**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 3RD OCTOBER 2022**

**IN THE VILLAGE HALL AT 7.30PM**

## **Those present:**

Cllr M Weale (Chairman)

Cllr C Dervish

Cllr D Wallace

Cllr M Renow

Cllr D Broddle

Cllr L Shaw

Clerk

12 members of the public

# **22/112 Apologies for Absence**

Apologies were received and accepted from Councillors Elliston, Munt, Greaves and Knightbridge.

# **22/113 Minutes**

The Minutes of the Parish Council Meetings held on 5th September and 26th September 2022 were agreed and signed as a correct record.

# **22/114 Declarations of Interest**

Councillor Wallace in handyman matters and item 22/125.

# **22/115 Essex County Councillor Update**

Councillor Louis sent his apologies.

# **22/116 Braintree District Councillor Update**

Councillor Dervish gave an update on the following:

* Working with local schools on various projects.
* District Councillor grant funding is still available.
* A 20mph speed limit outside the schools has been approved; feasibility currently being checked.
* ‘20’s Plenty’ scheme approved outside White Notley school.
* Councillor surgery held recently at the village hall – will be held monthly going forwards.
* Will be attending the Planning Committee meeting regarding the Smallacres application.

# **22/117 Public Participation**

Three members of the public raised the following:

* The Allotment Association is prepared to answer questions on item 22/121(d).
* Bollards between Gleneagles Way and Glebefield Road are wide enough for vehicle access, which has been observed, despite signs saying pedestrians and cyclists. Concerns for safety raised.
* David Wilson Homes site has a 20mph speed limit, but Gleneagles Way has a 30mph limit which is often exceeded.

# **22/118 Clerk’s Report**

The Clerk’s Report was received without comment.

# **22/119 Burial Ground**

An application for a memorial on plot 468D has been approved.

Total fees received in September: £100.

# **22/120 Planning Committee**

The minutes from the meeting held on 5th September 2022 were received.

# **22/121 Finance and General Purposes**

1. The September budget update was received without comment.
2. **It was resolved** to approve the amendments to thebudget for 2022/23.
3. The request to print additional copies of The Review for Ulting residents was referred to the Communications Working Party to be included in its review.
4. **It was resolved** to invoice the Allotment Association for the annual rent as an on-time payment for the future*,* no longer in arrears, and that payment for the 2021/22 rent of £1600 would be paid by the Parish Council.

# **22/122 Traffic**

1. An update on traffic matters, including the A12 widening, was received.
2. The decision whether to refurbish all or some of the Council owned bus shelters was deferred until a third quote is received.

# **22/123 Heritage**

An update on recent heritage activities was received.

# **22/124 Neighbourhood Development Plan (NDP)**

An update on the NDP review was received.

# **22/125 Environment**

**It was resolved** to agree the quote of £741.42 + VAT from Glasdon for a new bench to replace the one opposite the Duke of Wellington. *Councillor Wallace abstained.*

# **22/126 Community Land (Stone Path Meadow)**

An update on community land matters was received.

**22/127 Section 106 Funds**

An update on Section 106 funds and projects was received.

# **22/128 Keith Bigden Memorial Ground**

An update on KBMG matters was received.

# **22/129 Personnel**

1. **It was resolved** to appoint Councillor David Broddle to the Personnel Committee.
2. The resignation of the Clerk was noted, and **it was resolved** to delegate authority to conduct the recruitment process to Officers in conjunction with members of the Personnel Committee.

# **22/130 Accounts for Payment**

**It was resolved that** the accounts for payment for September 2022 be approved as follows:

|  |  |
| --- | --- |
| Plusnet | £41.98 |
| Braintree District Council | £143.00 |
| Staff costs | £3,176.42 |
| DW Maintenance | £2,062.50 |
| The Maid Service | £38.00 |
| Greenfields | £48.52 |
| SSE Southern Electric | £935.39 |
| Seagrave Inspection Services | £304.80 |
| Unity Trust Bank | £30.15 |
| Chelmsford Pest Control | £65.00 |
| Fast Signs | £553.39 |
| The Parish Noticeboard Company | £633.00 |
| Society of Local Council Clerks | £112.00 |
| Mr Andrew Jamieson | £50.00 |
| Blackwater Tree Specialists | £744.00 |
| Braintree District Council – graphic design | £174.31 |
| Ernest Doe & Sons | £21.91 |

*Councillor Wallace abstained*

# **22/131 General Announcements**

The following announcements were made:

* A12 update meeting with Jacobs – reminder for councillors.
* A recruitment drive to find new councillors will be conducted.

## **The meeting closed at 8.55pm**

## **The next meeting will be held on Monday 7th November 2022**