

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 4TH APRIL 2022
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr C Dervish
Cllr M Renow
Cllr D Wallace
Cllr L Shaw
Cllr M Elliston
Cllr T Munt
Cllr D Broddle
Clerk
3 members of the public

21/208 Apologies for Absence

Apologies were received and accepted from Councillor Knightbridge.

21/209 Minutes

The Minutes of the Parish Council Meeting held on 7th March 2022 were agreed and signed as a correct record.

21/210 Declarations of Interest

Councillor Wallace in handyman matters and items 21/221 (a) – (d).

21/211 Essex County Councillor Update

Councillor Louis gave an update on the following:

- Local Highways Panel – Church Road speed survey carried out. All other Parish Council schemes will be considered at the June Panel meeting, along with a final decision on funding for the Church Road scheme. Letch's Corner – funding made available for additional signage.
- Locality funding will be available again this year.
- A12 link road discussions.

21/212 Braintree District Councillor Update

Councillor Dervish gave an update on the following:

- Currently writing annual report.

21/213 Public Participation

One member of the public raised the following:

- Air quality – risk to Hatfield Peverel residents.
- Braintree and Witham Times reporting on 'Bellway investing in Hatfield Peverel' – concerns raised over accuracy.

21/214 Armed Forces Covenant

It was resolved that the Parish Council to sign up to the Armed Forces Covenant in support of the armed forces community.

21/215 Clerk's Report

The Clerk's Report was received without comment.

21/216 Burial Ground

Exclusive rights of burial on plots 655 and 656 have been pre-purchased.
An interment has taken place in plot 467D.

A memorial permit has been granted for plot 470C.
Fees received for March: £1,980.

21/217 Planning

The following applications were considered:

22/00592/FUL – Retention of the use of existing building as an independent dwelling at Smallands Cottage Annexe, Spring Lane, Hatfield Peverel. **No objection.** *Cllrs Dervish and Shaw abstained.*

22/00482/HH – Two-storey side extension and single-storey rear extension at 1 Wentworth Close, Hatfield Peverel. **No comment.**

22/00625/TPO – Tree works at 1 The Pines, Hatfield Peverel. **Tree Warden's comments to be submitted.**

21/218 Finance and General Purposes

- (a) The March budget update was received without comment.
- (b) The National Joint Council pay award for 2021/22 and the backdated pay with March salaries were noted.
- (c) The increase of one spinal column point to the officers' salaries as per employment contract and following satisfactory performance appraisals, effective 1st April 2022, was noted.
- (d) The increase in office rent to £250 per month from 1st April 2022 was noted following discussion.
- (e) **It was resolved that** the Parish Council to gift the Hatfield Peverel Community Association (Village Hall) £10,000 to refurbish the Vic Olley Room, on the condition that Parish Council meetings will be held in there at no cost.

21/219 Neighbourhood Development Plan (NDP)

An update on the NDP Review was received.

21/220 Heritage

- (a) An update on the Local Heritage List Project and an updated copy of the emerging Local Heritage List were received.
- (b) **It was resolved that** the Parish Council to purchase the 'Grenadier' design interpretative signage for the historic York Flagstones at a cost of £1,142 including VAT.

21/221 Environment

- (a) **It was resolved that** the Parish Council to appoint Seagrave Inspection Services Ltd to carry out the play equipment annual safety inspection at a cost of £254 + VAT. *Cllr Wallace abstained.*
- (b) **It was resolved that** the Parish Council to accept the quote of £340 from DW Maintenance for tree work at the boundary of 28 De Vere Close and the Recreation Ground. *Cllr Wallace abstained.*
- (c) **It was resolved that** the Parish Council to purchase five anti dog fouling signs at a cost of £75 + VAT. *Cllr Wallace abstained.*
- (d) **It was resolved that** the Parish Council to purchase a Jubilee commemorative bench at an approximate cost of £650 and site it on the Recreation Ground, near the MUGA pitch. *Cllr Wallace abstained.*
- (e) **It was resolved that** the Parish Council to apply for a District Councillor Grant to purchase a Jubilee commemorative tree, location to be confirmed.
- (f) **It was resolved that** the Parish Council to grant permission to Essex Amusements to hold three 'inflatable days' on the Recreation Ground during the school summer holidays.

21/222 Section 106 Funds

An update on Section 106 funds and project progress was received.

21/223 Traffic

- (a) An update on traffic matters was received.
- (b) **It was resolved that** the Parish Council to purchase a replacement board for one of the Hadfelda Square Car Park ticket machines at an approximate cost of £500.

21/224 Keith Bigden Memorial Ground

This item was deferred to a future meeting due to time constraints.

21/225 Christmas in the Park

This item was deferred to a future meeting due to time constraints.

21/226 Accounts for Payment

It was resolved that the accounts for payment for March 2022 be approved as follows:

Plusnet	£31.33
Braintree District Council	£148.55
Staff costs	£3,637.27
DW Maintenance	£2,037.50
Hatfield Peverel Community Association	£195.00
The Maid Service	£57.00
Swarco Traffic Ltd	£3,864.00
Greenfields	£48.52
Society of Local Council Clerks	£1,575.00
Lloyds Bank (office expenses)	£345.79
DAC Planning Limited	£4,665.60
Mrs M Freeman (expenses)	£32.40
Essex Association of Local Councils	£778.23
Unity Trust Bank	£32.55
Essex Playing Fields Association	£50.00

Councillor Wallace abstained

21/227 General Announcements

No matters were raised.

The meeting closed at 10.00pm
The next meeting will be held on Monday 9th May 2022