**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 5TH JUNE 2023**

**IN THE VILLAGE HALL AT 7.30PM**

## **Those present:**

Cllr M Weale (Chairman)

Cllr C Dervish

Cllr D Wallace

Cllr M Renow

Cllr T Munt

Cllr L Shaw

Cllr D Broddle

Cllr C Greaves

Cllr H Knightbridge

Clerk

6 members of the public

# **23/31 Apologies for Absence**

Apologies were received and accepted from Councillor Elliston.

# **23/32 Co-option**

The following candidate was duly co-opted and joined the meeting:

Richard Parker

# **23/33 Minutes**

The Minutes of the Parish Council Meeting held on 15th May 2023 were agreed and signed as a correct record.

# **23/34 Declarations of Interest**

Councillor Wallace in handyman matters and item 23/50.

# **23/35 Essex County Councillor (ECC) Update**

Councillor Louis gave an update on the following:

* Local Highways Panel scheme - application progress.
* Highway defects - Member Pothole Scheme, which will soon include footways.
* Meeting with ECC Councillor Lee Scott shortly to discuss Wellington Bridge.
* Community Initiative Fund (CIF) now open - £10,000; £1,000 micro grants too.
* Locality Fund – this year £2,000 already allocated, £3,000 remaining.

# **23/36 Braintree District Councillor (BDC) Update**

Councillor Dervish gave an update on the following:

* Cabinet roles are in place.
* Green bin charge will be debated.
* District Councillor grant scheme - £1,250 each, total of £2,500 for the ward.
* Councillor Coleridge introduced himself.

# **23/37 Public Participation**

No matters were raised.

# **23/38 Clerk’s Report**

The Clerk’s Report was received without comment.

# **23/39 Burial Ground**

Additional inscription on the memorial on plot 719 approved.

Total fees received in May: £40.

# **23/40 Finance and General Purposes**

1. The May budget update was received without comment.
2. **It was resolved** to increase the monthly limit of the corporate credit card from £500 to £1,000 in light of the recent change in Financial Regulations 4.1 and 4.5.
3. **It was resolved** to increase the circulation of The Review to include the new housing developments for the remaining 2023 editions.

# **23/41 Traffic**

1. An update on traffic matters was received.
2. The need for additional cycle racks in the village was discussed.
3. **It was resolved** to submit an application to the North Essex Parking Partnership for the extension of the existing yellow lines for up to a further 50 metres on each side of New Road.

# **23/42 Heritage**

An update was received from the Heritage Warden.

# **23/43 Neighbourhood Development Plan (NDP)**

An update on the NDP review was received.

# **23/44 Environment**

There was no update on environment matters.

**23/45 Stone Path Meadow**

An update on Stone Path Meadow was received.

**23/46 Community Park**

An update on the Community Park was received.

**23/47 Section 106 Funds**

An update on Section 106 Funds was received.

# **23/48 Communications**

There was no update on communications.

# **23/49 Keith Bigden Memorial Ground**

An update on the KBMG was received.

# **23/50 Accounts for Payment**

**It was resolved** that the accounts for payment for May 2023 be approved as follows:

|  |  |
| --- | --- |
| Plusnet | £38.14 |
| Braintree District Council | £143.00 |
| Staff costs  | £3,685.81 |
| DW Maintenance | £2,328.50 |
| The Maid Service | £57.00 |
| BHIB Insurance | £1,139.05 |
| The Swan Inn | £450.00 |
| Hatfield Peverel Community Association | £293.33 |
| Adlocks | £50.00 |
| Lloyds Bank (admin expenses) | £254.44 |
| Kerry Bennion  | £640.00 |
| Jeff Appleby | £200.00 |
| Dr Zero and the Hotheads | £250.00 |
| Emma Cook (expenses) | £36.87 |
| Carly Truman (expenses) | £31.75 |

*Councillor Wallace abstained.*

# **23/51 General Announcements**

The following announcements were made:

* Clerk attending the SLCC Essex Branch AGM and training day on 7th June.
* Hideaway Festival cancelled by the organisers.

## **The meeting closed at 8.40pm**

## **The next meeting will be held on Monday 3rd July 2023**