

HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 7TH OCTOBER 2019
IN THE VILLAGE HALL AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr T Munt
Cllr D Broddle
Cllr C Livermore
Cllr M Renow
Cllr M Elliston
Cllr D Wallace
6 members of the public
Clerk

19/117 Apologies for Absence

Apologies were received and accepted from Cllrs Dervish, Gallifant and Shaw.

19/118 Minutes

The Minutes of the Parish Council Meeting held on 2nd September 2019 were signed as a correct record by the Chairman.

19/119 Declarations of Interest

Cllr Wallace in handyman matters.

19/120 Braintree District Councillor Update

District Councillors Bebb and Dervish sent their apologies.

19/121 Public Participation

Three members of the public raised the following:

- A report on air quality concerns in Hatfield Peverel was presented. A discussion followed and the Parish Council will seek further information. The Clerk will contact Braintree District Council regarding an air quality survey.
- Highways Winter Briefing feedback was supplied to the Clerk who circulated it to all Councillors.
- The vehicle activated signs (VAS) have been moved. Overhanging trees are causing problems with the device close to the Hatfield Square shops. The Essex County Council device on The Green has been relocated and is expected back later in the year.
- Traffic lights at Latneys will remain in place on a temporary basis.
- Helen Rollason Cancer Charity have a new meeting room available to hire. Could potentially be used for working party or advisory group meetings.

- Local history section from the library has been looked after due to the previous uncertainty surrounding the library's future. Now in the process of re-cataloguing the items to be returned to the library.

18/122 Clerk's Report

The Clerk's Report was received and noted.

19/123 Burial Ground

The Clerk reported the following:

Applications for memorials on plots 482C and 347 have been received and approved.
An application for an additional inscription to the memorial on plot 476B has been approved.

Total fees for September: £220

19/124 Planning

The following applications were considered:

19/01651/HH – Single storey front infill extension at 9 Mortimer Road. NO COMMENT

19/01690/HH – Proposed single storey side and rear extension, new front porch and reduction in size of workshop in rear garden at 8 Glebefield Road. NO COMMENT

19/01644/HH – Single storey front extension at 1 Berewood Terrace, Nounsley Road. NO COMMENT

19/01751/HH – Single storey rear extension with flat roof and lantern at Swallows, Church Road. NO COMMENT

The following applications were noted:

19/00237/TPO – Tree works at 7 The Pines. PASSED TO TREE WARDEN

19/125 Finance

Questions were raised about the updated Financial Regulations. The Finance and General Purposes Advisory Group to review further before presentation at the November meeting.

Cllr Weale put forward the benefits of adopting 5-year strategic planning.

It was noted that the External Audit report had been received with no issues highlighted.

The Clerk reported that the September budget update had been circulated.

19/126 Neighbourhood Development Plan Update

Cllr Renow provided an update on the progress of the NDP. It will be made by Braintree District Council at its December full Council meeting.

19/127 Traffic

IT WAS RESOLVED THAT the Parish Council approve the purchase of a new VAS pole and 4 new sockets for SIDs/VAS at a total cost of £570 including VAT.

Cllr Wallace abstained.

The request by the Parish Council to add the recycling bin agreement to the car park transfer documents was refused by Braintree District Council and will be a separate agreement. The

Parish Council did not approve Braintree District Council's request that it be included in the litter picking Service Level Agreement.

19/128 Environment/Sport and Recreation

IT WAS RESOLVED THAT the Parish Council accept the quote from DW Maintenance to carry out tree works at the village hall front boundary with Maldon Road, at a cost of £460.
Cllrs Wallace and Livermore abstained.

IT WAS RESOLVED THAT the Parish Council leave ownership of the three parcels of land around Church Road with Braintree District Council, but will cut the grass on a more regular basis.
Cllr Wallace abstained.

IT WAS RESOLVED THAT the Parish Council instruct the handyman to cut the vegetation between the duck pond edge and perimeter fence on a more frequent basis, without taking on ownership of the water.
Cllr Wallace abstained.

The Parish Council is happy for the Environment Advisory Group to look into the spending of the £1,000 duck pond budget.

The Parish Council refused permission for the suggested rabbit control measures needed at the KBMG. Professional contractors using an approved method of culling must be used.

A plan will be formulated on how S106 monies can be allocated in relation to the village play areas.

It was noted that Cllr Munt is the new Parish Council representative for the Allotment Association.

19/129 Matters for Approval

IT WAS RESOLVED THAT the Parish Council grants permission for Highways England to carry out A12 widening scheme ecological surveys at the KBMG.

The Parish Council agreed to submit a letter of recommendation for the Scouts to support their grant application.

The Parish Council agreed to allow a Remembrance Day soldier silhouette to be erected on The Green, subject to materials, duration, maintenance and size. This is being made by a local childminder and will be surrounded by hand made poppies.

19/130 Library

Appointing a Library Working Party was deferred to the November meeting due to the absence of some Councillors.

19/131 Working Safely training

The quote for the IOSH Working Safely training was noted. The Parish Council agreed to take this forward and for the Clerk to obtain potential dates.

19/132 Accounts for Payment

IT WAS RESOLVED THAT the September 2019 accounts for payment be approved:

SSE Southern Electric	£420.15
Strutt and Parker	£1,600.00
PKF Littlejohn	£480.00
Essex Association of Local Councils (training)	£264.00
Ann Skippers Planning	£377.14
HMRC	£282.80
Greenfields	£48.48
The Maid Service	£38.00
Staff costs	£1,842.33
Plusnet	£31.87
Hatfield Peverel Community Association	£170.00
Lloyds Bank (office expenses)	£188.04
DW Maintenance	£2,079.35
Unity Trust Bank	£18.00

Cllr Wallace abstained.

19/133 General Announcements

The Clerk reported the following:

- Request for Councillor volunteers to attend the Local Council Award Scheme briefing on 23rd October at 2pm. Cllrs Weale and Renow volunteered.
- Strutt and Parker has been sold to Robigus Limited. It has been confirmed that all existing tenancy agreements and leases are currently unaffected by the change of ownership.
- Request for Councillor volunteers to attend the Essex Playing Fields Association AGM on 24th October at 8pm. Cllr Wallace volunteered.

Cllr Broddle asked about the progress of the fishing club lease agreement. The Clerk confirmed it remained outstanding with the Solicitor.

Cllr Weale reported on the Village Halls course that he and Cllr Munt attended. An extraordinary meeting will be called in October in relation to the matters raised.

The meeting closed at 10.00pm

The next meeting will be held on Monday 4th November 2019