

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland
Clerk: Shelley Boydell Email: hmtpcouncil@gmail.com

Dear Councillor,

You are summoned to attend the
Parish Council Meeting to take place on **1st May 2025**
at 7.30pm at **The Henny Parish Room**
The meeting is open to members of the public and press

Shelley Boydell, Parish Clerk

S D Boydell

24th April 2025

AGENDA – ANNUAL GENERAL MEETING

ITEM1 01MAY2025 **Apologies for absence (approx. 2mins)**

To receive apologies and resolve acceptance for absence

ITEM2 01MAY2025 **To elect a Chairman for 2025/26**

ITEM3 01MAY2025 **To elect a Vice-Chairman for 2025/26**

ITEM4 01MAY2025 **Complete Acceptance of Office forms and hand in Register of Interest forms**
To complete relevant forms

AGENDA - PARISH COUNCIL MEETING AGENDA

ITEM5 01MAY2025 **Apologies for absence (approx. 2mins)**

To receive apologies and resolve acceptance for absence.

ITEM6 01MAY2025 **Declarations of Interest on agenda items below (approx. 2 mins)**

To receive declarations of any pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.

ITEM7 01MAY2025 **Approval of Minutes (approx. 5 mins)**

To consider minutes from the last Parish Council meeting and any recent planning meetings.

ITEM8 01MAY2025 **Public Speaking (approx. 15 mins)**

Opportunity for the public to raise issues or ask questions of Councillors (subject to a time limit of 3 minutes per person and a total of 15 minutes)

ITEM9 01MAY2025 **District/County Councillors Report (approx. 5 mins each)**

ITEM10 01MAY2025 **Clerk's Report (approx. 5 mins)**

Please see separate Clerk's report (circulated for review prior to meeting)

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland
Clerk: Shelley Boydell Email: hmtpcouncil@gmail.com

ITEM11 01MAY2025 Planning – including any Current Planning Applications requiring a response

- a) *National Grid Update*
- b) **Notice of intent to remove a hedgerow - Removal of hedgerow along Old Road**
Telephone Exchange Site The Green Twinstead Essex
Ref. No: 24/01025/HDG
- c) **Variation of Condition 2 (Approved Plans) of approved application 24/00988/VAR granted 29.08.2024 for: Variation of Condition 2 (Approved Plans) of approved application 23/01488/VAR granted 22/09/2023 for: Variation of Condition 2 (Approved Plans) & Condition 3 (Surface Water Drainage) of approved application 22/01147/FUL granted 25.10.2022 for: A new 400/132 kilovolt (kV) Grid Supply Point (GSP) substation including two supergrid transformers, associated buildings, equipment and switchgear, a single circuit cable sealing end compound, a new permanent vehicular access to the public highway, associated landscaping (including boundary fencing, an area for Biodiversity Net Gain, and landscape mounding) and drainage. Variation would allow for: Amending the height of the control building**
Land Adjacent Butlers Wood And Waldergrave Wood West Of A131 Sudbury Road Twinstead Essex
Ref. No: 25/00577/VAR
- d) **Change of use of land to residential garden. Conversion of garage to habitable accommodation and incorporated into existing annexe. Proposed garage/workshop/storage building. Proposed single storey pool pavilion, construction of enclosed tennis court and associated landscaping.**
Rose House Pebmarsh Road Twinstead Essex CO10 7NB
Ref. No: 25/00823/FUL

ITEM12 01MAY2025 Highways Issues

ITEM13 01MAY2025 Village Items (approx. 10 mins)

- a) *Update on speed restriction application on Henny Road*

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland
Clerk: Shelley Boydell Email: hmtpcouncil@gmail.com

b)

ITEM14 01MAY2025 Parish Council Finance (approx. 10 mins)

a) See payments below

The following payments have been met prior to meeting:

10/03/25	Tesco Mobile	Phone Contract	DD		£10.48
11/03/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80
11/03/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80
11/03/25	M J Baker Accountancy	Payroll Monthly Fee	DD		£10.80
18/03/25	Lloyds Bank	Service Charges	DD		£4.25
28/03/25	S Boydell	Salary March 2025			£682.59
28/03/25	Henny Parish Room	Litter Pick 2025			£150.00
28/03/25	S Boydell	Clerk Expenses January & February 2025			£25.85
28/03/25	Henny Parish Room	Meeting Room			£60.00

- b) To approve and sign Certificate of Exemption – AGAR 2024/25
- c) To consider, approve and sign Annual Governance Statement (Section 1)
- d) To consider, approve and sign Annual Accounting Statement (Section 2)
- e) To agree confirmation of the dates of the period for the exercise of public rights
- f) To note Annual Internal Audit Report 2023/24
- g) To confirm internal auditor for 2024/25
- h) To consider new insurance policy for the coming year

ITEM15 01MAY2025 Items for next agenda (approx. 2 mins)

ITEM16 01MAY2025 Meeting dates (approx. 5 mins)

11th or 18th July 2024 Parish Council meeting TBC