

HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 5th FEBRUARY 2018
IN THE VILLAGE HALL AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr S Evans
Cllr T Munt
Cllr D Wallace
Cllr L Shaw
Cllr M Renow
Cllr M Elliston
Cllr S Hinkley

17/177 Apologies of Absence

Apologies were received and accepted from Cllrs Broddle and Gallifant.

17/178 Minutes

The Minutes of the Parish Council Meeting held on Monday 15th January 2018 were signed as a correct record by the Chairman.

17/179 Declarations of Interest

The following declarations of interest were made: Cllr Wallace in Handyman matters.

17/180 Braintree District Councillor Update

District Cllr Bebb was unable to attend the meeting. The Clerk provided the following information:

- Cllr Bebb attended the A12 Community Forum held on Tuesday 30th January at Feering. He requested that the Parish Council (via the Clerk) and himself are regularly consulted on the next stages in developing the A12 scheme as it affects the immediate locality. There is significant emerging anxiety regarding how the scheme will be delivered and the impact. Cllr Bebb valued the opportunity for dialogue. Cllrs Wallace and Ron Elliston also confirmed their attendance at the forum.

Cllr Weale informed those present that at future meetings, an agenda item 'Review of Action Points' will be included.

17/181 Public Participation

Ken Earney reported that in the last Reviews, there have been two articles highlighting the difficulties the GP surgery faces and encouraging patients to be understanding.

John Cockell reported that the quarterly movement of SIDS will be undertaken over the next couple of weeks. He attended a meeting with Cllr Weale at the North Essex Parking Partnership (NEPP) on 16th January. NEPP are working with their legal team regarding the service agreement. Permit charge increases have been accepted and the permit for the

commuter has not been renewed. It was requested that HPPC ask Highways to resurface the remaining part of the footpath to the allotments. **Action:** The Clerk to investigate once ownership of the land has been finalised. The post on the path leading to the burial ground is reported to be a nuisance for pushchair users as they need to leave the verge to get around it. Cllr Wallace reported that this post is not capped and is full of water.

Cllr Shaw joined the meeting.

Cllr Weale reported that the NEPP are willing (at a cost) to patrol parking in other areas of the village. **Action:** All Councillors to identify areas for additional traffic monitoring.

Ken Earney requested that in Church Road, at the Maldon Road junction, the double yellow lines be extended further back, at least one vehicle length. **Action:** The Traffic Working Party to consider the request.

17/182 GP Surgery Meeting

The Clerk has compiled a report following the recent meeting at the Practice and further discussions with the Practice Manager. Cllr Weale reported that the meeting was a positive one and that the Practice are happy to meet with HPPC six monthly. **Action:** The Clerk to place copies of the report in the library and Cllr Munt to upload to the website.

Cllr Hinkley joined the meeting.

17/183 Clerks Report

The Clerk reported the following:

- Bank Reconciliations from December were given to Cllr Weale for checking.
- Notification has been received of a Temporary Traffic Regulation Order for the intended closure of Mowden Hall lane due to commence on 19th February for three days. The closure is required for the safety of the public and workforce while BT undertakes renewal of faulty aerial cable.
- April's full Council meeting date has been changed from Monday 9th April to Monday 16th April.
- Trifarm cycling races will be passing through Hatfield Peverel on 27th May, 24th June and 29th July. The first cyclist is likely to be in the village around 8.45am and the last one around 9.45am. They expect around 120 competitors in each event. Temporary signs will go up early in the morning and be down around midday.
- There has been a procedural issue raised in relation to the Community Special Constables Scheme which means that Essex Police may have to put the scheme on hold temporarily. **Action:** The Clerk will obtain further information following a meeting with Les Hawkins from Essex Police.

17/184 Burial Ground

The Clerk reported the following:

An application for a memorial for the late Ralph and Sandra Spooner (plot 469C) has been approved and the fee of £80 has been received.

