

Great Waltham Parish Council

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Minutes of the Meeting of the Great Waltham Parish Council held on Tuesday 18th August 2026 at Ford End Village Hall, Ford End at 7.30pm.

26/2714 Chair's Welcome:

Chair: Gilbert.

Cllrs: Steel, Holland, Taylor, Jackson, Nicholls, McDevitt, Stephenson, Martin, Bradley.

26/2715 Apologies

None required.

26/2716 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

There were no declarations.

26/2717 Public Participation session for any items regardless of its existence on the agenda.

There were no members of the public.

26/2718 Report by County Councillor – (Cllr Mike Steel).

The full report is online in the agenda section of the website.

- Radial Distributor Road - average speed cameras have been installed in the 40mph zone.
- A12 Junction fully funded - but not to the previous levels. Improved access expected.
- Local Government Reorganisation. Judicial review requested by Reform. Higher authority elections of one sort or another in May 2027. Parish council elections are unaffected.
- Speed Watch – covered on the agenda. 26/2729.

26/2719 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report is online in the agenda section of the website.

- Fire at Highlands Farm retail estate. 100 firefighters attended. City Council has stepped in with grant funding to support the affected businesses.
- Chelmsford Local Plan. Government inspector review due in November.
- Highlighted the ban on fireworks and barbeques and City Council events due to the extreme dry weather.

26/2720 Confirm the minutes of the ordinary meeting of the Council held on 20th July 2026.

Resolution: The minutes were confirmed.

26/2721 Note the minutes of the Highways and Transport Committee held on 27th July 2026.

Resolution: The minutes were noted.

26/2722 Update on the decisions of Chelmsford City Council Planning department.

<u>Reference</u>	<u>Address</u>	<u>Status</u>
26/00756/FUL	Wishing Tree Larks Lane Great Waltham Chelmsford Essex CM3 1AD	Application Permitted
26/00634/FUL	Black Chapel Black Chapel Lane Great Waltham Dunmow CM6 3PH	Application Refused
26/00674/REM	Lavender Farm Main Road Great Waltham Chelmsford Essex CM3 1LL	Application Permitted

26/2723 Local Planning consultations:

Reference: 26/00129/S73

Description of works: Variation of condition 2 to approved planning application 26/00129/FUL (Two storey side and rear extension. Single storey side extension, single storey front extension, front porch canopy and first floor front dormer window) Addition of a small single storey kitchen extension.

26/2724 Finance Report – Cash in Hand.
Accounts information taken on 11/08/2026 20.58.

	2026/27	Actual Net	Balance
INCOME			
Total Council	£129,992.04	£73,195.68	-£56,796.36
Total Income	£129,992.04	£73,195.68	-£56,796.36

Financial Budget Comparison

Comparison between 01/04/26 and 11/08/26 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/26

	2026/27	Actual Net	Balance
EXPENDITURE			
Total Council	£129,992.04	£42,881.53	£87,110.51
Total Expenditure	£129,992.04	£42,881.53	£87,110.51
Total Income	£129,992.04	£73,195.68	-£56,796.36
Total Expenditure	£129,992.04	£42,881.53	£87,110.51
Total Net Balance	£0.00	£30,314.15	

26/2726 Confirmation of payments :

Aug-26

Payee	Item	Budget heading	Payment
Salaries	Salaries	Salaries	£1,306.73
Unity Trust Bank	Bank charges	Bank charges	£7.00
HMRC	PAYE	PAYE	£797.68
Essex Pension fund	Pensions	Pensions	£1,125.66
Cleaning Service	Pavilion Cleaning	Pavilion expenses	£60.00
Three Mobile	Broadband	Pavilion expenses	£20.41
Clerk	Monthly Expenses	Expenses	£68.59
Handyman	Monthly Expenses	Expenses	TBC
Council wise	Cllr Holland 2/2	Training	£108.00
Npower	Telephone Kiosks	General Reserve	£223.99
JCM	Allotment Cut	Allotment Expenditure	£732.00
Cllr Martin	2nd Hand Phone Box Door	Asset Refresh	£200.00
Cllr Martin	Parts for Phone box repairs	Asset Refresh	£36.96
Clerk	X2 Connect Parts for Phone Box	Asset Refresh	£778.63
Cllr Martin	Milage to collect door	Expenses	£ 85.10
D&M Payroll	Payroll Admin April - September	Professional Fees	£ 86.40
JCM	Verge Cut Pendon Hill	Grounds Maintenance	£ 96.00
Advantage	Annual renewal IT system	It /Web	£1,563.54

