waldergrave Wood West Of A131 Sudbury Road Twinstead Essex  
Ref. No: 25/00577/VAR  
***This Parish Council has no comment on this application***
- d) **Change of use of land to residential garden. Conversion of garage to habitable accommodation and incorporated into existing annexe. Proposed garage/workshop/storage building. Proposed single storey pool pavilion, construction of enclosed tennis court and associated landscaping.**  
Rose House Pebmarsh Road Twinstead Essex CO10 7NB  
Ref. No: 25/00823/FUL  
***COMMENT: In line with our long-standing policy to support right minded development from our parishioners this Parish Council supports this application.***

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## 12.2025/2026 Highways Issues

*Cllr Baker reported that Highways had confirmed potholes were repaired when in fact they were not. Cllr Baker to send Clerk photos and locations of potholes to be forwarded to County Councillor Peter Schwier.*

## 13.2025/2026 Village Items

*The proposal from this council for a speed limit on Henny Street was not looked at for year and now seems unlikely that anything will be done any time soon or ever.*

## 14.2025/2026 Parish Council Finance

a) All payments noted.

### The following payments have been met prior to meeting:

10/03/25	Tesco Mobile	Phone Contract	DD		£10.48
11/03/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80
11/03/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80
11/03/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80
18/03/25	Lloyds Bank	Service Charges	DD		£4.25
28/03/25	S Boydell	Salary March 2025			£682.59
28/03/25	Henny Parish Room	Litter Pick 2025			£150.00
28/03/25	S Boydell	Clerk Expenses January & February 2025			£25.85
28/03/25	Henny Parish Room	Meeting Room			£60.00

- b) To approve and sign Certificate of Exemption – AGAR 2024/25 - complete*
- c) To consider, approve and sign Annual Governance Statement (Section 1) - complete*
- d) To consider, approve and sign Annual Accounting Statement (Section 2) - complete*
- e) To agree confirmation of the dates of the period for the exercise of public rights - complete*
- f) To note Annual Internal Audit Report 2023/24 – no issues to report - complete*
- g) To confirm internal auditor for 2024/25 – confirmed as Michelle Baker.*
- h) To consider new insurance policy for the coming year – Clerk and Cllr Alan Scattergood to work on this, Clerk to get two more quotes to be considered along with the current renewal – confirmation over email agreed due to time limitation.*

## 15.2025/2026 Items for next agenda

## 16.2025/2026 Meeting Dates

*10<sup>th</sup> July 2025*