

# The Hennys', Middleton & Twinstead Parish Council

Clerk: Shelley Boydell. 15 The Paddocks, Bures CO8 5DF

Tel: 07801 492312 Email: hmtpcouncil@gmail.com

Dear Councillor

You are summoned to attend the next meeting of the Parish Council to take place on **Monday 16<sup>th</sup> March at 7.30pm at Twinstead Village Hall**. The meeting is open to members of the public and press.

Shelley Boydell, Parish Clerk

## AGENDA

- ITEM 1 Apologies for absence**  
*To receive apologies and resolve acceptance for absence*
- ITEM 2 Declarations of Interest on agenda items below**  
*To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.*
- ITEM 3 Approval of Minutes** *To approve minutes from 13<sup>th</sup> January 2020 meetings.*
- ITEM 4 Public Speaking** - *subject to a time limit of 3 minutes per person and a total of 15 minutes*
- ITEM 5 District/County Councillors Report**
- ITEM 6 Clerks Report**
- ITEM 7 Councillor Vacancy** *To agree to either co-opt or advertise to co-opt 2 Councillors to represent the village of Middleton.*
- ITEM 8 Phone Mast** *To have a brief overview of issues relating to this matter and agree actions.*
- ITEM 9 Highways/PROW maintenance**  
*HGV vehicles on Pebmarsh Rd, Twinstead – update by Cllr Holland*  
*Highways, including any updates on signage in villages – update by Cllr Holland*
- ITEM 10 Current Planning Applications for objection or approval**
- a) Hill Farm Barn Lorkin's Lane Twinstead Essex CO10 7PD (20/00179/COUPA)  
*Prior Approval of Proposed Change of Use of Agricultural Building to Dwellinghouse (Use Class C3) and for associated operational development - 1 no. residential dwelling*  
*Received: Wed 29 Jan 2020 | Validated: Mon 10 Feb 2020 | Status: Expiration for comments 18<sup>th</sup> Mar 2020*
- b) Lodge Farm The Ryes Little Henny (19/00501/FUL)  
*Erection of two storage buildings and extension to existing Manege.*  
*Received: Fri 15 Mar 2019 | Validated: Tue 16 Apr 2019 | Status: Pending Decision*
- c) 1 The Green Twinstead Essex CO10 7NE (20/00330/HH)  
*Single storey rear and two storey side extension with front porch.*  
*Received: Thu 20 Feb 2020 | Validated: Thu 20 Feb 2020 | Expiry Date for Comments 27<sup>th</sup> March 2020*

### **Recent Planning Applications (for information purposes only)**

#### Barn 1 Twinstead Hall Barns Church Road Twinstead (19/02112/FUL)

*Erection of cartlodge outbuilding to be used solely as ancillary accommodation in connection with Barn 1.*  
*Comment Deadline: 2<sup>nd</sup> January 2020 APPLICATION GRANTED BY BDC 29<sup>th</sup> January 2020*

#### Middleton Hall Farm Middleton Road Middleton (19/02231/AGR)

*Application for prior notification for an agricultural building - Erection of grain store*  
**BDC CONFIRMED APPROVAL NOT REQUIRED**

#### Waltham Henny Street Great Henny (19/02040/FUL)

*9/12/19 - PC submitted comment - cannot support this application for the same reasons as those expressed by the planning inspector at the last appeal for this site. BDC DECISION PENDING*

#### Shepherd's Rectory Road Middleton (19/02070/HH)

*9/12/19 - PC submitted comment - unanimously supports this application. APPLICATION WITHDRAWN*

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- ITEM 11 Standing Orders**  
*To agree / amend first draft of new Standing Orders produced by The Clerk & Cllr Lyster.*
- ITEM 12 Parish Upkeep**  
a) *Twinstead Water Pump – Update*  
b) *Twinstead Noticeboard refurbishment – Update*
- ITEM 13 Communication & Engagement Draft Policy Document**  
*Parish Council to agree or request amendments or additions to the first draft of the Communication & Engagement Policy Document.*
- ITEM 14 Assets of Community Value (ACVs) Including Twinstead Cricket Club**  
*To briefly discuss and highlight any relevant areas to earmark for later consideration.*
- ITEM 15 Industrial Impacts on our Parishes**  
*To decide if either a special meeting regarding this subject will be called or a working group formed to fact find and report back at the next Parish Council Meeting.*
- ITEM 16 Emergency Plan**  
*To nominate a person or persons to update the current emergency plan, including timescales*
- ITEM 17 Parish Council Finance**  
a) *See Separate Receipts & Payments Sheet*  
b) *Financial Regulations – Clerk will be updating these with Cllr Humphreys*  
c) *Internet Banking*
- ITEM 18 Items for next agenda**
- ITEM 19 Meeting dates**  
*To set new date & time for Annual Parish Meeting (after 6pm between 1<sup>st</sup> March & 1<sup>st</sup> June)*
- AGM (Annual Parish Council Meeting) / Parish Council Meeting – 11<sup>th</sup> May 2020*
- Potential dates for all meetings from July 2020 to May 2021 will be presented at the AGM for the Parish Council to confirm.*