

Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.

Great Waltham Parish Council

The Pavilion, South Street, Great Waltham. CM3 1DF

Clerk, W J Adshead-Grant,
E Mail: Clerk@gtwaltham-pc.gov.uk Website: <https://e-voice.org.uk/greatwalthamparish>

Date of Issue: 17.06.2026

You are hereby summonsed to attend the meeting of the Recreation Committee on Monday 22 June 2026 at The Pavilion, South Street , Great Waltham at 7.30pm for transacting the following business.
W J Adshead-Grant, Clerk.

1. Election of a Chair for the next 12 months.
2. Chair's Welcome.
Chair:
Cllrs:
3. Apologies for Absence.
4. Declarations of interests (existence and nature) regarding items on the agenda and to consider any dispensations required to transact the business on the agenda.
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.
5. Public Participation session with respect to items on the agenda or any items that they wish to bring to the Councils attention.
Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council about issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representatives through the Chair of the meeting.
5. Update on available plots on Brook Mead and Bury Lane - (Clerk).
6. Report on Playground Inspections - (Cllr Stephenson & Clerk).
7. Report from Allotments Supervisor - (Cllr Taylor).
8. Updates on the Action Tracker - (All).
9. Review the 2026 annual play area inspection reports for the play areas at Great Waltham, Howe Street and Ford End recreation grounds – (Clerk).
10. Receive Brook Mead allotment site update following the removal of the Horticultural Societies hut (Clerk).
11. Receive update on the allotment sites lease renewal process (2022-2027) – (Clerk).

12. To receive an update from the Great Waltham Recreation Ground Play Area Working Group on progress and agree with the next steps - (Cllr Gilbert).
13. Discuss any Council owned green areas considered suitable for renaturing and agree next steps in relation to local consultation, timescales, and a timetable ahead of submitting formal proposals to the Council – (Cllr Martin).
14. Receive update following the expected completion of the tree works identified in the 2026 tree consultant's report – (Clerk).
15. Discuss a resident's request to place a waste bin inside the children's play area at Great Waltham recreation ground – (Cllr Martin).
16. Discuss the feedback from the telephone kiosk survey and the telephone kiosk condition report for the kiosks at Ford End, Great Waltham and Little Green and discuss next steps to include any proposals to be considered by the Council - (Cllrs Martin & Gilbert).
17. Review the report received from Chelmsford City Council regarding the Ford End renaturing project.- (Cllr Martin).
18. Discuss the current arrangements for the maintenance of common areas at the allotment sites and agree actions. – (Cllr Martin).

Members – Gilbert, Martin, Vacancy, Taylor, Jackson, Bradley and Stephenson.