

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland

Clerk: Shelley Boydell Email: hmtpcouncil@gmail.com

Dear Councillor,

You are summoned to attend the
Parish Council Meeting to take place on **19th September 2024**
at 7.30pm at The Henny Parish Room

The meeting is open to members of the public and press

Shelley Boydell, Parish Clerk

S D Boydell

12th September 2024

AGENDA

- ITEM1 19SEP2024 **Apologies for absence (approx. 2mins)**
To receive apologies and resolve acceptance for absence.
- ITEM2 19SEP2024 **Declarations of Interest on agenda items below (approx. 2 mins)**
To receive declarations of any pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- ITEM3 19SEP2024 **Approval of Minutes (approx. 5 mins)**
To consider minutes from the last Parish Council meeting and any recent planning meetings.
- ITEM4 19SEP2024 **Public Speaking (approx. 15 mins)**
Opportunity for the public to raise issues or ask questions of Councillors (subject to a time limit of 3 minutes per person and a total of 15 minutes)
- ITEM5 19SEP2024 **District/County Councillors Report (approx. 5 mins each)**
- ITEM6 19SEP2024 **Clerk's Report (approx. 5 mins)**
Please see separate Clerk's report (circulated for review prior to meeting)
- ITEM7 19SEP2024 **Planning – including any Current Planning Applications requiring a response**
a) National Grid Update
- ITEM8 19SEP2024 **Highways Issues**
- ITEM9 19SEP2024 **Village Items (approx. 10 mins)**
a) Update on surveys regarding additional defibrillator.
- ITEM10 19SEP2024 **Councillor Contact Details**
To discuss councillors receiving unauthorised texts and emails.

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ITEM11 19SEP2024 Parish Council Finance (approx. 10 mins)

a) *See payments below*

The following payments have been met prior to meeting:

04/07/24	Direct Debit	Monthly Payroll	£10.80
08/07/24	Direct Debit	Tesco monthly phone bill	£10.48
09/07/24	Bank Transfer	HMRC PAYE	£198.49
09/07/24	Bank Transfer	Clerk's Salary July 2024	£651.27
09/07/24	Bank Transfer	Clerk expenses May & June	£25.85
18/07/24	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
06/08/24	Direct Debit	Monthly Payroll	£10.80
08/08/24	Direct Debit	Tesco monthly phone bill	£10.48
09/08/24	Bank Transfer	Clerk's Salary August 2024	£655.47
23/08/24	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
05/09/24	Direct Debit	Monthly Payroll	£10.80
06/09/24	Direct Debit	Information Commissioners Office annual payment	£35.00
09/09/24	Direct Debit	Tesco monthly phone bill	£10.48

- b) *To review Emergency Plan*
- c) *To review Financial Regulations*
- d) *To review Parish Council Risk Assessments*
- e) *Update on Clerk's appraisal*

ITEM12 19SEP2024 Items for next agenda (approx. 2 mins)

ITEM13 19SEP2024 Meeting dates (approx. 5 mins)

TBC 13th November 2024

TBC 16th January 2025

TBC 13th March 2025

TBC 8th May 2025