

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 6TH MARCH 2023
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr C Dervish
Cllr D Wallace
Cllr M Renow
Cllr M Elliston
Cllr D Broddle
Cllr T Munt
Cllr H Knightbridge
Essex County Councillor Derrick Louis
Clerk
8 members of the public

22/209 Apologies for Absence

Apologies were received and accepted from Councillors Shaw and Greaves.

22/210 Minutes

The Minutes of the Parish Council Meeting held on 6th February 2023 were agreed and signed as a correct record.

22/211 Declarations of Interest

Councillor Wallace in items 22/222, 223 and 230(d).

22/212 Essex County Councillor (ECC) Update

Councillor Louis gave an update on the following:

- 20mph zone in Church Road – going forwards to the Local Highways Panel for design and funding, along with 30mph roundels on entrance roads to the village. Request also being made to reduce the Maldon Road speed limit on the entrance to the village from Ulting, from 60mph to 40mph.
- Member pothole scheme – repairs will be completed by the end of April. The new scheme will include pavements.
- Meeting with County Council regarding the A12 on 7th March.

22/213 Braintree District Councillor (BDC) Update

Councillor Dervish gave an update on the following:

- Full Council approved the budget, including an increase of 2.5% on council tax, £25 refund, withdrawal of recycling calendars, retention of councillor grants, no reduction in street cleaning agreement payment to parish councils.

22/214 Public Participation

Four members of the public raised the following:

- A12 widening scheme issue specific hearing was attended. Comments made on draft statement of common ground.
- Personal representation at the above meeting to highlight local heritage assets in the village.
- Yellow line extension request – New Road and Church Road junctions with Maldon Road. Process was explained.
- Hideaway Festival at Crix in August.
- Thanks expressed to BDC Councillor Dervish and ECC Councillor Louis for their recent support.

22/215 Clerk's Report

The Clerk's Report was received without comment.

22/216 Burial Ground

A memorial on plot 470D was approved.

An additional memorial inscription on plot 441 was approved.

Total fees received in February: £140.

22/217 Planning Committee

The minutes from the meeting held on 6th February 2023 were received without comment.

22/218 Finance and General Purposes

- (a) The February budget update was received.
- (b) **It was resolved** to grant permission for limousine access on to the Strutt Memorial Recreation Ground on 21st July 2023 from 2.45pm, subject to weather conditions and works being carried out on site at that time.
- (c) **It was resolved** to approve the booking of reindeer and static sleigh for the Christmas in the Park event, covering the cost should insufficient donations be obtained.

22/219 Traffic

An update on traffic matters was received, including the A12 widening scheme.

22/220 Heritage

An update from the Heritage Warden was received.

22/221 Neighbourhood Development Plan (NDP)

An update on the NDP review was received. The Regulation 14 consultation on the updated Plan began on 3rd March and will run until 14th April.

22/222 Environment

It was resolved to appoint DW Maintenance to cut back overgrowth on the Strutt Memorial Recreation Ground footpath at a cost of £670.

22/223 Community Land (Stone Path Meadow)

- (a) An update on the community land was received.
- (b) **It was resolved** to appoint Wallace Arboriculture and Groundcare to carry out tree works identified in the recent Tree Survey at a cost of £480 + VAT. *Councillor Wallace abstained.*
- (c) **It was resolved** to appoint Wallace Arboriculture and Groundcare to carry out tree works recommended following inspection at a cost of £720 + VAT. *Councillor Wallace abstained.*
- (d) **It was resolved** to approve the Stone Path Meadow Management Plan.
- (e) **It was resolved** to agree Quote B (DW Maintenance) for the cutting of the meadow as part of the Management Plan. *Councillor Wallace abstained.*

22/224 Community Park

An update on the Community Park was received.

22/225 Section 106 Funds

- (a) **It was resolved** to provide floodlights during the construction of the Tennis Court Facility.
- (b) **It was resolved** to award the consultant contract to Sports Facility Planning and Design to oversee the Tennis Court Project.

22/226 Communications

It was resolved to approve the Communications Working Party Terms of Reference.

22/227 Keith Bigden Memorial Ground

An update on KBMG matters was received.

22/228 Accounts for Payment

It was resolved that the accounts for payment for February 2023 be approved as follows:

Plusnet	£36.19
Braintree District Council	£143.00
Staff costs	£3,490.82
DW Maintenance	£1,395.00
The Maid Service	£38.00
Essex County Council	£630.00
SSE Southern Electric	£1,101.34
Hatfield Peverel Community Association	£293.33
J & K Earney	£1,000.00
Lloyds Bank (admin expenses)	£281.82
Reprohouse	£1,277.76
DAC Planning Ltd	£4,171.20
SLCC	£144.00
Blackwater Tree Specialists	£1,152.00
Sarah Gaeta (expenses)	£53.50
Kempco	£935.00

Councillor Wallace abstained.

22/229 General Announcements

The following announcements were made:

- Coffee with a Copper event at the library on Saturday 25th March between 10am and 12pm.
- Some residents have said they would like a play area on the land to the rear of the library.

22/230 Confidential Items

It was resolved, under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), to exclude members of the public for the duration of this meeting to consider the following matters:

- (a) **It was resolved** to agree for the Clerk to invoke Stage 1 of the Habitual or Vexatious Complainant Policy, moving to Stage 2 if no improvement is seen, as detailed in the Confidential Report dated 6th March 2023.
- (b) **It was resolved** to renew the WASPS Fishing Club lease for three years commencing 1st April 2023, and to accept the recommendation from Savills following the recent rent review, setting the rent at £5,250 + VAT per annum.
- (c) **It was resolved** to award the Strutt Memorial Recreation Ground Project tender to Kompan.

It was resolved to suspend Standing Order 3(x) to allow the meeting to continue past 2½ hours in duration.

Councillor Wallace left the meeting.

- (d) **It was resolved** to extend the existing Burial Ground Maintenance Contract end date from February 2023 to 31st March 2025, to bring it in line with the Grounds

Maintenance and General Maintenance Contracts, with an allowance for the current contractor (DW Maintenance) to increase the hourly rate charged during this period.

The meeting closed at 10.05pm

The next meeting will be held on Monday 3rd April 2023