

# The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland  
Clerk: Shelley Boydell Email: [hmtpcouncil@gmail.com](mailto:hmtpcouncil@gmail.com)

Dear Councillor,

You are summoned to attend the  
**Parish Council Meeting** to take place on **15<sup>th</sup> May 2023**  
**at 7.30pm at The Henny Parish Room**

The meeting is open to members of the public and press

Shelley Boydell, Parish Clerk

*SD Boydell*

5<sup>th</sup> May 2023

## **AGENDA – ANNUAL GENERAL MEETING**

- ITEM1 15MAY2023 **Apologies for absence (approx. 2mins)**  
*To receive apologies and resolve acceptance for absence*
- ITEM2 15MAY2023 **To elect a Chairman for 2023/24**
- ITEM3 15MAY2023 **To elect a Vice-Chairman for 2023/24**
- ITEM4 15MAY2023 **Complete Acceptance of Office forms and hand in Register of Interest forms**  
*To complete relevant forms*

## **AGENDA - PARISH COUNCIL MEETING**

- ITEM5 15MAY2023 **Declarations of Interest on agenda items below (approx. 2 mins)**  
*To receive declarations of any pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.*
- ITEM6 15MAY2023 **Approval of Minutes (approx. 5 mins)**  
*To consider minutes from the last Parish Council meeting and any recent planning meetings.*
- ITEM7 15MAY2023 **Public Speaking (approx. 15 mins)**  
*Opportunity for the public to raise issues or ask questions of Councillors (subject to a time limit of 3 minutes per person and a total of 15 minutes)*
- ITEM8 15MAY2023 **District/County Councillors Report (approx. 5 mins each)**
- ITEM9 15MAY2023 **Clerk's Report (approx. 5 mins)**  
*Please see separate Clerk's report (circulated for review prior to meeting)*
- ITEM10 15MAY2023 **Planning - Planning – including Current Planning Applications for objection or approval (approx. 10 mins)**
- ITEM11 15MAY2023 **Highways Issues**  
*Chairman to update regarding discussions about state of all lanes in the Parish.*
- ITEM12 15MAY2023 **Village Items (approx. 10 mins)**  
a) *Discuss proposal of 40mph speed limit on Henny Street Vehicle speed*  
b) *Discuss vehicle speed and increased traffic on Pebmarsh Road / calming signs*

# The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland

Clerk: Shelley Boydell Email: [hmtpcouncil@gmail.com](mailto:hmtpcouncil@gmail.com)

## Parish Council Finance (approx. 10 mins)

a) See payments below

### The following payments have been met prior to meeting:

08/03/23	Direct Debit	Tesco monthly phone bill	£8.50
13/03/23	Bank Transfer	Henny Parish Room – hire charges	£70.00
13/03/23	Bank Transfer	Clerk's Salary March 2023	£615.93
13/03/23	Bank Transfer	Henny Parish Room – Litter Pick	£150.00
13/03/23	Bank Transfer	Clerk's expenses January & February	£30.15
06/04/23	Direct Debit	Monthly Payroll	£9.00
11/04/23	Direct Debit	Tesco monthly phone bill	£8.50
13/04/23	Direct Debit	Payment to NEST Pension (employer & employee)	£75.91
18/04/23	Bank Transfer	EALC Affiliation Fee	£165.82
18/04/23	Bank Transfer	Clerk's Salary April 2023	£616.13
05/05/23	Direct Debit	Monthly Payroll	£9.00

### Income received prior to meeting:

12/04/23	Braintree District Council	Street Cleaning Agreement	£617.60
27/04/23	Braintree District Council	First Half Precept	£5466.00

- b) To approve and sign Certificate of Exemption – AGAR 2022/23
- c) To consider, approve and sign Annual Governance Statement (Section 1)
- d) To consider, approve and sign Annual Accounting Statement (Section 2)
- e) To agree confirmation of the dates of the period for the exercise of public rights
- f) To note Annual Internal Audit Report 2022/23

ITEM13 15MAY2023 **Items for next agenda (approx. 2 mins)**

ITEM14 15MAY2023 **Meeting dates (approx. 5 mins)**

10<sup>th</sup> July 2023