

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland

Clerk: Shelley Boydell

Email: parishclerk@hennysmiddletoninstead-pc.gov.uk

Dear Councillor,

You are summoned to attend the **Annual General Meeting** immediately followed by a **Parish Council Meeting** to take place on **9th May 2021 at 7.30pm** at **The Henny Parish Room**
The meeting is open to members of the public and press

Shelley Boydell, Parish Clerk

S D Boydell

29th April 2022

AGENDA – ANNUAL GENERAL MEETING

- ITEM1 9MAY2022 **Apologies for absence (approx. 2mins)**
To receive apologies and resolve acceptance for absence
- ITEM2 9MAY2022 **To elect a Chairman for 2022/23**
- ITEM3 9MAY2022 **To elect a Vice-Chairman for 2022/23**
- ITEM4 9MAY2022 **Complete Acceptance of Office forms and hand in Register of Interest forms**
To complete relevant forms

AGENDA - PARISH COUNCIL MEETING

- ITEM5 9MAY2022 **Declarations of Interest on agenda items below (approx. 2 mins)**
To receive declarations of any pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- ITEM6 9MAY2022 **Approval of Minutes (approx. 5 mins)**
To approve minutes from the last Parish Council meeting and recent planning meeting.
- ITEM7 9MAY2022 **Public Speaking (approx. 15 mins)**
Opportunity for the public to raise issues or ask questions of Councillors (subject to a time limit of 3 minutes per person and a total of 15 minutes)
- ITEM8 9MAY2022 **District/County Councillors Report (approx. 5 mins each)**
- ITEM9 9MAY2022 **Clerk's Report (approx. 5 mins)**
Please see separate Clerk's report (circulated for review prior to meeting)
- ITEM10 9MAY2022 **Planning - Current Planning Applications for objection or approval (approx. 10 mins)**
- a) 22/01015/OHL | Overhead line works associated with proposed grid supply point substation at Butlers Wood | Land Adjacent Butlers Wood And Waldergrave Wood West Of A131 Sudbury Road Bulmer Essex
 - b) National Grid – BDC Local Application, Pylons National DCO Application & East Anglian Green pylon line proposal (in addition to the B2T) – chairman to update

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland

Clerk: Shelley Boydell

Email: parishclerk@hennysmiddletoninstead-pc.gov.uk

ITEM11 9MAY2022 **Village Items (approx. 10 mins)**

- a) *Chairman to update on repairs to the Parish Council notice board in Middleton.*
- b) *Chairman to update on recent investigations regarding gravel excavation at Middleton.*

ITEM12 9MAY2022 **Annual Parish Meeting (approx. 10 mins)**

To discuss a meeting plan and all necessary preparations.

ITEM13 9MAY2022 **Parish Council Finance (approx. 10 mins)**

- a) *See payments below*

The following payments have been met prior to meeting:

08/03/22	Direct Debit	Tesco monthly phone bill	£8.50
09/03/22	Bank Transfer	Freethought Internet invoice 43024	£30.00
09/03/22	Bank Transfer	Clerk's expenses Jan & Feb 2022	£25.40
09/03/22	Bank Transfer	Clerk's Salary March 2022	£585.55
08/04/22	Direct Debit	Tesco monthly phone bill	£8.50
14/04/22	Direct Debit	Payroll March 2022	£9.00
14/04/22	Direct Debit	Payment to NEST Pension (employee £23.53 & employer £17.65)	£41.18
21/04/22	Bank Transfer	Henny Parish Litter Pick	£150.00
21/04/22	Bank Transfer	Freethought Internet invoice 43888	£22.25
21/04/22	Bank Transfer	Clerk's Salary April 2022 (plus point increase to 01/04/21)	£715.61
21/04/22	Bank Transfer	Henny Parish Room (hire)	£50.00
21/04/22	Bank Transfer	EALC affiliation fee	£155.67

Income received prior to meeting:

16/03/22	HMRC	VAT Reclaim	£577.60
28/04/22	Braintree District Council	First Half Precept	£4,878.00

- b) *To approve and sign Certificate of Exemption – AGAR 2020/21*
- c) *To consider, approve and sign Annual Governance Statement (Section 1)*
- d) *To consider, approve and sign Annual Accounting Statement (Section 2)*
- e) *To agree confirmation of the dates of the period for the exercise of public rights – suggested Monday 13 June – Friday 22 July 2022*
- f) *To note Annual Internal Audit Report 2021/22*

ITEM14 9MAY2022 **Items for next agenda (approx. 2 mins)**

ITEM15 9MAY2022 **Meeting dates (approx. 5 mins)**

23rd May 2022 Annual Parish Meeting / Parish Assembly

11th July 2022

12th September 2022

14th November 2022 (to be confirmed)