

The Hennys', Middleton & Twinstead Parish Council

Chairman: Cllr Anthony Lyster
 Clerk: Shelley Boydell. 15 The Paddocks, Bures CO8 5DF
 Tel: 07801 492312 Email: hmtpcouncil@gmail.com

Finance Report

Parish Council Meeting 9th November 2020 at 7.30pm ONLINE

| Expenditure (including un-presented cheques) | Budget 2020/21 | Expenditure at 9th November 2020 | Predicted spend to come to year end |
|--|---------------------------|---|---|
| Clerk's Salary <small>(inc. working from home allowance & HMRC PAYE)</small> | £6,870.00 | £4,942.24 | £2,455.52 |
| Clerk's Expenses & Training <small>(post, stationery, training, mileage & parking)</small> | £525.00 | £314.01 | £50.00 <small>(depending on mileage required)</small> |
| Contribution towards Clerk's Computer <small>Sept 2019 - Feb 2021 (Mar 2021 paid with April 2021 in May 2021)</small> | £100.00 | £116.65 | £33.34 |
| Subscriptions (EALC, CSCA) | £150.00 | £502.04 <small>(inc. CiLCA registration fee – half to be paid by Pebmarsh)</small> | £0.00 |
| Insurance | £300.00 | £210.67 | £0.00 |
| Grants / Donations | £465.00 | £465.00 | £0.00 |
| Litter Picking / Street Cleaning | £450.00 | £450.00 | £0.00 |
| Grass Cutting <small>(6 cuts @ £40+VAT per cut)</small> | £300.00 | £144.00 | £0.00 |
| Audit Fees | £200.00 | £0.00 | £200.00 |
| Hall Hire | £130.00 | £70.00 | £0.00 <small>(no cost if meetings remain online)</small> |
| Chairman's Allowance | £20.00 | £0.00 | £0.00 |
| Councillor Training | £500.00 | £40.00 | £160.00 |
| Data Protection Registration | £35.00 | £40.00 | £0.00 |
| Accountancy Services | £40.00 | £0.00 | £40.00 |
| Website Costs | £250.00 | £150.00 | £0.00 |
| Election Reserve | £50.00 | £0.00 | £0.00 |
| Equipment Repair / Renewal | £200.00 | £0.00 | £200.00 |
| VAT | | £79.57 | |
| TOTAL | £10,585.00 | £7,524.18 | £3,138.86 |

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Bank Balance as at 9th November 2020: **£7,724.26**
Lloyds Bank Treasurers Account

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Minus cheques not yet presented
(CHQ737 £70, CHQ748 £613.88, CHQ749 £46.79)

£730.67

Balance once all cheques presented **£6,993.59**

Plus income: **£1,125.00**

Breakdown:

Half of CiLCA costs from Pebmarsh PC:

SLCC registration £100.00

Refunds from EALC from clerk's bursary for training:

£155.00 (from inv11827 & 11847)

£472.50 (from CiLCA once training complete)

£63.00 (from inv12303)

£63.00 (from inv12252)

£58.50 (from inv12237)

£63.00 (from inv12296)

Refund for £150 towards CiLCA reg fee £150.00

Less outgoings:

Predicted spend to come to year end **£3,138.86**

Predicted Balance 31st March 2021: **£4,979.73**

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The following payments have been met prior to meeting:

| | | | |
|-----|--------|---|---------|
| CHQ | 000747 | Clerk's Salary – October 2020 | £613.88 |
| CHQ | 000745 | Clerk's Salary – November 2020 | £613.88 |
| CHQ | 000749 | Clerk's Expenses (Inc. computer contribution) Sept & Oct 2020 | £46.79 |

The following payments to be agreed at meeting:

None

Income received prior to meeting:

| | | | |
|------------|----------------------------|------------------------|-----------|
| 24/09/2020 | Braintree District Council | Second half of precept | £4,878.00 |
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