

# The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland

Clerk: Shelley Boydell Email: [hmtpcouncil@gmail.com](mailto:hmtpcouncil@gmail.com)

Dear Councillor,

You are summoned to attend the  
**Parish Council Meeting** to take place on **18<sup>th</sup> September 2025**  
**at 7.30pm at The Henny Parish Room**

The meeting is open to members of the public and press

Shelley Boydell, Parish Clerk

*S D Boydell*

11<sup>th</sup> September 2025

## AGENDA

ITEM1 18SEPT2025 **Apologies for absence (approx. 2mins)**

*To receive apologies and resolve acceptance for absence.*

ITEM2 18SEPT2025 **Declarations of Interest on agenda items below (approx. 2 mins)**

*To receive declarations of any pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.*

ITEM3 18SEPT2025 **Approval of Minutes (approx. 5 mins)**

*To consider minutes from the last Parish Council meeting and any recent planning meetings.*

ITEM4 18SEPT2025 **Public Speaking (approx. 15 mins)**

*Opportunity for the public to raise issues or ask questions of Councillors (subject to a time limit of 3 minutes per person and a total of 15 minutes)*

ITEM5 18SEPT2025 **District/County Councillors Report (approx. 5 mins each)**

ITEM6 18SEPT2025 **Clerk's Report (approx. 5 mins)**

*Please see separate Clerk's report (circulated for review prior to meeting)*

ITEM7 18SEPT2025 **Planning – including any Current Planning Applications requiring a response**

- a) *National Grid Update*
- b) *Earlham Little Hickbush Road Great Henny Essex CO10 7GG  
Discharge of conditions 3 (materials), 4 (Doors/Windows), 5 (Landscaping), 6 (External Lighting), 7 (Gates/Fence/Walls), 9 (Ecology), 10 (Bats) and 11 (Biodiversity enhancement layout) of application 25/00329/FUL Ref. No: 25/01904/DAC*
- c) *Rookery House Church Road Twinstead Essex CO10 7NA  
Notice of intent to carry out works to tree protected by Tree Preservation Order 6/89 T75-Lift the tree skirt overhanging the garden of Rookery House to reduce detrimental shading and balance the canopy of a large, healthy, and mature oak that leans toward Rookery House. Work would require the lowest boughs (2 large plus other minor ones at the same lowest level) to be removed. A secondary objective is to reduce the overall transpiration level of the tree, which is currently detrimental to other nearby trees and indigenous planting, along with fruit trees.*

*Ref. No: 25/01938/TPO*

# The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland  
Clerk: Shelley Boydell Email: [hmtpcouncil@gmail.com](mailto:hmtpcouncil@gmail.com)

## ITEM8 18SEPT2025 Highways Issues

## ITEM9 18SEPT2025 Village Items (approx. 10 mins)

a) To discuss issues with road signs – Cllr Smart

## ITEM10 18SEPT2025 Parish Council Finance (approx. 10 mins)

a) See payments below

### The following payments have been met prior to meeting:

The Hennys Middleton & Twinstead Parish Council			From:	01/04/2025		
			To:	31/03/2026		Bank Balance
Date	Company	Detail	Ref	Income	Expenditure	£5,608.70
08/04/25	Tesco Mobile	Phone Contract	DD		£10.48	£5,598.22
08/04/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80	£5,587.42
22/04/25	Lloyds Bank	Service Charges	DD		£4.25	£5,583.17
24/04/25	Braintree District Council	precept first payment		£6,098.00		£11,681.17
01/05/2025	EALC	Affiliation Fees			£178.12	£11,503.05
01/05/25	S Boydell	Salary April 2025			£701.39	£10,801.66
08/05/25	Tesco Mobile	Phone Contract	DD		£11.10	£10,790.56
08/05/25	Lloyds Bank	Service Charges	DD		£4.25	£10,786.31
23/05/25	NEST	pension contributions	DD		£75.91	£10,710.40
27/05/25	S Boydell	Salary May 2025			£701.39	£10,009.01
27/05/25	S Boydell	Clerk Expenses March & April 2025			£43.32	£9,965.69
02/06/25	Braintree District Council	Street Cleaning		£636.13		£10,601.82
03/06/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80	£10,591.02
09/06/25	Tesco Mobile	Phone Contract	DD		£11.10	£10,579.92
12/06/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80	£10,569.12
17/06/25	Lloyds Bank	Service Charges	DD		£4.25	£10,564.87
19/06/25	NEST	pension contributions	DD		£75.91	£10,488.96
24/06/25	Business Services at CAS Ltd	Annual Insurance			£407.70	£10,081.26
24/06/25	M J Baker Accountancy	Audit fee 2025			£125.00	£9,956.26
24/06/25	S Boydell	Salary June 2025			£701.39	£9,254.87
08/07/25	Tesco Mobile	Phone Contract	DD		£11.10	£9,243.77
10/07/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80	£9,232.97
17/07/25	NEST	pension contributions	DD		£151.82	£9,081.15
21/07/25	Lloyds Bank	Service Charges	DD		£4.25	£9,076.90
24/07/25	HMRC	PAYE	DD		£198.84	£8,878.06
25/07/25	NEST	pension contributions	DD		£75.91	£8,802.15
28/07/25	S Boydell	Salary July 2025			£701.19	£8,100.96
28/07/25	S Boydell	Clerk Expenses May & June 2025			£25.85	£8,075.11
08/08/25	Tesco Mobile	Phone Contract	DD		£11.10	£8,064.01
13/08/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80	£8,053.21
19/08/25	Lloyds Bank	Service Charges	DD		£4.25	£8,048.96
01/09/25	S Boydell	Salary August 2025			£701.39	£7,347.57
08/09/25	Tesco Mobile	Phone Contract	DD		£11.10	£7,336.47
08/09/25	ICO	Data Protection Fee			£47.00	£7,289.47
10/09/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80	£7,278.67

# The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland

Clerk: Shelley Boydell Email: [hmtpcouncil@gmail.com](mailto:hmtpcouncil@gmail.com)

- b) *Review Standing Orders*
- c) *Organise Clerk Appraisal / Review*
- d) *Confirm Annual Grants for distributing (Village Hall & Churchyard Maintenance)*
- e) *Review Financial Regulations*
- f) *Review Risk Assessments*
- g) *Review Emergency Plan*

## ITEM11 18SEPT2025 **Community Funding from National Grid**

*To discuss significant compensatory Community Funding from National Grid in respect of impacts on communities within 5km of the Bramford to Twinstead Project, specifically the substation*

## ITEM12 18SEPT2025 **Items for next agenda (approx. 2 mins)**

## ITEM13 18SEPT2025 **Meeting dates (approx. 5 mins)**

*13<sup>th</sup> November 2025 Parish Council Meeting TBC*

*15<sup>th</sup> January 2026 Parish Council Meeting TBC*