

HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 1ST OCTOBER 2018
IN THE VILLAGE HALL AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr T Munt
Cllr M Renow
Cllr D Broddle
Cllr R Peters
Cllr L Shaw
Cllr M Elliston
Cllr S Hinkley
Cllr C Dervish

18/126 Apologies of Absence

Apologies were received and accepted from Cllrs Pennick, Wallace, Gallifant and Evans.

18/127 Minutes

The Minutes of the Parish Council Meeting held on Monday 3rd September 2018 were signed as a correct record by the Chairman.

18/128 Declarations of Interest

None.

18/129 Braintree District Councillor Update

District Cllr Bebb sent his apologies.

18/130 Public Participation

Three members of the public addressed the meeting regarding planning application 18/01553/FUL and raised the following concerns:

- Character and scale of plan
- Consistency of applying planning policy – development outside village envelope
- Implicit change of use
- Permitted development rights of restaurant
- Overdevelopment of the site
- Expiration of the ACV.

A member of the public informed the meeting that the Secretary of State's decision has been deferred until 20th November due to further consultation following the issue of revised population statistics. A request was made for the Parish Council to take professional advice. The NDP was raised and a request was made for the Parish Council to ask Braintree District Council what the housing need of the village is.

18/131 Clerk's Report

Updates were provided. Cllr Munt requested that the confidential item be discussed at the November meeting.

18/132 Burial Ground

The Clerk reported the following:

Interments have taken place in plots 382 and 484C.

An application for a memorial on plot 485C has been approved.

An application to add an additional inscription to the existing memorial on plot 469B has been approved.

Total fees for September: £1150

18/133 Planning

IT WAS RESOLVED THAT the Parish Council consider planning applications in the monthly full Council meeting. Proposer: Cllr Weale; Seconder: Cllr Shaw.

IT WAS RESOLVED THAT the Parish Council authorise the Clerk to respond to any minor planning applications, subject to no resident objections on the Braintree District Council website. Proposer: Cllr Weale; Seconder: Cllr Munt.

The following applications were considered:

- 18/01553/FUL – Objection
- 18/01542/FUL – No comment
- 18/01560/FUL – No comment
- 18/01315/FUL – No comment
- 18/00899/FUL – No comment
- 18/01600/FUL – No comment
- 18/01650/VAR – Noted
- 18/01710/FUL – No comment
- 18/01692/FUL – No comment

18/134 Finance

The budget update was received.

18/135 Community Park

An update was received and **IT WAS RESOLVED THAT** the Parish Council seek technical advice and expertise from a consultant to identify the way forward with the Community Park. Proposer: Cllr Weale; Seconder: Cllr Dervish.

18/136 Community Events

The date of Party in the Park has now changed to 29th June 2019. Christmas in the Park preparations are underway and the event will be held on 9th December 2018.

IT WAS RESOLVED THAT the Parish Council authorise the booking of the portable toilets for the 2019 Party in the Park event. Proposer: Cllr Weale; Seconder: Cllr Peters.

18/137 Neighbourhood Development Plan Update

An update was received. The discussion regarding the Parish Council's options following the Secretary of State's decision will be deferred to the November meeting.

18/138 Traffic

An update was received and **IT WAS RESOLVED THAT** the Parish Council express an interest in being included in the pilot scheme for the devolution of Highways services, subject to prior satisfaction as to the level of funding to be provided by Essex County Council.

Proposer: Cllr Dervish; Seconder: Cllr Elliston.

18/139 Environment

The future of the duck pond was discussed by the Environment Advisory Group which suggested asking a consultant to review and advise on behalf of the Parish Council. Further information will be sought before presentation to the full Council.

IT WAS RESOLVED THAT the Parish Council remove the shed on the old burial ground.

Proposer: Cllr Munt; Seconder: Cllr Broddle.

IT WAS RESOLVED THAT the Parish Council accept the quote of £420 from the Handyman to remove branches and vegetation on the boundary of 28 De Vere Close. Proposer: Cllr Munt; Seconder: Cllr Broddle.

18/140 Sport and Recreation

The Clerk advised that a Recreation Ground Use Policy be adopted prior to making a decision.

18/141 Personnel

IT WAS RESOLVED THAT the Parish Council authorise the purchase of PPE for the litter picking staff, including one Pay As You Go mobile phone each (for lone working purposes).

Proposer: Cllr Weale; Seconder: Cllr Dervish.

18/142 Accounts for Payment

IT WAS RESOLVED THAT the September 2018 accounts for payment be approved:

SSE Southern Electric	£245.47
Essex Association of Local Councils	£155.00
Fastsigns Ltd	£54.30
Staff costs	£1569.04
HMRC	£311.39
Greenfields	£46.80
PKF Littlejohn	£480.00
DW Maintenance	£1249.00
Lloyds Bank	£17.96
The Maid Service	£18.00
Hatfield Peverel Community Association	£172.00

18/143 General Announcements

Cllr Weale advised that the Community Events expenditure and forecast were being prepared and requested that the Chairs of the Advisory Groups/Committees do the same by the November meeting. The Clerk will circulate a form for this use.

Cllr Dervish reported on positive feedback received from local residents about the Clerk.

The Clerk reported she will be taking annual leave on 5th October and for the week commencing 22nd October. She will be attending a CiLCA training session on 15th October.

The Clerk reported that one applicant has passed the Essex Police shortlisting process to become a Special Constable. The dates of the Assessment Centre are pending.

The Clerk reported a temporary closure of Church Road (Willow Crescent junction to St Andrew's Church) from 2.15pm until 3.00pm on Sunday 11th November for the annual Scout/Guide Remembrance Day parade.

The meeting closed at 10.00pm

The next meeting will be held on Monday 5th November 2018