

The Hennys', Middleton & Twinstead Parish Council

Clerk: Shelley Boydell. 15 The Paddocks, Bures CO8 5DF

Tel: 07801 492312 Email: hmtpcouncil@gmail.com

Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to take place on

11th May 2020 at 7.30pm ONLINE

The meeting is open to members of the public and press – please contact for details on how to join

Shelley Boydell, Parish Clerk

AGENDA

- ITEM 1 Apologies for absence**
To receive apologies and resolve acceptance for absence
- ITEM 2 Declarations of Interest on agenda items below**
To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- ITEM 3 AGM Postponed Due to COVID-19**
PC to agree new date for AGM
- ITEM 4 Approval of Minutes** *To approve minutes from 16th March 2020 meeting.*
- ITEM 5 Public Speaking** - *subject to a time limit of 3 minutes per person and a total of 15 minutes (due to the online nature of the meeting, please contact the Clerk prior to the meeting if you would like to participate in this section)*
- ITEM 6 District/County Councillors Report**
- ITEM 7 Clerks Report**
- | Minute No. | Subject | Update |
|------------|--|---|
| 87 | Councillor Vacancy | Clerk liaising with BDC regarding advertising for two new councillors to represent Middleton. |
| 89 | HGV Lorries on Pebmarsh Rd, Twinstead | Clerk emailed Cllr D Finch 4 th May 2020 asking for confirmation if this document had reached it's destination. |
| 89 | Highways & Signage | Clerk is collating information on damaged signs to then present to Highways. |
| 91 | Standing Orders | The Standing Orders have been uploaded to the website and will be reviewed and updated as required. |
| 92 | Parish Upkeep | Clerk informed Twinstead Village improvement Society of intention to refurbish water pump and was informed the water pump is Parish Council property. |
| 93 | Community & Engagement Draft Policy Document | Clerk has liaised with councillors and this document has been updated and circulated for discussion and approval. Clerk is currently building the PC Facebook Page and looking into email subscription service with Mail Chimp. |
| 97 | Parish Council Finance | Clerk to update financial regulations (this job has been postponed). Internet banking is currently being set up with the assistance of the Chairman. |
- ITEM 8 Phone Mast** *To have a brief overview of issues relating to this matter and agree actions.*
- ITEM 9 Highways/PROW maintenance** – *(Postpone to next meeting as response is delayed.)*
HGV vehicles on Pebmarsh Rd, Twinstead – update by Cllr Holland
Highways, including any updates on signage in villages – update by Cllr Holland

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ITEM 10 Current Planning Applications for objection or approval

a) The Grove Middleton Road Middleton Essex

Erection of 1 x 4 bed two-storey, 2 x 4 bed single-storey and 2 x 3 bed single-storey detached dwelling houses (5 units), with associated single-storey cartlidges for Custom/Self-build; with associated access, landscaping and earthworks.

Ref. 20/00624/FUL | Received: Thu 09 Apr 2020 | Validated: Thu 30 Apr 2020

Expiry date for comments 29th May 2020

Recent Planning Applications (for information purposes only)

Hill Farm Barn Lorkin's Lane Twinstead Essex CO10 7PD (20/00179/COUPA)

Prior Approval of Proposed Change of Use of Agricultural Building to Dwellinghouse (Use Class C3) and for associated operational development - 1no. residential dwelling

Prior Approval required: Not Given | Decision Issued Date: Mon 06 Apr 2020 | Decision: Approval Required and Not Given

1 The Green Twinstead Essex CO10 7NE (20/00330/HH)

Single storey rear and two storey side extension with front porch.

Received: Thu 20 Feb 2020 | Validated: Thu 20 Feb 2020 | Expiry Date for Comments 27th March 2020

Status: Application Permitted | Decision Date: Mon 20 Mar 2020 | Decision: Application Granted

Lodge Farm The Ryes Little Henny Essex CO10 7EA

Erection of two storage buildings and extension to existing Manege.

Ref. 19/00501/FUL | Received: Fri 15 Mar 2019 | Validated: Tue 16 Apr 2019 | Status: Pending Decision

Shepherds Rectory Road Middleton Essex CO10 7LN

Proposed single storey side extension to join existing house and annexe

Ref. 20/00553/HH | Received: Thu 26 Mar 2020 | Validated: Thu 26 Mar 2020 | Status: Pending Consideration

Waltham Henny Street Great Henny (19/02040/FUL)

9/12/19 - PC submitted comment - cannot support this application for the same reasons as those expressed by the planning inspector at the last appeal for this site. BDC DECISION PENDING

ITEM 11 Standing Orders - Councillors to add or amend standing orders if required.

ITEM 12 Parish Upkeep

a) Twinstead Water Pump – Update

b) Twinstead Noticeboard refurbishment – Update

c) PC to view and approve 2020/21 Street Cleaning Association Agreement

ITEM 13 Communication & Engagement Draft Policy Document

Parish Council to agree or request amendments or additions to the first draft of the Communication & Engagement Policy Document.

ITEM 14 Assets of Community Value (ACVs) Including Twinstead Cricket Club

To briefly discuss and highlight any relevant areas to earmark for later consideration.

ITEM 15 Industrial Impacts on our Parishes

To decide if either a special meeting regarding this subject will be called or a working group formed to fact find and report back at the next Parish Council Meeting.

ITEM 16 Emergency Plan - Chairman to update

ITEM 17 Parish Council Finance

a) See Separate Receipts & Payments Sheet

b) Financial Regulations – Clerk will be updating these with Cllr Humphreys

c) Internet Banking – Chairman to update

ITEM 18 Items for next agenda

ITEM 19 Meeting dates

a) Note that due to COVID-19 the Annual Parish Meeting will not be going ahead in 2020.

b) To agree all meeting dates from July 2020 to May 2021 (online or otherwise)