

# The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr David Holland  
Clerk: Shelley Boydell. 15 The Paddocks, Bures CO8 5DF  
Email: parishclerk@hennysmiddletoninstead-pc.gov.uk

Dear Councillor,

You are summoned to attend the **Parish Council Meeting**  
to take place on **13<sup>th</sup> September 2021 at 7.30pm** at **The Henny Parish Room**

The meeting is open to members of the public and press

Shelley Boydell, Parish Clerk

*SD Boydell*

6<sup>th</sup> September 2021

## AGENDA

ITEM1 13SEPT2021 **Apologies for absence (approx. 2mins)**

*To receive apologies and resolve acceptance for absence*

ITEM2 13SEPT2021 **Declarations of Interest on agenda items below (approx. 2 mins)**

*To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.*

ITEM3 13SEPT2021 **Approval of Minutes (approx. 5 mins)**

*To approve minutes from the last Parish Council meeting and recent planning meeting.*

ITEM4 13SEPT2021 **Public Speaking (approx. 15 mins)**

*Opportunity for the public to raise issues or ask questions of Councillors (subject to a time limit of 3 minutes per person and a total of 15 minutes) (due to the online nature of the meeting, please contact the Clerk prior to the meeting if you would like to participate in this section)*

ITEM5 13SEPT2021 **District/County Councillors Report (approx. 5 mins each)**

ITEM6 13SEPT2021 **Clerk's Report (approx. 5 mins)**

*Please see separate Clerk's report (circulated for review prior to meeting)*

ITEM7 13SEPT2021 **Planning - Current Planning Applications for objection or approval (approx. 10 mins)**

- a) Installation of a 25m high lattice tower supporting 6 No. antenna apertures & 4 No. 600m dishes; installation of 8 No. cabinets; ancillary development thereto. Land Between Lodge Farm And Dove House Farm Green Lane Twinstead Essex  
*Ref. No: 21/02559/T56 | Received: Fri 13 Aug 2021 | Validated: Fri 13 Aug 2021 | expiry for comments Mon 13 Sep 2021*
- b) Erection of detached outbuilding.  
*Applecroft Applecroft Farm Road Great Henny Essex CO10 7NP  
Ref. No: 21/02648/HH | Received: Mon 23 Aug 2021 | Validated: Mon 23 Aug 2021 | expiry for comments 05/10/2021*

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## ITEM8 13SEPT2021 **Village Items (approx. 10 mins)**

- a) Update trees on Twinstead Village Green requiring attention
- b) Chairman to update on National Grid
- c) To consider providing a representative to sit on the Twinstead Village Hall Management Committee.
- d) Phone Mast Consultation – Chairman to update
- e) National Grid – Chairman to update

## ITEM9 13SEPT2021 **Policies & Procedures (approx. 10 mins)**

- a) To consider the draft emergency plan document (circulated)

## ITEM10 13SEPT2021 **Parish Council Finance (approx. 10 mins)**

- a) See payments below

### The following payments have been met prior to meeting:

CHQ	000776	Philip Liverton Limited – mowing grass Twinstead Village Green	£84.00
CHQ	000777	Clerk's Salary August 2021	£585.55
CHQ	000778	Annual Village Hall Grant – Friends of All Saints Middleton	£85.00
CHQ	000779	Annual Village Hall Grant – Henny Parish Room	£85.00
CHQ	000780	Annual Village Hall Grant – Twinstead Village Hall	£85.00
CHQ	000781	Annual Graveyard Maintenance Grant – Middleton PCC	£70.00
CHQ	000782	Annual Graveyard Maintenance Grant – Twinstead PCC	£70.00
CHQ	000783	Annual Graveyard Maintenance Grant – Henny PCC	£70.00
CHQ	000784	Community Action Suffolk (Zurich) Insurance	£210.67
CHQ	000785	Clerk's Salary August 2021	£585.55
CHQ	000786	Clerk's Expenses July & August 2021	£28.73
3/9/21	Direct Debit	Payroll for April, May, June, July & August at £9 per month	£45.00
8/9/21	Direct Debit	Tesco monthly phone bill	£8.50
9/9/21	Direct Debit	Information Commissioners Office – Annual Data Protection Fee	£35.00
	Direct Debit July 2021	Payment to NEST Pension (employee £23.53 & employer £17.65)	£41.18
	Direct Debit August 2021	Payment to NEST Pension (employee £23.53 & employer £17.65)	£41.18

### The following payments to be agreed at meeting: None

### Income received prior to meeting:

23/08/21	EALC	Refund from Clerk's Bursery for training	£155.00
02/09/21	EALC	Refund from Clerk's Bursery for CiLCA	£543.00

- b) Internet Banking – Chairman to update

## ITEM11 13SEPT2021 **Items for next agenda (approx. 2 mins)**

## ITEM12 13SEPT2021 **Meeting dates (approx. 5 mins)**

- 8<sup>th</sup> November 2021
- 17<sup>th</sup> January 2022
- 14<sup>th</sup> March 2022
- 28<sup>th</sup> March 2022 Annual Parish Meeting / Parish Assembly
- 9<sup>th</sup> May 2022 (to be confirmed)
- 11<sup>th</sup> July 2022 (to be confirmed)
- 12<sup>th</sup> September 2022 (to be confirmed)