

# The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr Anthony Lyster

Clerk: Shelley Boydell. 15 The Paddocks, Bures CO8 5DF

Email: [parishclerk@hennysmiddletoninstead-pc.gov.uk](mailto:parishclerk@hennysmiddletoninstead-pc.gov.uk)

Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to take place on

**8<sup>th</sup> March 2021 at 7.30pm ONLINE**

The meeting is open to members of the public and press – please contact [cllr.anthony.lyster@hennysmiddletoninstead-pc.gov.uk](mailto:cllr.anthony.lyster@hennysmiddletoninstead-pc.gov.uk) for details on how to join

Shelley Boydell, Parish Clerk

*S D Boydell*

1<sup>st</sup> March 2021

## **AGENDA**

- ITEM1 8MAR2021**    **Apologies for absence (approx. 2mins)**  
*To receive apologies and resolve acceptance for absence*
- ITEM2 8MAR2021**    **Declarations of Interest on agenda items below (approx. 2 mins)**  
*To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.*
- ITEM3 8MAR2021**    **Approval of Minutes (approx. 5 mins)**  
*To approve minutes from the last Parish Council meeting.*
- ITEM4 8MAR2021**    **Public Speaking (approx. 15 mins)**  
*- subject to a time limit of 3 minutes per person and a total of 15 minutes (due to the online nature of the meeting, please contact the Clerk prior to the meeting if you would like to participate in this section)*
- ITEM5 8MAR2021**    **District/County Councillors Report (approx. 5 mins each)**
- ITEM6 8MAR2021**    **Clerk's Report (approx. 5 mins)**  
*Please see separate Clerk's report (circulated for review prior to meeting)*
- ITEM7 8MAR2021**    **Bramford to Twinstead Network Reinforcement (approx. 5 mins)**  
*To agree response to email from National Grid.*
- ITEM8 8MAR2021**    **Policies & Procedures (approx. 5 mins)**  
a) *Parish Council to agree to adopt new Financial Regulations (circulated for review prior to meeting)*  
b) *Parish Council to agree which policy to review at May 2021 meeting.*
- ITEM9 8MAR2021**    **Parish Council Finance (approx. 12 mins)**  
a) *See Separate Finance Report (circulated for review prior to meeting)*  
b) *Internet Banking – Chairman to update*  
c) *Grass Cutting Contract – to agree new contract*  
d) *To agree new accountant / payroll provider*

# The Hennys, Middleton & Twinstead Parish Council

Chairman: Cllr Anthony Lyster

Clerk: Shelley Boydell. 15 The Paddocks, Bures CO8 5DF

Email: parishclerk@hennysmiddletontwinstead-pc.gov.uk

ITEM10 8MAR2021 **Items for next agenda (approx. 2 mins)**

ITEM11 8MAR2021 **Meeting dates (approx. 1 min)**

*To confirm – All Parish Council meetings are still to be held online until otherwise advised by the Government of changes to the new temporary legislation.*

*10<sup>th</sup> May 2021 – Annual General Meeting followed by Parish Council Meeting*

*12<sup>th</sup> July 2021*

*13<sup>th</sup> September 2021*

*8<sup>th</sup> November 2021*

*17<sup>th</sup> January 2022 (provisional to be agreed 08/03/2021)*

*At this time the Annual Parish Meeting / Annual Assembly has not been booked due to current restrictions, however, as soon as this is able to be booked a date will be agreed and circulated.*