

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland
Clerk: Shelley Boydell Email: hmtpcouncil@gmail.com

Dear Councillor,

You are summoned to attend the
Parish Council Meeting to take place on **27th November 2024**
at 7.30pm at The Henny Parish Room

The meeting is open to members of the public and press

Shelley Boydell, Parish Clerk

S D Boydell

20th November 2024

AGENDA

- ITEM1 27NOV2024 **Apologies for absence (approx. 2mins)**
To receive apologies and resolve acceptance for absence.
- ITEM2 27NOV2024 **Declarations of Interest on agenda items below (approx. 2 mins)**
To receive declarations of any pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- ITEM3 27NOV2024 **Approval of Minutes (approx. 5 mins)**
To consider minutes from the last Parish Council meeting and any recent planning meetings.
- ITEM4 27NOV2024 **Public Speaking (approx. 15 mins)**
Opportunity for the public to raise issues or ask questions of Councillors (subject to a time limit of 3 minutes per person and a total of 15 minutes)
- ITEM5 27NOV2024 **District/County Councillors Report (approx. 5 mins each)**
- ITEM6 27NOV2024 **Clerk's Report (approx. 5 mins)**
Please see separate Clerk's report (circulated for review prior to meeting)
- ITEM7 27NOV2024 **Planning – including any Current Planning Applications requiring a response**
a) *National Grid Update*
b) **Self Building Scheme - Outline planning application with all matters reserved for 2no residential dwellings**
Meadow View Lower Road Middleton Essex CO10 7NS
Ref. No: 24/02144/OUT
- ITEM8 27NOV2024 **Highways Issues**
- ITEM9 27NOV2024 **Village Items (approx. 10 mins)**
a) *To consider pond restoration funded by Natural England*
- ITEM10 27NOV2024 **Policies / Contracts For Review**
a) *Emergency plan*
b) *Financial Regulations*
c) *Risk Assessments*
d) *Asset Register*
e) *Contractors*

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ITEM11 27NOV2024 Parish Council Finance (approx. 10 mins)

a) *See payments below*

The following payments have been met prior to meeting:

18/09/24	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
18/09/24	Bank Transfer	Clerk's Salary September 2024	£655.27
18/09/24	Bank Transfer	Clerk expenses July & August	£46.55
25/09/24	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
04/10/24	Direct Debit	Monthly Payroll	£10.80
08/10/24	Direct Debit	Tesco monthly phone bill	£10.48
18/09/24	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
24/10/24	Bank Transfer	Clerk's Salary October 2024	£655.47
06/11/24	Direct Debit	Monthly Payroll	£10.80
08/11/24	Direct Debit	Tesco monthly phone bill	£10.48
18/11/24	Bank Transfer	Clerk expenses September & October	£25.85
20/11/24	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91

The following payments have been received prior to meeting:

26/09/24	Direct Debit	Braintree District Council – 2 nd half precept	£5,910.00
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b) *To consider and review budget overview*

ITEM12 27NOV2024 Items for next agenda (approx. 2 mins)

ITEM13 27NOV2024 Meeting dates (approx. 5 mins)

TBC 16th January 2025

TBC 13th March 2025

TBC 8th May 2025