£7,296.69

Resolution: The payments were approved.

26/2727 Monthly Bank Reconciliations.

Resolution: The bank reconciliations were signed off.

26/2728 Update on the Action Tracker (circulated with the agenda).
Various items were updated or closed.

26/2729 To agree the Highways & Transport Committee's recommendation that in relation to Community Speed Watch, the Parish Council should undertake a coordination role to reintroduce teams operating in the parish if there is sufficient local interest and a pool of volunteers can be established.

Resolution: The Parish Council agreed to take on a coordination role if there is sufficient local interest and support.

26/2730 To agree the Highways & Transport Committee's recommendation that in relation to funding repairs and replacements of roadside furniture (including road/village signs) in the parish, the Parish Council adopts a position of looking at each individual location's issue as it is raised, rather than introducing a fixed policy position.

Resolution: **The Parish Council agreed to consider proposals for funding on a case-by-case basis.**

26/2731 To note and consider the Council's 2026/27 action plan update report (see document circulated with the agenda).

Resolution: **The action plan update was considered and will be posted on the parish website.**

26/2732 Discuss and approve the renaturing working group's proposal for a wildflower and grasses area at Great Waltham Recreation Ground.

Resolution: **The proposal was approved.**

Resolution: **Consultation will be undertaken via social media, the Parish Council website and physical notices at the recreation area.**

26/2733 Discuss and approve any items to release for publication.

- Wildflower proposal for Great Waltham Recreation Ground.
- Precis of the minutes.
- Protected Lanes article to highlight their existence and status.
- Allotment advertising article.

Meeting Closed
20:55

Frequency		Meeting	Day	date	Month	Year	
GWPC	Bi-Monthly	Recreation	Monday	7th	September	2026	
GWPC	Monthly	Monthly	Monday	21st	September	2026	
GWPC	Quarterly	F&GP	Monday	12th	October	2026	
GWPC	Monthly	Monthly	Monday	19th	October	2026	
GWPC	Quarterly	H&TC	Monday	26th	October	2026	
GWPC	Monthly	Monthly	Tuesday	17th	November	2026	Ford End
GWPC	Bi-Monthly	Recreation	Monday	23rd	November	2026	
GWPC	Monthly	Monthly	Monday	14th	December	2026	
GWPC	Monthly	Monthly	Monday	18th	January	2027	
GWPC	Quarterly	F&GP	Monday	25th	January	2027	
GWPC	Bi-Monthly	Recreation	Monday	1st	February	2027	
GWPC	Quarterly	H&TC	Monday	8th	February	2027	
GWPC	Monthly	Monthly	Tuesday	16th	February	2027	Ford End
GWPC	Monthly	Monthly	Monday	15th	March	2027	
GWPC	Annual Assembly	Annual Assembly	Tuesday	23rd	March	2027	Ford End
Bank Holiday			Monday	29th	March	2027	
GWPC	Bi-Monthly	Recreation	Monday	12th	April	2027	
GWPC	Monthly	Monthly	Monday	19th	April	2027	
Bank Holiday			Monday	3rd	May	2027	

GWPC	Quarterly	H&TC	Tuesday	4th	May	2027
		Parish Elections	Thursday	6th	May	2027
GWPC	Monthly	AGM + Monthly	Tuesday	18th	May	2027
Bank Holiday			Monday	31st	May	2027
GWPC	Monthly	Monthly	Monday	14th	June	2027

Ford
End