

Clerk to the Council  
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28<sup>th</sup> October 2020

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summonsed to attend**

**THE PARISH COUNCIL MEETING TO BE HELD ONLINE VIA MICROSOFT TEAMS ON  
MONDAY 2<sup>ND</sup> NOVEMBER 2020 AT 7.30 PM**

**for the purpose of transacting the following business.**

*SL Gaeta*

Clerk to the Council

## **A G E N D A**

**20/100** Apologies for absence

**20/101** Minutes of the Parish Council Meeting held on 5<sup>th</sup> October 2020 to be taken as read and signed as a correct record by the Chairman.

**20/102** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**20/103 Neighbourhood Watch (NW) Update** 5 minutes  
To receive an update from local NW Representative, Tina Townsend.

**20/104 Essex County Councillor Update** 5 minutes  
To receive an update from ECC Councillor Derrick Louis.

**20/105 Braintree District Councillor Update** 5 minutes

**20/106 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. 3 minutes per person; 15 minutes max

*Under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, there will be no physical meeting. Therefore, all communications will be conducted electronically. Members of the public are requested to send their comments or request access details to the meeting to the Clerk (via email only) by **6pm on 2<sup>nd</sup> November**. You will be emailed the link to join prior to the meeting.*

- 20/107 Clerk's Report** *5 minutes*  
To receive and note the update on action points from the last meeting.
- 20/108 Burial Ground** *2 minutes*  
Report of interments and memorials.
- 20/109 Planning** *20 minutes*  
The following applications to be considered:  
**20/01259/HH** – Erection of dormer window roof extension to side elevation at Gregory's, 53 Sportsmans Lane, Hatfield Peverel.  
**20/01465/FUL** – Erection of 7 two storey dwelling houses, accompanied with 16 dedicated parking spaces at 'Heathers', The Green, Hatfield Peverel.  
**20/01551/HH** – Two storey side and single storey front porch extension at The Willows, Manor Road, Hatfield Peverel.  
**20/01742/HH** – Two storey rear extension and reconstruction of existing single storey rear utility room and WC at 29 Church Road, Hatfield Peverel.
- The following applications to be noted:  
**20/00347/TPO** – Tree works at 19 De Vere Close, Hatfield Peverel.
- To note the response to the Ministry of Housing, Communities and Local Government (MHCLG) Planning White Paper submitted on behalf of the Parish Council.
- To discuss Braintree District Council's revised 'Planning Scheme of Delegation' and decide if the Parish Council will respond to the consultation.
- 20/110 Finance and General Purposes** *5 minutes*  
To receive the October budget update.
- To note the change of date for April 2021's meeting from 5<sup>th</sup> to the 12<sup>th</sup>, due to the Easter bank holiday.
- 20/111 Neighbourhood Development Plan** *5 minutes*  
To receive an update on the NDP review.
- 20/112 Environment** *10 minutes*  
To discuss and agree to the proposal for a 'quiet reflection area' in the duck pond vicinity, and to decide whether to engage a consultant to formulate a plan. Locality Funding of up to £1,200 is available for this project.
- To note the temporary siting of the soldier silhouette on The Green, following the agreement last year.
- 20/113 Traffic and Related Matters** *10 minutes*  
To discuss the hoarding surrounding the Universal Garage site in The Street and its impact on safety, action already taken and any further action.
- 20/114 Community Park** *10 minutes*  
To discuss the quotes received for the ground levelling work at the Community Park (required prior to the installation of fencing) and appoint a contractor to carry out the works.
- 20/115 Community Defibrillators** *30 minutes*  
To discuss and decide on (i) the type and supplier of two community defibrillators and (ii) two locations to site them. Locality Funding of up to £2,800 is available for this project.

**20/116 Football Club**

*5 minutes*

**Motion:** The Parish Council to allow the Football Club to use the Strutt Memorial Recreation Ground for light training for its junior teams between January 2021 and March 2021, as in previous years.

**20/117 Accounts for Payment**

*2 minutes*

To agree the accounts for payment for October 2020.

**20/118 General Announcements**

*5 minutes*

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 30<sup>th</sup> October.*

**Date of next Parish Council Meeting – Monday 7<sup>th</sup> December**