An application for a memorial for the late Kenneth Gilbey (plot 104) has been approved and the fee of £80 has been received.

17/185 Community Association

Cllr Weale gave feedback on the meeting held in January. The HPCA are taking positive steps with volunteers to help them move forward. They are being supported by Charley Dervish who will give feedback at the next full Council meeting in February.

17/186 Finance Working Party Update

IT WAS RESOLVED THAT HPPC adopt the 2018/19 basic budget as circulated by the Clerk/RFO and the new proposals put forward. The meeting agreed to allocate £34,000 to specific projects next year. This was split £15,000 for NDP expenses, £14,000 net cost for burial ground fencing and £5,000 for car park work at the KBMG. Projects that are self-funding include the Community Park (£20,000), Hadfelda Square Car Park (£8,000) and the duck pond improvements (£5,000). The list of desired projects will be reviewed in six months' time when HPPC reserves are known. Proposer: Cllr Weale; Seconder: Cllr Munt.

Action: Cllr Wallace to advise whether surplus S106 monies can be reallocated.

17/187 Community Park Update

The Transfer Document requires re-signing. This will be completed once the Working Party has been formed. **Action:** Cllr Weale to call a Working Party meeting.

17/188 Planning Executive Committee

The minutes of the meeting held on 24th January have been circulated and a copy can be found in the Minute Book.

Cllr Wallace attended the inquiry in relation to the Marriage's Mill relocation to present HPPC's views. This was required as the deadline for online submissions had been missed.

Cllr Wallace raised Planning Committee meeting agenda item 18/00026/TPO. The tree that the application refers to has recently been felled. **Action:** The Clerk to investigate the reasons behind the felling and the subsequent withdrawal of the application.

17/189 Neighbourhood Development Plan Update

A meeting was held on 5th February with BDC and an Executive Committee Meeting is scheduled for the 14th. **Action:** The Clerk to determine what the requirements are for membership of this Committee. Cllr Weale highlighted Priti Patel's comments in the House of Commons in relation to the recent inquiry and work of HPPC. **Action:** The Clerk to write to Priti Patel to thank her for her comments.

17/190 Environment Working Party Update

The minutes of the meetings held on 9th January have been circulated. Discussions regarding FP19 were held during agenda item 17/181.

17/191 Traffic Working Party Update

No update at this time.

17/192 Bus Shelter - Honeypots

Discussions were held during agenda item 17/186. **Action:** The Clerk to obtain information on the Local Highways Panel.

17/193 CCTV

A discussion was held on the future of CCTV in the village. **Action:** Cllr Gallifant to undertake an assessment of the benefit of CCTV, whether it can serve a purpose and the condition of the equipment.

Cllr Gallifant joined the meeting.

17/194 Accounts for Payment

IT WAS RESOLVED THAT the January 2018 accounts for payment be approved and cheques signed.

17/195 Bank Reconciliations and Budget Update

The Clerk reported that September 2017 bank reconciliations had been checked and signed. Budget discussions were held during agenda item 17/186

17/196 General Announcements

HPPC supported the 'Perks at Work' scheme for the Clerk.

Cllr Weale asked Working Party and Committee Chairs to provide proposed meeting dates for 2018. **Action:** The relevant Chairs to provide the Clerk with a list of proposed meeting dates for 2018.

Cllr Weale asked Working Party and Committee Chairs to prepare updates on what has been achieved and what is hoped to be achieved for the Annual Parish Meeting on 21st March. **Action:** The relevant Chairs to prepare reports for the Annual Parish Meeting. It was requested that Association members be invited and placed first on the agenda. **Action:** The Clerk to ensure that Association members are invited and placed first on the agenda to give their reports.

Cllr Gallifant requested attendance at the forthcoming EALC Village Halls course. HPPC agreed. **Action:** Cllr Gallifant to book his place on the course and ask Charley Dervish if she would also like to attend.

The meeting closed at 9.40pm