

The Hennys', Middleton & Twinstead Parish Council

Chairman: Cllr Anthony Lyster

Clerk: Shelley Boydell. 15 The Paddocks, Bures CO8 5DF

Tel: 07801 492312 Email: parishclerk@hennysmiddletontwinstead-pc.gov.uk

Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to take place on
9th November 2020 at 7.30pm ONLINE

The meeting is open to members of the public and press – please contact for details on how to join

Shelley Boydell, Parish Clerk

SD Boydell

2nd November 2020

AGENDA

- ITEM1 09NOV2020 Apologies for absence**
To receive apologies and resolve acceptance for absence
- ITEM2 09NOV2020 Declarations of Interest on agenda items below**
To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- ITEM3 09NOV2020 Approval of Minutes**
To approve minutes from last Parish Council meeting.
- ITEM4 09NOV2020 Public Speaking**
- subject to a time limit of 3 minutes per person and a total of 15 minutes (due to the online nature of the meeting, please contact the Clerk prior to the meeting if you would like to participate in this section)
- ITEM5 09NOV2020 District/County Councillors Report**
- ITEM6 09NOV2020 Clerk's Report – see separate Clerk's report**
- ITEM7 09NOV2020 Planning**
See separate Planning Report
- ITEM8 09NOV2020 Phone Mast**
Update by Cllr D Holland
- ITEM9 09NOV2020 Highways/PROW maintenance**
a) HGV vehicles on Pebmarsh Rd, Twinstead – update by Cllr Holland
b) Highways, including any updates on signage in villages – update by Cllr Holland
c) Gt Henny to Applecroft Bridleway – update
- ITEM10 09NOV2020 Parish Upkeep**
a) Twinstead Water Pump – Update
b) Twinstead Noticeboard refurbishment – Update
- ITEM11 09NOV2020 Communication**
a) Update by Cllr L Wotton
b) Emails – Cllr A Lyster
- ITEM12 09NOV2020 Local Government Reform**
To discuss communications received regarding this.

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ITEM13 09NOV2020 **Village Halls**

Update by Cllr D Holland & Cllr A Smart

ITEM14 09NOV2020 **Policies & Procedures**

- a) *Financial Regulations – Clerk & Cllr T Humphreys to update for Cllrs review and agreement*
- b) *Standing Orders – Cllrs review and agree current standing orders*

ITEM15 09NOV2020 **Parish Council Finance**

- a) *See Separate Finance Report*
- b) *Internet Banking – Chairman to update*
- c) *Budget review – to agree proposed budget & precept (finalised 11th Jan 2021)*

ITEM16 09NOV2020 **Items for next agenda**

ITEM17 09NOV2020 **Meeting dates**

To confirm – All Parish Council meetings are still to be held online until otherwise advised by the Government of changes to the new temporary legislation.

11th January 2021

8th March 2021

10th May 2021

**Meeting to be closed to the public and press at this time due to confidentiality.
Clerk to leave meeting and Chairman to finish and close after final agenda item.**

ITEM18 09NOV2020 **Clerk's Pension**

Update from Cllr A Scattergood & Cllr T Humphreys