

The Hennys', Middleton & Twinstead Parish Council

Clerk: Shelley Boydell. 15 The Paddocks, Bures CO8 5DF

Tel: 07801 492312 Email: hmtpcouncil@gmail.com

Dear Councillor

You are summoned to attend an Extraordinary meeting of the Parish Council to take place on Monday 13th January at 7.15pm at Twinstead Village Hall. The meeting is open to members of the public and press.

Anthony Lyster, Vice Chairman

AGENDA

- ITEM 1** **Apologies for absence**
To receive apologies and resolve acceptance for absence
- ITEM 2** **Accept Resignation of Chairman Cllr. J Symonds**
Parish Council to accept resignation
- ITEM 3** **Nominate and Elect New Chairman**
Vice Chairman to call for nominees for Chairman, followed by a vote for Chairman.
- ITEM 4** **Confirm Councillor Vacancy will be declared with Braintree District Council**
Clerk to confirm the vacancy will be declared and process followed
- ITEM 5** **Next Parish Council meeting date Monday 13th January 7.30pm Twinstead Village Hall**