

HATFIELD PEVEREL PARISH COUNCIL

Clerk to the Council
Sarah Gaeta

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8th January 2020

To: Members of Hatfield Peverel Parish Council

You are hereby summonsed to attend

**THE PARISH COUNCIL MEETING TO BE HELD IN
MEETING ROOM 2 AT THE VILLAGE HALL ON
MONDAY 13TH JANUARY 2020 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

19/175 Apologies for absence

19/176 Co-option of new member Mr Steven Thorpe on to the Parish Council

19/177 Minutes of the Parish Council Meeting held on 2nd December 2019 [to be taken as read and signed as a correct record by the Chairman].

19/178 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

19/179 Braintree District Councillor Update

5 minutes

19/180 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest.

3 minutes per person; 15 minutes max

19/181 Clerk's Report

5 minutes

To receive and note the update on action points from the last meeting.

19/182 Burial Ground

2 minutes

Report of interments and memorials.

19/183 Planning

15 minutes

The following applications to be considered:

19/02120/HH – Proposed car port building with storage in roof at Waverley, Maldon Road.

19/02233/FUL – Erection of a new four bedroom two-storey detached dwellinghouse on land adjacent to Oakleigh Lodge, Crabb's Hill.

19/01832/FUL – Single-storey side and rear, first floor side and rear, and two-storey front extensions to existing public house at The Sportsmans Arms, 26 Sportsmans Lane.

19/02229/HH – Erection of a two-storey side extension and single storey rear extension at 105 Church Road.

19/02248/FUL – Erection of 2 bedroomed detached dwellinghouse at 42 St Andrew's Road.

19/02303/HH – Single storey side extension to provide boot room and garden room at Elmcote, London Road.

19/02247/FUL – Erection of a single storey 1 bedroom bungalow at 12 Mortimer Road.

20/00005/HH – Erection of a two-storey rear extension and reconstruction of existing single storey rear utility room and WC at 29 Church Road.

The following applications to be noted:

19/02113/ADV – 1 x non-illuminated projecting sign at Yvonne Stewart House, The Street.

19/00338/TPO – Tree works at St Andrew's Church, Church Road. **PASSED TO TREE WARDEN.**

19/184 Finance and General Purposes

10 minutes

Motion: The Parish Council to agree the 2020/21 budget as circulated by the Clerk/RFO.

Motion: Based on the budget provided, the Parish Council to adopt a precept of £72,759 for the 2020/21 financial year.

To receive the January budget update.

To note the signing of a cheque (in payment for the Christmas tree) outside of the meeting due to timescales.

19/185 Neighbourhood Development Plan Update

2 minutes

To receive an update on the NDP.

19/186 Environment

15 minutes

To discuss the future defibrillator provision in the village.

Motion: The Parish Council to discuss and approve the Open Spaces Action Plan 2020.

Motion: The Parish Council to approve the award of the Chairman's 2019/20 Allowance of £250 to the Every Members' Club (EMC).

To note the authorisation of two separate emergency tree works outside of a meeting by Cllr Weale, Cllr Munt and the Clerk. Quotes were obtained and awarded on both price and contractor availability.

19/187 Community Association

2 minutes

The Parish Council is working with the Community Association to safeguard the future of the village hall. A meeting is provisionally scheduled for Monday 20th January at 7.30pm.

19/188 Accounts for Payment

2 minutes

To agree accounts for payment for December 2019.

19/189 General Announcements

5 minutes

19/190 Confidential Item

10 minutes

Motion: The Parish Council to exclude the press and public to consider and approve contracts for Village Maintenance and Burial Ground Maintenance.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 10th January 2020.

Date of next Parish Council Meeting – Monday 3rd February 2020