

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr Tim Humphreys

Clerk: Shelley Boydell Email: hmtpcouncil@gmail.com

Dear Councillor,

You are summoned to attend the
Parish Council Meeting to take place on **16th May 2024**
at 7.30pm at The Henny Parish Room

The meeting is open to members of the public and press

Shelley Boydell, Parish Clerk

S D Boydell

9th May 2024

AGENDA – ANNUAL GENERAL MEETING

- ITEM1 16MAY2024 **Apologies for absence (approx. 2mins)**
To receive apologies and resolve acceptance for absence
- ITEM2 16MAY2024 **To elect a Chairman for 2024/25**
- ITEM3 16MAY2024 **To elect a Vice-Chairman for 2024/25**
- ITEM4 16MAY2024 **Complete Acceptance of Office forms and hand in Register of Interest forms**
To complete relevant forms

AGENDA - PARISH COUNCIL MEETING

- ITEM5 16MAY2024 **Apologies for absence (approx. 2mins)**
To receive apologies and resolve acceptance for absence.
- ITEM6 16MAY2024 **Declarations of Interest on agenda items below (approx. 2 mins)**
To receive declarations of any pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- ITEM7 16MAY2024 **Approval of Minutes (approx. 5 mins)**
To consider minutes from the last Parish Council meeting and any recent planning meetings.
- ITEM8 16MAY2024 **Public Speaking (approx. 15 mins)**
Opportunity for the public to raise issues or ask questions of Councillors (subject to a time limit of 3 minutes per person and a total of 15 minutes)
- ITEM9 16MAY2024 **District/County Councillors Report (approx. 5 mins each)**
- ITEM10 16MAY2024 **Clerk's Report (approx. 5 mins)**
Please see separate Clerk's report (circulated for review prior to meeting)

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr Tim Humphreys

Clerk: Shelley Boydell Email: hmtpcouncil@gmail.com

ITEM11 16MAY2024 **Planning – including any Current Planning Applications requiring a response**

- a) *National Grid Update*
- b) **Demolition of existing farm buildings, erection of 1No. dwelling with landscaping and associated works.**
*Dove House Farm Amos Hill Great Henny Essex CO10 7NQ
Ref. No: 24/00737/FUL*
- c) **Erection of first floor side extension and single storey rear conservatory**
*4 Middleton Cottages Henny Street Great Henny Essex CO10 7LS
Ref. No: 24/00959/HH*

ITEM12 16MAY2024 **Highways Issues**

- a) *Update on proposed 40mph limit between Bures and Middleton*
- b) *Update on vehicle speed and increased traffic on Pebmarsh Road*

ITEM13 16MAY2024 **Village Items (approx. 10 mins)**

- a) *Twinstead grass cutting*
- b) *Defibrillator demonstration by Alan Smart*

ITEM14 16MAY2024 **Parish Council Finance (approx. 10 mins)**

- a) *See payments below*

The following payments have been met prior to meeting:

08/05/24	Direct Debit	Tesco monthly phone bill	£10.48
07/05/24	Direct Debit	Monthly Payroll	£10.80
23/04/24	EALC	Affiliation fees	£169.66
23/04/24	Bank Transfer	Clerk's Salary April 2024	£619.87
23/04/24	Henny Parish Room	Litter Pick INV 437	£150.00
19/04/24	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
09/04/24	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
08/04/24	Direct Debit	Tesco monthly phone bill	£9.72
11/03/24	Bank Transfer	Clerk expenses Jan & Feb	£31.55
11/03/24	Bank Transfer	Clerk's Salary March 2024	£619.87
11/03/24	Henny Parish Room	Room bookings x 6	£60.00
08/03/24	Direct Debit	Tesco monthly phone bill	£9.72

Income received prior to meeting:

25/04/24	Braintree District Council	First Half Precept	£5,920
----------	----------------------------	--------------------	--------

- b) *To approve and sign Certificate of Exemption – AGAR 2023/24*
- c) *To consider, approve and sign Annual Governance Statement (Section 1)*
- d) *To consider, approve and sign Annual Accounting Statement (Section 2)*
- e) *To agree confirmation of the dates of the period for the exercise of public rights*
- f) *To note Annual Internal Audit Report 2023/24*
- g) *To confirm internal auditor for 2024/25*

ITEM15 16MAY2024 **Items for next agenda (approx. 2 mins)**

ITEM16 16MAY2024 **Meeting dates (approx. 5 mins)**

11th or 18th July 2024 Parish Council meeting TBC