

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland

Clerk: Shelley Boydell Email: hmtpcouncil@gmail.com

Dear Councillor,

You are summoned to attend the
Parish Council Meeting to take place on **16th January 2025**
at 7.30pm at The Henny Parish Room

The meeting is open to members of the public and press

Shelley Boydell, Parish Clerk

S D Boydell

10th January 2025

AGENDA

- ITEM1 16JAN2025 **Apologies for absence (approx. 2mins)**
To receive apologies and resolve acceptance for absence.
- ITEM2 16JAN2025 **Declarations of Interest on agenda items below (approx. 2 mins)**
To receive declarations of any pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- ITEM3 16JAN2025 **Approval of Minutes (approx. 5 mins)**
To consider minutes from the last Parish Council meeting and any recent planning meetings.
- ITEM4 16JAN2025 **Public Speaking (approx. 15 mins)**
Opportunity for the public to raise issues or ask questions of Councillors (subject to a time limit of 3 minutes per person and a total of 15 minutes)
- ITEM5 16JAN2025 **District/County Councillors Report (approx. 5 mins each)**
- ITEM6 16JAN2025 **Clerk's Report (approx. 5 mins)**
Please see separate Clerk's report (circulated for review prior to meeting)
- ITEM7 16JAN2025 **Planning – including any Current Planning Applications requiring a response**
- a) *National Grid Update*
 - b) *New secondary access from road to existing detached house
Conifers Church Road Twinstead Essex CO10 7NA
Ref. No: 24/02531/HH*
- ITEM8 16JAN2025 **Highways Issues**
- ITEM9 16JAN2025 **Village Items (approx. 10 mins)**
- ITEM10 16JAN2025 **Policies / Contracts for Review**
- a) *Emergency plan – Clerk*
 - b) *Financial Regulations - Clerk*
 - c) *Risk Assessments – Clerk & Cllr Smart*
 - d) *Asset Register - Clerk*
 - e) *Contractors - Clerk*

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland

Clerk: Shelley Boydell Email: hmtpcouncil@gmail.com

ITEM11 16JAN2025 Parish Council Finance (approx. 10 mins)

a) See payments below

The following payments have been met prior to meeting:

05/12/24	Direct Debit	Monthly Payroll	£10.80
09/12/24	Direct Debit	Tesco monthly phone bill	£10.48
20/12/24	Bank Transfer	Henny Parish Room 2024 Annual Village Hall Grant	£85.00
20/12/24	Bank Transfer	Middleton PCC 2024 Litter Picking	£150.00
20/12/24	Bank Transfer	PCC Twinstead 2024 Churchyard Maintenance Grant	£70.00
20/12/24	Bank Transfer	Liverton Grass Cutting	£120.00
20/12/24	Bank Transfer	Clerk's Salary December 2024	£682.79
20/12/24	Bank Transfer	Twinstead Village Hall 2024 Village Hall Grant	£85.00
20/12/24	Bank Transfer	Twinstead Village Hall 2024 Litter Picking	£150.00
08/10/24	Direct Debit	Tesco monthly phone bill	£10.48

b) To consider budget overview and agree precept demand amount.

ITEM12 16JAN2025 Items for next agenda (approx. 2 mins)

ITEM13 16JAN2025 Meeting dates (approx. 5 mins)

TBC 13th March 2025

TBC 8th May 2025