

Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed. Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.



Great Waltham Parish Council

The Parish Office, The Pavilion, South Street, Great Waltham. CM3 1DF.
Clerk, W J Adshead-Grant.

E Mail: clerk@gtwaltham-pc.gov.uk

website: e.voice.org.uk

Posted: 14.10.2026

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Monday 19th October 2026 at The Pavillion, South Street, Great Waltham at 7.30pm for transacting the following business.
W J Adshead-Grant, Clerk.

The public and press are cordially invited to be present. Members of the public are invited to address the Council during the Public Participation session.

AGENDA.

26/2758 Chair's Welcome:

Chair:

Cllrs:

26/2759 Apologies

26/2760 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

26/2761 Public Participation session for any items regardless of its existence on the agenda. Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

26/2762 Report by County Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

26/2763 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

26/2764 Confirm the minutes of the ordinary meeting of the Council held on 21 September 2026.

26/2765 Note the minutes of the F&GP Committee held on 12th October 2026.

26/2766 Note the minutes of the Extra Ordinary held on 12th October 2026.

26/2767 Note the minutes of the Recreation Committee held on 7th September 2026.

26/2768 Update on the decisions of Chelmsford City Council Planning department.

26/00164/REM	Strategic Growth Site North Of Woodhouse Lane Broomfield Chelmsford Essex	Application Permitted
26/00129/S73	Hedgerows South Street Great Waltham Chelmsford Essex CM3 1DP	Application Permitted

26/2769 Local Planning consultations:

1. Reference: 26/01294/FUL

Address: Well House Littley Green Road Great Waltham Chelmsford

Description of works: Proposed extensions and conversion of existing garage to form an ancillary family annex.

26/2770 Finance Report – (Clerk).

Accounts information taken on 14.10.2026 19:47

Current Account: £ **1,840.11** (0% interest).

Savings Account: £ **120,779.81** (1.95% interest).

Redwood Account £ **17,091** (3.75% interest).

Accrued Interest (not paid and not included above) £.558.05.

Sub-Total Cash in hand £ 139,710.92

Earmarked Reserves:

- Safety Schemes Reserve £ 8,540
- Allotments deposit £ 850
- Capital Refresh Reserve £ 34,135
- Asset Refresh (Non-Playground) Reserve £ 5,430

Sub-Total £ 91,605.92

Total remaining cash on Hand £48,105

26/2771 Budget Update 2026 – 2027.

Budget £129,992.04 (Precept 2026/2027 - £106,592.04)

Financial Budget Comparison

Comparison between 01/04/26 and 14/10/26 inclusive.

Excludes transactions with an invoice date prior to 01/04/26

	2026/27	Actual Net	Actual Net (year to date)	Balance
EXPENDITURE				
Total Council	£129,992.04	£76,280.08	£76,280.08	£53,711.96
Total Expenditure	£129,992.04	£76,280.08	£76,280.08	£53,711.96
Total Income	£129,992.04	£128,635.39	£128,635.39	-£1,356.65
Total Expenditure	£129,992.04	£76,280.08	£76,280.08	£53,711.96
Total Net Balance	£0.00	£52,355.31	£52,355.31	

At half year point budget balance of £53,711.96.

26/2772 Confirmation of payments - (Clerk):

To Follow

26/2773 Monthly Bank Reconciliations-(Clerk).

26/2774 Update on the Action Tracker (circulated with the agenda) – (All).

26/2775 Clerks Report

Clerk

- VG 150 work with Solicitors
- Allotment invoices.
- Allotment receipts.
- Move Bench from Hairdresser (temp)
- Budget preparation.

Handyman

- Move Bench from Hairdresser (temp).
- Add soil at Ford End and at Great Waltham Playgrounds to equipment.
- Decommission the climbing slide of the 3 towers.
- GW Bus stop works.

26/2776 To note the processing of the purchase order by the Council with its agreed supplier for play equipment items for Phase 2 of the Great Waltham Recreation Ground play area refurbishment project. – (Cllr. Gilbert)

26/2777 To agree to the F&GP Committee's recommendation of a budget of £134,800 for 2027-2028. – (The Clerk).

- Budget for 2026-2027 was £129,992.04.
- The proposed Budget for 2027-2028 is £134,800.
- Increase of £4,807.96 – 3.56% Increase.

26/2778 To agree the F&GP Committee's recommendation of a Council precept demand of £112,000 for 2027-2028 based on the preceding item where the budget will be discussed. – (The Clerk).

- The precept for 2026-2027 was £106,592.
- The proposed budget for 2027-2028 is £112,000.
- Increase of £5408 = 4.8%
- Precept divided by council tax base = £117.29 per band D.
- Precept Increase per Band D = £5.67 per annum.

26/2779 Discuss and approve any items to release for publication. - (All)

	Frequency	Meeting	Day	date	Month	Year	
GWPC	Quarterly	H&TC	Monday	26th	October	2026	
GWPC	Monthly	Monthly	Tuesday	17th	November	2026	Ford End
GWPC	Bi-Monthly	Recreation	Monday	23rd	November	2026	
GWPC	Monthly	Monthly	Monday	14th	December	2026	
GWPC	Monthly	Monthly	Monday	18th	January	2027	
GWPC	Quarterly	F&GP	Monday	25th	January	2027	
GWPC	Bi-Monthly	Recreation	Monday	1st	February	2027	
GWPC	Quarterly	H&TC	Monday	8th	February	2027	
GWPC	Monthly	Monthly	Tuesday	16th	February	2027	Ford End
GWPC	Monthly	Monthly	Monday	15th	March	2027	
GWPC	Annual Assembly	Annual Assembly	Tuesday	23rd	March	2027	Ford End
Bank Holiday			Monday	29th	March	2027	
GWPC	Bi-Monthly	Recreation	Monday	12th	April	2027	

GWPC	Monthly	Monthly	Monday	19th	April	2027	Ford End
Bank Holiday			Monday	3rd	May	2027	
GWPC	Quarterly	H&TC	Tuesday	4th	May	2027	
Parish elections Thursday 6 th May 2026							
GWPC	Monthly	AGM + Monthly	Tuesday	25th	May	2027	
Bank Holiday			Monday	31st	May	2027	
GWPC	Monthly	Monthly	Monday	14th	June	2027	