

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 5TH JUNE 2023
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr C Dervish
Cllr D Wallace
Cllr M Renow
Cllr T Munt
Cllr L Shaw
Cllr D Broddle
Cllr C Greaves
Cllr H Knightbridge
Clerk
6 members of the public

23/31 Apologies for Absence

Apologies were received and accepted from Councillor Elliston.

23/32 Co-option

The following candidate was duly co-opted and joined the meeting:
Richard Parker

23/33 Minutes

The Minutes of the Parish Council Meeting held on 15th May 2023 were agreed and signed as a correct record.

23/34 Declarations of Interest

Councillor Wallace in handyman matters and item 23/50.

23/35 Essex County Councillor (ECC) Update

Councillor Louis gave an update on the following:

- Local Highways Panel scheme - application progress.
- Highway defects - Member Pothole Scheme, which will soon include footways.
- Meeting with ECC Councillor Lee Scott shortly to discuss Wellington Bridge.
- Community Initiative Fund (CIF) now open - £10,000; £1,000 micro grants too.
- Locality Fund – this year £2,000 already allocated, £3,000 remaining.

23/36 Braintree District Councillor (BDC) Update

Councillor Dervish gave an update on the following:

- Cabinet roles are in place.
- Green bin charge will be debated.
- District Councillor grant scheme - £1,250 each, total of £2,500 for the ward.
- Councillor Coleridge introduced himself.

23/37 Public Participation

No matters were raised.

23/38 Clerk's Report

The Clerk's Report was received without comment.

23/39 Burial Ground

Additional inscription on the memorial on plot 719 approved.
Total fees received in May: £40.

23/40 Finance and General Purposes

- (a) The May budget update was received without comment.
- (b) **It was resolved** to increase the monthly limit of the corporate credit card from £500 to £1,000 in light of the recent change in Financial Regulations 4.1 and 4.5.
- (c) **It was resolved** to increase the circulation of The Review to include the new housing developments for the remaining 2023 editions.

23/41 Traffic

- (a) An update on traffic matters was received.
- (b) The need for additional cycle racks in the village was discussed.
- (c) **It was resolved** to submit an application to the North Essex Parking Partnership for the extension of the existing yellow lines for up to a further 50 metres on each side of New Road.

23/42 Heritage

An update was received from the Heritage Warden.

23/43 Neighbourhood Development Plan (NDP)

An update on the NDP review was received.

23/44 Environment

There was no update on environment matters.

23/45 Stone Path Meadow

An update on Stone Path Meadow was received.

23/46 Community Park

An update on the Community Park was received.

23/47 Section 106 Funds

An update on Section 106 Funds was received.

23/48 Communications

There was no update on communications.

23/49 Keith Bigden Memorial Ground

An update on the KBMG was received.

23/50 Accounts for Payment

It was resolved that the accounts for payment for May 2023 be approved as follows:

Plusnet	£38.14
Braintree District Council	£143.00
Staff costs	£3,685.81
DW Maintenance	£2,328.50
The Maid Service	£57.00
BHIB Insurance	£1,139.05
The Swan Inn	£450.00
Hatfield Peverel Community Association	£293.33
Adlocks	£50.00
Lloyds Bank (admin expenses)	£254.44
Kerry Bennion	£640.00
Jeff Appleby	£200.00
Dr Zero and the Hotheads	£250.00
Emma Cook (expenses)	£36.87

Carly Truman (expenses)

£31.75

Councillor Wallace abstained.

23/51 General Announcements

The following announcements were made:

- Clerk attending the SLCC Essex Branch AGM and training day on 7th June.
- Hideaway Festival cancelled by the organisers.

The meeting closed at 8.40pm

The next meeting will be held on Monday 3rd July 2023