

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 6TH SEPTEMBER 2021
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr C Dervish
Cllr M Renow
Cllr D Wallace
Cllr T Munt
Cllr Knightbridge
Cllr M Elliston
Cllr K Gallifant
Cllr C Greaves
Cllr L Shaw
Clerk
2 members of the public

21/76 Apologies for Absence

Apologies were received and accepted from Councillors Broddle and Howlett.

21/77 Minutes

The Minutes of the Parish Council Meeting held on 2nd August 2021 were agreed as a correct record.

21/78 Declarations of Interest

Councillor Wallace in handyman matters and item 21/88.
Councillor Dervish in planning application 21/02548/HH.

21/79 Essex County Councillor Update

Councillor Derrick Louis sent his apologies.

21/80 Braintree District Councillor Update

Councillor Dervish gave a brief update on the following:

- Local Plan progress.

21/81 Public Participation

The following matters were raised:

- Fly tipping in Bury Lane.
- Concerns regarding item 21/75(c) being held in closed session. Query on when this information will be in the public domain.

21/82 Clerk's Report

The Clerk's Report was received and an update provided for item 21/48.

21/83 Burial Ground

Interments have taken place in plots 331, 439 and 657.
An application for a memorial on plot 662 was approved.
Fees received for August: £1,045.

21/84 Planning

The following applications were considered:

21/02539/HH – Erection of single-storey rear extension at 6 Priory Close, Hatfield Peverel. **No comment.**

21/02548/HH – Erection of two-storey side and rear extension, front porch extension and front canopy at 1 Kimberley Cottages, Maldon Road, Hatfield Peverel. **Not supported on heritage grounds. Cllr Dervish abstained.**

21/02085/FUL – Erection of 1x4 bedroomed two-storey detached dwellinghouse with associated landscaping and parking on land adjacent to Priory Farm Cottages, Sportsmans Lane, Hatfield Peverel. **Not supported – previous comments still apply.**

21/02574/TPO – Tree works at 55 Willow Crescent, Hatfield Peverel. **Tree Warden's report to be submitted.**

21/85 Finance and General Purposes

The August budget update was received with no questions.

The payment of £800.31 to HMRC for the first quarter's VAT payment was noted.

It was resolved that the Parish Council to purchase Society of Local Council Clerks membership for the Assistant Clerk at a total cost of £120.00.

It was resolved that the Parish Council to allow a list of local childminders to be published in the Review. *Cllrs Weale and Knightbridge abstained.*

21/86 Neighbourhood Development Plan (NDP)

An update on the review of the NDP was given.

21/87 Heritage

An update on the listing of non-designated heritage assets project was given.

21/88 Environment

Following a request for four quotes with only one received, **it was resolved that** the Parish Council to appoint DW Maintenance to carry out tree works on the green space in Woodham Drive at a cost of £1,350. *Councillor Wallace abstained.*

It was resolved that the Parish Council to appoint Mortimer Contracts to repair and refurbish playground equipment as identified in the 2021 RoSPA report at a total cost of £1,855.

The new standard Tree Warden reporting form was shared. This will be in use from the October meeting.

The idea to form a Section 106 Working Party was agreed in principle. Terms of Reference will be written and proposed to full Council.

21/89 Traffic

An update on traffic matters was received.

21/90 Accounts for Payment

It was resolved that the accounts for payment for August 2021 be approved as follows:

HM Revenue & Customs	£446.28
Plusnet	£35.32

Braintree District Council	£143.00
Staff costs	£2,694.56
DW Maintenance	£2,660.00
SSE (Streetlighting)	£529.03
Hatfield Peverel Community Association	£180.00
Commercial Picnic Benches	£670.93
The Maid Service	£38.00
Lloyds Bank (office expenses)	£26.26
Greenfields	£46.60
Kempco (Printing of the Review)	£935.00

Councillor Wallace abstained

21/91 General Announcements

The following matters were raised:

- Second defibrillator will be sited at the Bellway Homes development in Station Road.
- Send comments on the Braintree District Council's 'verge cutting trial' to the Clerk as soon as possible for collation and submission.
- Progress update on new resident 'welcome packs'.
- Future of the area behind library – Environment Advisory Group to discuss.
- Some local children have designed ideas for the recreation ground – Environment Advisory Group to look at suggestions.

21/92 Confidential Item

(a) It was resolved that under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the public for the duration of this item.

(b) It was resolved that the Parish Council will not approve the lease of a parking space at the Hadfelda Square car park to a resident.

The meeting closed at 9.30pm

The next meeting will be held on Monday 4th October 2021