

The Hennys, Middleton and Twinstead Parish Council

Minutes of the meeting held on Thursday 16th May 2024

Present:

Parish Cllrs: *Cllr A Burns (Vice Chairman), Cllr D Holland, Cllr M Baker,
Cllr L Boydell, Cllr M Cracknell, Cllr A Smart, Cllr A Scattergood*

District Cllr: *Cllr D Holland*

County Cllr: *none*

Clerk: *Shelley Boydell*

Members of Public: *none*

MINUTES – ANNUAL GENERAL MEETING

- 1.2024/2025 Apologies for absence**
Shelley Boydell (Clerk), Cllr Peter Schwier
- 2.2024/2025 To elect a Chairman for 2024/25**
Cllr David Holland was elected as Chairman.
- 3.2024/2025 To elect a Vice-Chairman for 2024/25**
Cllr Alan Scattergood was elected as Vice Chairman.
- 4.2024/2025 Complete Acceptance of Office forms and hand in Register of Interest forms**
Relevant forms were completed.

MINUTES - PARISH COUNCIL MEETING

- 5.2024/2025 Declarations of interest on agenda items**
Cllr D Holland also District Councillor
- 6.2024/2025 Approval of Minutes**
All members of the Parish Council present at the last meeting were in agreement with the minutes from the last Parish Council meeting.
ACTION: Clerk to post agreed minutes on website
- 7.2024/2025 Public Speaking**
No public present
- 8.2024/2025 District/County Councillors Report**
County Councillor Peter Schwier noted in his email giving his apologies that the updates he provides via email should be noted.

District Councillor Councillor Holland reported that his key area of focus was on planning. The local plan was in the process of being approved and a new plan was now to be considered. A call for planning sites is in process although this does not mean that all sites proposed will be approved.
- 9.2024/2025 Clerks Report**
Report noted

The Hennys, Middleton and Twinstead Parish Council

Minutes of the meeting held on Thursday 16th May 2024

10.2024/2025 Planning – Including Current Planning Applications for objection or approval

- a) *National Grid – National Grid, there are two new applications relating to the substation, and HMTPC consider both to lack adequate detail to support decision making. The first application, for variation(s) to a previous consent fails to provide clear and readily available information to facilitate comprehension of all aspects of the proposal(s). Drainage is cited as an aspect of the application and yet no supporting information on what is proposed is included in the documentation. The revision to landscaping fails to cover the line of trees to be planted on the Twinstead (east) side of the A131, an aspect which forms part of the consented the planting scheme. The second issue is with the application to remove a significant line of hedgerow on Old Road, which appear to include erroneous information.*

COMMENT: HMTPC therefore object to the granting both applications.

ACTION: PC to reply to Braintree DC. Councillor Holland will include the PCs of Wickham St Paul and Bulmer in his discussions with NG and Braintree DC.

- b) **Demolition of existing farm buildings, erection of 1No. dwelling with landscaping and associated works.**

Dove House Farm Amos Hill Great Henny Essex CO10 7NQ

Ref. No: 24/00737/FULDove House Farm,

COMMENT: The council does not wish to express a view on this development.

- c) **Erection of first floor side extension and single storey rear conservatory**

4 Middleton Cottages Henny Street Great Henny Essex CO10 7LS

Ref. No: 24/00959/HH

COMMENT: HMTPC objects to this application and is concerned over rights of way issues for adjacent properties. The concern is that the development would result in the loss or substantial compromising of an easy in and out access to the rear of the building(s) and to other properties. HMTPC is also concerned that by enlarging this property, the settlement will lose what is at present an 'affordable home'.

11.2024/2025 Highways Issues

- a) *No further news on the proposal for a 40mph speed limit between Middleton and Bures.*
b) *There are continuing problems with HGVs on the Pebmarsh road. Evidence should be gathered to further our future discussions.*

12.2024/2025 Village Items

- a) *Twinstead grass cutting, there is a plan for this in place which will start after the wild flowers have set seed, most likely in June.*
b) *The defibrillator demonstration was to be held after the PC meeting.*

The Hennys, Middleton and Twinstead Parish Council

Minutes of the meeting held on Thursday 16th May 2024

13.2024/2025 Parish Council Finance

- a) All payments were approved. With the change of Chairman and with Councillor Humphreys due to move from the Parish in the near future we will need another payment authoriser. Councillor Scattergood agreed to fill this gap. Consideration will also need to be given as to who will replace Councillor Humphreys in his financial and budget oversight responsibilities.

The following payments have been met prior to meeting:

06/03/24	Direct Debit	Monthly Payroll	£9.00
28/02/24	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
19/02/24	Bank Transfer	Clerk's Salary February 2024	£619.87
08/02/24	Direct Debit	Tesco monthly phone bill	£9.72
06/02/24	Direct Debit	Monthly Payroll	£9.00
24/01/24	Bank Transfer	Clerk expenses Nov & Dec	£31.55
24/01/24	Bank Transfer	HMRC PAYE	£325.04
18/01/24	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
15/01/24	Bank Transfer	Clerk's Salary January 2024	£594.87

- b) To approve and sign Certificate of Exemption – AGAR 2023/24 **APPROVED**
- c) To consider, approve and sign Annual Governance Statement (Section 1) **APPROVED**
- d) To consider, approve and sign Annual Accounting Statement (Section 2) **APPROVED**
- e) To agree confirmation of the dates of the period for the exercise of public rights **APPROVED**
- f) To note Annual Internal Audit Report 2023/24 **APPROVED**
- g) To confirm internal auditor for 2024/25 **APPROVED**
- h) To consider new insurance policy for the coming year

14.2024/2025 Items for next agenda dog poo bin issues need to be re-addressed

15.2024/2025 Meeting Dates 11th July 2024