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# Great Waltham Parish Council

The Parish Office, The Pavilion, South Street, Great Waltham. CM3 1DF.  
Clerk, W J Adshead-Grant.

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Posted: 09.06.2026

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Monday 15<sup>th</sup> June 2026 at The Pavilion, South Street, Great Waltham at 7.30pm for transacting the following business.  
*W J Adshead-Grant, Clerk.*

The public and press are cordially invited to be present. Members of the public are invited to address the Council during the Public Participation session.

## AGENDA.

26/2665 Chair's Welcome:

Chair:

Cllrs:

26/2666 Apologies.

26/2667 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

26/2668 Public Participation session for any items regardless of its existence on the agenda.  
Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

26/2669 Report by County Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

26/2670 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

26/2671 Confirm the minutes of the AGM and ordinary meeting of the Council held on 26<sup>th</sup> May 2026.

26/2672 Update on the decisions of Chelmsford City Council Planning department.

There are no decisions at the time of the agenda.

26/2673 Local Planning consultations:

1. **Reference: 26/00616/FUL**

Address: 2 Stud Cottages Little Green Road Great Waltham Chelmsford

Description of works: Detached annexe.

2. **Reference: 26/00469/FUL**

Address: Thatches Main Road Howe Street Chelmsford

Description of works: Installation of solar PV panels on detached garage.

**3. Reference: 26/00634/FUL**

Address: Black Chapel Black Chapel Lane Great Waltham Dunmow

Description of works: Retrospective application for the extension of an existing private parking area with associated operational development and engineering works.

26/2674 Finance Report – End of year .-(Clerk).

Accounts information taken on 08-06-2026

<u>Current Account;</u>	<b>£</b>	<b>1,354.12</b>	<b>(0% interest).</b>
<u>Savings Account;</u>	<b>£</b>	<b>107,242.78</b>	<b>(1.95% interest).</b>
<u>Redwood Account</u>	<b>£</b>	<b>17,091.50</b>	<b>(3.75% interest) .</b>

Accrued Interest (not paid and not included above) £333.28

Earmarked Reserves:

- Safety Schemes Reserve £ 9040
- Allotments deposit £ 850
- Capital Refresh Reserve £ 46,000
- Asset Refresh (Non-Playground) Reserve £ 5,430
- Gt Waltham Playground Refresh Donations £1,100
- Gt Waltham Playground Refresh Grants: £7,363

**Sub-Total** **£ 125,688.40**

Payment to Hags.- Approved – minor details to be resolved £ 25,753.01 (Includes VAT).

**Total** **£99,935.39**

26/2675 Budget Update 2026 – 2027.

Budget £129,992.04

Precept 2026/2027 - £106,592.04

- £53,296 due 30<sup>th</sup> October 2026.

26/2676 Confirmation of payments-(Clerk) :

To follow

26/2677 Monthly Bank Reconciliations-(Clerk)

26/2678 Clerks Report.

Handyman:

- Paint / Stain Howe Street bus shelter , Ford End bus shelter.
- Fill potholes in Ford End recreation car park.
- Lubricate and check over the security bollards at recreation grounds.
- Paint / stain the Howe Street bench.
- Cut back the overgrowth / brambles at Howe Street recreation ground – left hand side.

Clerk:

- Release 2025-2026 package for external audit.
- Allotment queries.
- Private hirers at the pavilion.
- Various admin tasks.

- Update Advantagedge .

- 26/2679 Update on the Action Tracker (circulated with the agenda) – (All).
- 26/2680 To agree that the Council will lead on November Remembrance Sunday events and form a committee including the Royal British Legion, church, and other local organisations.-(Cllr Gilbert).
- 26/2681 To agree the Council’s representatives at the Remembrance Sunday events at Great Waltham and Ford End. -(Cllr Gilbert).
- 26/2682 To agree that the Council will make a donation to the Royal British Legion for two wreaths. -(Cllr Gilbert).
- 26/2683 To discuss and agree the Council’s nominated representatives on parish-based charities. -(Cllr Gilbert).
- North End Charities –(213179)
  - Parish of Great Waltham Alms houses Charity –(1053188)
  - Great Waltham Charity – (209874).
  - Great Waltham Village Hall – (301320).
- 26/2684 Discuss the request for some form of signage in South street , Great Waltham to reduce vehicle speeds.- Clerk.
- 26/2685 Discuss and approve any items to release for publication.- (All)

	Frequency	Meeting	Day	date	Month	Year		
	GWPC	Bi-Monthly	Recreation	Monday	22nd	June	2026	
	GWPC	Quarterly	F&GP	Monday	6th	July	2026	
	GWPC	Monthly	Monthly	Monday	20th	July	2026	
	GWPC	Quarterly	H&TC	Monday	27th	July	2026	
	<b>GWPC</b>	Monthly	Monthly	<b>Tuesday</b>	<b>18th</b>	<b>August</b>	<b>2026</b>	<b>Ford End</b>
	<b>Bank Holiday</b>			<b>Monday</b>	<b>31st</b>	<b>August</b>	<b>2026</b>	
	GWPC	Bi-Monthly	Recreation	Monday	7th	September	2026	
	GWPC	Monthly	Monthly	Monday	21st	September	2026	
	GWPC	Quarterly	F&GP	Monday	12th	October	2026	
	GWPC	Monthly	Monthly	Monday	19th	October	2026	
	GWPC	Quarterly	H&TC	Monday	26th	October	2026	
	<b>GWPC</b>	Monthly	Monthly	<b>Tuesday</b>	<b>17th</b>	<b>November</b>	<b>2026</b>	<b>Ford End</b>
	GWPC	Bi-Monthly	Recreation	Monday	23rd	November	2026	
	GWPC	Monthly	Monthly	Monday	14th	December	2026	
	GWPC	Monthly	Monthly	Monday	18th	January	2027	
	GWPC	Quarterly	F&GP	Monday	25th	January	2027	
	GWPC	Bi-Monthly	Recreation	Monday	1st	February	2027	
	GWPC	Quarterly	H&TC	Monday	8th	February	2027	
	<b>GWPC</b>	Monthly	Monthly	<b>Tuesday</b>	<b>16th</b>	<b>February</b>	<b>2027</b>	<b>Ford End</b>
	GWPC	Monthly	Monthly	Monday	15th	March	2027	
	GWPC	Annual Assembly	Annual Assembly	Tuesday	23rd	March	2027	<b>Ford End</b>
	<b>Bank Holiday</b>			<b>Monday</b>	<b>29th</b>	<b>March</b>	<b>2027</b>	

GWPC	Bi-Monthly	Recreation	Monday	12th	April	2027
GWPC	Monthly	Monthly	Monday	19th	April	2027
<b>Bank Holiday</b>			<b>Monday</b>	<b>3rd</b>	<b>May</b>	<b>2027</b>
GWPC	Quarterly	H&TC	Tuesday	4th	May	2027
<b>GWPC</b>	Monthly	AGM + Monthly	<b>Tuesday</b>	<b>25th</b>	<b>May</b>	<b>2027</b>
<b>Bank Holiday</b>			<b>Monday</b>	<b>31st</b>	<b>May</b>	<b>2027</b>
GWPC	Monthly	Monthly	Monday	14th	June	2027

**Ford  
End**