

# The Hennys, Middleton and Twinstead Parish Council

Minutes of the meeting held on Monday 15<sup>th</sup> May 2023

**Present:**

**Parish Cllrs:** *Cllr T Humphreys (Chairman), Cllr A Burns (Vice-Chairman), Cllr D Holland  
Cllr A Scattergood, Cllr L Boydell, Cllr M Cracknell*

**District Cllr:** *Cllr D Holland*

**County Cllr:** *none*

**Clerk:** *Mrs S Boydell*

**Members of Public:** One

## **MINUTES – ANNUAL GENERAL MEETING**

- 1.2023/2024 Apologies for absence**  
*Cllr A Smart*
- 2.2023/2024 To elect a Chairman for 2023/24**  
*Cllr Tim Humphreys was elected as Chairman.*
- 3.2023/2024 To elect a Vice-Chairman for 2023/24**  
*Cllr Alastair Burns was elected as Vice Chairman.*
- 4.2023/2024 Complete Acceptance of Office forms and hand in Register of Interest forms**  
*Relevant forms were completed.*

## **MINUTES - PARISH COUNCIL MEETING**

- 5.2023/2024 Declarations of interest on agenda items**  
*Cllr D Holland is a Parish Councillor and also a District Councillor.*
- 6.2023/2024 Approval of Minutes**  
*Some minor changes were made to the minutes, the Clerk will implement these changes and circulate the amended minutes for approval via email. With the minor changes, all members of the Parish Council in agreement with the minutes from the last Parish Council meeting.*  
**ACTION: Clerk to make changes to March minutes**
- 7.2023/2024 Public Speaking**  
*A request for a dog poo bin was made, discussions for the best location followed.*  
**ACTION: PC agreed to investigate and to put this on the next agenda.**  
  
*Query regarding street cleaning re wildlife causing hazardous issues / dirt on some roads in the Parish.*  
**ACTION: PC to investigate with Highways**
- 8.2023/2024 District/County Councillors Report**  
*Discussion regarding the recent election and how the area has a Conservative majority.*
- 9.2023/2024 Clerks Report –** *The issues regarding planning comments were added to the Clerk's report: Some of the comments that were submitted via the Braintree District Council planning portal on their website did not appear, the Clerk contacted Braintree District Council to resolve the issue and the comments were instated.*

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## 10.2023/2024 Planning – Including Current Planning Applications for objection or approval

*District Cllr to investigate if a new building in Great Henny is any cause for concern.*

### **Erection of timber carport.**

*Storm Barn Church Road Twinstead Essex CO10 7NA*

*Ref. No: 23/00895/HH*

**PC has no objections to car port.**

## 11.2023/2024 Highways Issues

*Byway 13 is a track between Little Henny and Middleton, this track is currently being used by off road bikes. There is concern of potential danger to other users of the byway. The police have visited the location.*

**ACTION: PC to contact ECC to see advice re: dangerous driving on a byway used by horse riders and walkers.**

*Henny Bridge is badly damaged and in need of repair, also the other bridge is badly damaged, both to be reported.*

**ACTION: PC to report bridge in need of repair to Essex Highways**

*A deep pond is adjacent to Twinstead riding school by the road, the pond is out of view. There are concerns that due to increased road use that a vehicle could go off the road into the deep pond, the PC suggests warning signs to make road users aware. Clerk to contact Essex County Council regarding this.*

**ACTION: PC to contact Essex County Council**

## 12.2023/2024 Village Items

- a) *PC agreed to go forward with an application to change the national speed limit to 40mph between Bures and Middleton, with a view to then applying for 20mph from Henny Footbridge to past The Henny Swan. Cllr Scattergood to draft a proposal to Highways with support from County Councillor, for other members of the Parish Council to agree via email. Cllr Scattergood to also write a paragraph informing residents about this for social media, parish magazine, notice boards etc.*

**ACTION: Cllr A Scattergood to draft proposal and write paragraph**

- b) *Discussing vehicle speed and increased traffic on Pebmarsh Road / calming signs to be discussed at next meeting.*

## 13.2023/2024 Parish Council Finance

- a) *Payments noted*  
b) *Approved and signed Certificate of Exemption – AGAR 2022/23*  
c) *Approved and signed Annual Governance Statement (Section 1)*  
d) *Approved and signed Annual Accounting Statement (Section 2)*  
e) *Agreed confirmation of the dates of the period for the exercise of public rights*  
f) *Noted Annual Internal Audit Report 2022/23*  
g) *PC appointed Cllr Alan Scattergood to work with Clerk to renew insurance.*

**ACTION: Clerk & Cllr Scattergood to renew insurance**

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## The following payments have been met prior to meeting:

11/01/23	Bank Transfer	Clerk's Salary January 2023	£651.93
11/01/23	Bank Transfer	Clerk's expenses November & December	£25.40
19/01/23	Direct Debit	Payment to NEST Pension (employer & employee)	£151.82
06/02/23	Direct Debit	Monthly Payroll	£9.00
08/02/23	Direct Debit	Tesco monthly phone bill	£8.50
09/02/23	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
13/02/23	Bank Transfer	Clerk's Salary February 2023	£651.93
24/02/23	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
06/03/23	Direct Debit	Monthly Payroll	£9.00

## 14.2023/2024 Items for next agenda

- *Report on proposal of 40mph speed limit on Henny Street*
- *Vehicle speed and increased traffic on Pebmarsh Road / calming signs*
- *Dog poo bins*
- *Pond issue on Pebmarsh Road, Twinstead*
- *Wildlife damage to highway*
- *Damaged Bridges*

## 15.2023/2024 Meeting Dates

*10<sup>th</sup> July 2023, 11<sup>th</sup> September 2023, 13<sup>th</sup> November 2023 Meeting Closed 21:13*