

The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland

Clerk: Shelley Boydell. 15 The Paddocks, Bures CO8 5DF

Email: parishclerk@hennysmiddletoninstead-pc.gov.uk

Dear Councillor,

You are summoned to attend the **Parish Council Meeting**
to take place on **13th September 2021 at 7.30pm** at **The Henny Parish Room**

The meeting is open to members of the public and press

Shelley Boydell, Parish Clerk

S D Boydell

6th September 2021

AGENDA

ITEM1 13SEPT2021 **Apologies for absence (approx. 2mins)**

To receive apologies and resolve acceptance for absence

ITEM2 13SEPT2021 **Declarations of Interest on agenda items below (approx. 2 mins)**

To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.

ITEM3 13SEPT2021 **Approval of Minutes (approx. 5 mins)**

To approve minutes from the last Parish Council meeting and recent planning meeting.

ITEM4 13SEPT2021 **Public Speaking (approx. 15 mins)**

Opportunity for the public to raise issues or ask questions of Councillors (subject to a time limit of 3 minutes per person and a total of 15 minutes) (due to the online nature of the meeting, please contact the Clerk prior to the meeting if you would like to participate in this section)

ITEM5 13SEPT2021 **District/County Councillors Report (approx. 5 mins each)**

ITEM6 13SEPT2021 **Clerk's Report (approx. 5 mins)**

Please see separate Clerk's report (circulated for review prior to meeting)

ITEM7 13SEPT2021 **Planning - Current Planning Applications for objection or approval (approx. 10 mins)**

- a) Installation of a 25m high lattice tower supporting 6 No. antenna apertures & 4 No. 600m dishes; installation of 8 No. cabinets; ancillary development thereto. Land Between Lodge Farm And Dove House Farm Green Lane Twinstead Essex
Ref. No: 21/02559/T56 | Received: Fri 13 Aug 2021 | Validated: Fri 13 Aug 2021 | expiry for comments Mon 13 Sep 2021
- b) Erection of detached outbuilding.
*Applecroft Applecroft Farm Road Great Henny Essex CO10 7NP
Ref. No: 21/02648/HH | Received: Mon 23 Aug 2021 | Validated: Mon 23 Aug 2021 | expiry for comments 05/10/2021*

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ITEM8 13SEPT2021 Village Items (approx. 10 mins)

- a) Update trees on Twinstead Village Green requiring attention
- b) Chairman to update on National Grid
- c) To consider providing a representative to sit on the Twinstead Village Hall Management Committee.
- d) Phone Mast Consultation – Chairman to update
- e) National Grid – Chairman to update

ITEM9 13SEPT2021 Policies & Procedures (approx. 10 mins)

- a) To consider the draft emergency plan document (circulated)

ITEM10 13SEPT2021 Parish Council Finance (approx. 10 mins)

- a) See payments below

The following payments have been met prior to meeting:

CHQ	000776	Philip Liverton Limited – mowing grass Twinstead Village Green	£84.00
CHQ	000777	Clerk's Salary August 2021	£585.55
CHQ	000778	Annual Village Hall Grant – Friends of All Saints Middleton	£85.00
CHQ	000779	Annual Village Hall Grant – Henny Parish Room	£85.00
CHQ	000780	Annual Village Hall Grant – Twinstead Village Hall	£85.00
CHQ	000781	Annual Graveyard Maintenance Grant – Middleton PCC	£70.00
CHQ	000782	Annual Graveyard Maintenance Grant – Twinstead PCC	£70.00
CHQ	000783	Annual Graveyard Maintenance Grant – Henny PCC	£70.00
CHQ	000784	Community Action Suffolk (Zurich) Insurance	£210.67
CHQ	000785	Clerk's Salary September 2021	£585.55
CHQ	000786	Clerk's Expenses July & August 2021	£28.73
3/9/21	Direct Debit	Payroll for April, May, June, July & August at £9 per month	£45.00
8/9/21	Direct Debit	Tesco monthly phone bill	£8.50
9/9/21	Direct Debit	Information Commissioners Office – Annual Data Protection Fee	£35.00
	Direct Debit July 2021	Payment to NEST Pension (employee £23.53 & employer £17.65)	£41.18
	Direct Debit August 2021	Payment to NEST Pension (employee £23.53 & employer £17.65)	£41.18

The following payments to be agreed at meeting: None

Income received prior to meeting:

23/08/21	EALC	Refund from Clerk's Bursery for training	£155.00
02/09/21	EALC	Refund from Clerk's Bursery for CiLCA	£543.00

- b) Internet Banking – Chairman to update

ITEM11 13SEPT2021 Items for next agenda (approx. 2 mins)

ITEM12 13SEPT2021 Meeting dates (approx. 5 mins)

- 8th November 2021
- 17th January 2022
- 14th March 2022
- 28th March 2022 Annual Parish Meeting / Parish Assembly
- 9th May 2022 (to be confirmed)
- 11th July 2022 (to be confirmed)
- 12th September 2022 (to be confirmed)