**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 6TH NOVEMBER 2023**

**IN THE VILLAGE HALL AT 7.30PM**

## **Those present:**

Cllr M Weale (Chairman)

Cllr D Broddle

Cllr M Elliston

Cllr H Knightbridge

Cllr T Munt

Cllr R Parker

Cllr M Renow

Cllr D Wallace

Clerk

8 members of the public

# **23/143 Apologies for Absence**

Apologies were received and accepted from Councillors Dervish, Greaves and Shaw.

# **23/144 Minutes**

The Minutes of the Parish Council Meeting held on 2nd October 2023 were agreed and signed as a correct record.

# **23/145 Declarations of Interest**

Councillor Wallace in handyman matters and items 23/154 (a) – (c) and 23/162.

# **23/146 Essex County Councillor (ECC) Update**

Councillor Louis gave an update on the following:

* RAAC – Library: finalising design, then the tendering process will begin. School: going out to tender.
* Laburnum Way footpath ownership – Crown Estates has been chased.
* New Highways portfolio holder – Cllr Tom Cunningham.
* Member Pothole Scheme – more than 30 have been submitted and have mostly been repaired. The ones near to the Blue Strawberry and in Maldon Road are due to be repaired – both will require road closures.
* ‘One Network’ website shows all road closures across the UK.

# **23/147 Braintree District Councillor (BDC) Update**

Councillors Dervish and Coleridge were not present - no update at this time.

# **23/148 Public Participation**

No matters raised.

# **23/149 Clerk’s Report**

The Clerk’s Report was received without comment.

# **23/150 Finance and General Purposes**

1. The October budget update was received, and the following were noted:
2. The Public Sector Deposit Fund balance.
3. The play area and outdoor gym opening ceremony spend of £1,004.80.
4. The Local Government Services Pay Agreement 2023; office staff back pay will be paid in the November salary.
5. Following a presentation from the Hatfield Peverel Community Association Treasurer, **it was resolved** to award a grant of £20,000 to the Village Hall charity in the current financial year, from general reserves.
6. The proposed Village Hall car park extension was discussed. Further information will be presented to the Parish Council at a later date.
7. **It was resolved** that Cllr Mark Weale would represent the Parish Council on the Chelmer Valley Landscape Group.

# **23/151 Traffic**

An update on traffic matters was received.

# **23/152 Heritage**

An update was received from the Heritage Warden.

# **23/153 Neighbourhood Development Plan (NDP)**

An update on the NDP review was received.

# **23/154 Environment**

1. **It was resolved** to accept the quote of £250 from Wallace Arboriculture and Groundcare to cut the hedge around the KBMG car park. *Cllr Wallace abstained.*
2. **It was resolved** to accept the quote of £480 from Wallace Arboriculture and Groundcare to remove three dead and dying trees from around the Village Hall. *Cllr Wallace abstained.*
3. **It was resolved** to accept the quote of £480 from Wallace Arboriculture and Groundcare to remove the dead tree at the cemetery. *Cllr Wallace abstained.*
4. **It was resolved** to permit Essex County Council to create a temporary second access point on the boundary between St Andrew’s Junior School and the recreation ground.

**23/155 Stone Path Meadow**

An update on Stone Path Meadow was received.

**23/156 Community Park**

An update on the Community Park was received.

**23/157 Section 106 Funds**

An update on Section 106 Funds was received.

# **23/158 Events**

An update on Community Events was received.

# **23/159 Communications**

An update on communications was received.

# **23/160 Keith Bigden Memorial Ground**

An update on the KBMG was received.

# **23/161 Youth Services**

An update on Youth Services was received.

# **23/162 Accounts for Payment**

**It was resolved** that the accounts for payment for October 2023 be approved as follows:

|  |  |
| --- | --- |
| BT | £50.27 |
| Braintree District Council | £213.05 |
| Staff costs | £3,788.35 |
| DW Maintenance | £862.50 |
| The Maid Service | £44.00 |
| Hatfield Peverel Community Association | £293.33 |
| Hatfield Peverel Community Association (VAT refund) | £5,013.28 |
| Mark Weale (expenses) | £11.10 |
| Kempco Limited | £1,095.00 |
| Strutt & Parker | £4,500.00 |
| Hatfield Peverel Coffee Lounge | £32.30 |
| Lloyds Bank (office expenses) | £735.84 |
| Blackwater Tree Specialists | £1,152.00 |
| Personalise | £93.06 |
| A&J Lighting | £208.80 |
| Sarah Gaeta (mileage expenses) | £13.40 |
| Carly Truman (office expenses) | £6.00 |
| Edge IT Systems Limited | £168.00 |
| Ernest Doe & Sons | £46.15 |
| Essex Association of Local Councils | £198.00 |
| Wave (Anglian Water) | £17.51 |
| Margaret Freeman (expenses) | £48.70 |
| Kompan Limited | £259.95 |

*Councillor Wallace abstained.*

# **23/163 General Announcements**

The following announcements were made:

* A nomination for the Freedom of the Parish award has been received. An extraordinary meeting will be called for 13th November to consider this.
* Invitation received for all Parish Councillors to attend a Peverel Green Care Home forthcoming event.
* The Martin Voysey memorial map is being stored by the Parish Council.

## **The meeting closed at 9.31pm**

## **The next meeting will be held on Monday 4th December 2023**