

The Hennys', Middleton & Twinstead Parish Council

Chairman: Cllr Anthony Lyster
 Clerk: Shelley Boydell. 15 The Paddocks, Bures CO8 5DF
 Tel: 07801 492312 Email: hmtpcouncil@gmail.com

Finance Report

Parish Council Meeting 14th September 2020 at 7.30pm ONLINE

| Expenditure (including un-presented cheques) | Budget 2020/21 | Expenditure at 9th September 2020 | Predicted spend to come to year end |
|---|---------------------------|---|---|
| Clerk's Salary <small>(inc. working from home allowance & HMRC PAYE)</small> | £6,870.00 | £3,012.90 | £4,297.16 |
| Clerk's Expenses & Training <small>(post, stationery, training, mileage & parking)</small> | £525.00 | £280.23 <small>(contribution rec'd from Pebmarsh PC for £146.25)</small> | £100.00 |
| Contribution towards Clerk's Computer <small>(from Sept 2019 until March 2021)</small> | £100.00 | £83.31 | £66.68 |
| Subscriptions (EALC, CSCA) | £150.00 | £502.04 <small>(inc. CiLCA registration fee – half to be paid by Pebmarsh)</small> | £0.00 |
| Insurance | £300.00 | £210.67 | £0.00 |
| Grants / Donations | £465.00 | £465.00 | £0.00 |
| Litter Picking / Street Cleaning | £450.00 | £450.00 | £0.00 |
| Grass Cutting <small>(6 cuts @ £40+VAT per cut)</small> | £300.00 | £144.00 | £0.00 |
| Audit Fees | £200.00 | £0.00 | £200.00 |
| Hall Hire | £130.00 | £70.00 | £0.00 <small>(no cost if meetings remain online)</small> |
| Chairman's Allowance | £20.00 | £0.00 | £0.00 |
| Councillor Training | £500.00 | £0.00 | £200.00 |
| Data Protection Registration | £35.00 | £0.00 | £40.00 |
| Accountancy Services | £40.00 | £0.00 | £40.00 |
| Website Costs | £250.00 | £150.00 | £0.00 |
| Election Reserve | £50.00 | £0.00 | £0.00 |
| Equipment Repair / Renewal | £200.00 | £0.00 | £200.00 |
| TOTAL | £10,585.00 | £5,368.15 | £5,143.84 |

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Bank Balance as at 9th September 2020: **£4,230.05**

Lloyds Bank Treasurers Account
The Hennys Middleton & Twinstead Parish

Plus income: **£6,069.00**

Breakdown:

2nd half of precept: £4,944.00

Half of CiLCA costs from Pebmarsh PC:

SLCC registration £100.00

Refunds from EALC from clerk's bursary for training:

£155.00 (from inv11827 & 11847)

£472.50 (from CiLCA once training complete)

£63.00 (from inv12303)

£63.00 (from inv12252)

£58.50 (from inv12237)

£63.00 (from inv12296)

Refund for £150 towards CiLCA reg fee £150.00

Less outgoings:

Predicted spend to come to year end **£5,143.84**

Including cheques not yet presented:

CHQ737 £70

CHQ742 £40.00

CHQ743 £48.00

CHQ744 £20.33

CHQ745 £676.78

CHQ746 £24.80

Predicted Balance 31st March 2021: **£5,155.21**

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There were no Standing Order or Direct Debit payments made during the period 19/05/2020 to 24/08/2020.

The following payments have been met prior to meeting:

| | | | |
|-----|--------|---|---------|
| CHQ | 000740 | Clerk's Expenses (Inc. computer contribution) May & June 2020 | £30.29 |
| CHQ | 000741 | Clerk's Salary – August 2020 (basic salary £572.55 plus working from home allowance) | £601.36 |
| CHQ | 000742 | Annual Data Protection Fee | £40.00 |
| CHQ | 000743 | EALC – New Chairman Briefing Webinar | £48.00 |
| CHQ | 000744 | Clerk's Expenses (Inc. computer contribution) July & August 2020 | £20.33 |
| CHQ | 000745 | Clerk's Salary – September 2020 (basic salary £588.25 plus working from home allowance & back pay due to pay increase from 1 st April 2020) | £676.78 |
| CHQ | 000746 | HMRC – PAYE | £24.80 |

The following payments to be agreed at meeting:

None

Income received prior to meeting:

| | | |
|----------------------------|---|---------|
| Braintree District Council | Street Cleansing Grant | £594.18 |
| Pebmarsh Parish Council | Contribution towards clerk training as agreed | £146.25 |
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