

Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed. Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.



# Great Waltham Parish Council

The Parish Office, The Pavilion, South Street, Great Waltham. CM3 1DF.  
Clerk, W J Adshead-Grant.

E Mail: [clerk@greatwalthamparishcouncil.co.uk](mailto:clerk@greatwalthamparishcouncil.co.uk) Website: [e.voice.org.uk](http://e.voice.org.uk)  
[clerk@gtwaltham-pc.gov.uk](mailto:clerk@gtwaltham-pc.gov.uk)

Posted: 12/02/2026

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Tuesday 17<sup>th</sup> February 2026 at The Village Hall, Ford End. at 7.30pm for transacting the following business.  
*W J Adshead-Grant, Clerk.*

The public and press are cordially invited to be present. Members of the public are invited to address the Council during the Public Participation session.

## **AGENDA.**

25/2431 Chair's Welcome:

Chair:

Cllrs:

25/2432 Apologies.

25/2433 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

25/2434 Public Participation session for any items regardless of its existence on the agenda. Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

25/2435 Report by County Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

25/2436 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

25/2437 Confirm the minutes of the ordinary meeting of the Council held on 15<sup>th</sup> December 2025.

25/2438 Note the minutes of the F&GP Committee meeting held on 26<sup>th</sup> January 2026

25/2439 Note the minutes of the Recreation Committee meeting held on 2<sup>nd</sup> February 2026

25/2440 Note the minutes of the Highways & Transport Committee meeting held on 9<sup>th</sup> February 2026.

25/2441 Update on the decisions of Chelmsford City Council Planning department.

<u>Reference</u>	<u>Address</u>	<u>Status</u>
25/01550/FUL	Butlers Littley Green Road Great Waltham Chelmsford Essex CM3 1BU	Application Permitted
25/01713/LBC	Garnetts Farm Mashbury Road Great Waltham Chelmsford Essex CM3 1EG	Application Permitted
25/01712/FUL	Garnetts Farm Mashbury Road Great Waltham Chelmsford Essex CM3 1EG	Application Permitted
25/01463/FUL	Russetts Back Lane Great Waltham Chelmsford CM3 1LG	Application Permitted

25/2442 Local Planning consultations:

**1. Reference: 26/00037/FUL**

Address: Land Adjacent Bennetts Farm Bennetts Lane Great Waltham Dunmow

Description of works: Proposed erection of 1 new self build dwelling.

**2. Minerals Planning Application ESS/05/26/CHL/PRE**

Construction of a new biomethane project Anaerobic Digestion plant ("AD Plant") with 100GWh or 1,200m<sup>3</sup> per hour biomethane production capacity. A grid connection is available to the National Transmission System (NTS), about 100 metres from the site, across land under the control of the landlord.

**3. Reference: 25/01781/FUL and 25/01782/LBC**

Address: The Old Diary Littley Park Littley Park Lane Great Waltham

Description of works: Change of use of remaining sections of historic agricultural range to enlarge existing single dwelling. Remodelling of courtyard range and altering form of roof. Single storey extension within courtyard to create entrance vestibule. Associated alterations and operations and minor landscaping works.

**4. Reference: 26/00110/FUL**

Address: 31 Hatchfields Great Waltham Chelmsford Essex

Description of works: Single storey rear extension and two storey side extension.

**5. Reference: 26/00019/FUL**

Address: Down House Main Road Great Waltham Chelmsford

Description of works: Proposed new cartlodge style garaging in grounds of existing dwelling.

**6. Reference: 26/00167/CLEUD**

Address: Coombe Hill Littley Green Road Great Waltham Chelmsford

Description of works: Certificate of lawfulness to regularise the use of yard and buildings for processing and storage of distributive firewood and storage of forestry equipment.

**7. Reference: 26/00129/FUL**

Address: Hedgerows South Street Great Waltham Chelmsford

Description of works: Two storey side and rear extension. Single storey side extension, single storey front extension, front porch canopy and first floor front dormer window.



25/2446 Monthly Bank Reconciliations-(Clerk)

25/2447 Clerks Report.

Handyman:

- Hedge trimming at Playparks
- General minor repairs.

Clerk:

- New E-mails.
- New Website.
- Training – Assertion 10.
- Committee meetings – agendas , minutes.

25/2448 Update on the Action Tracker (circulated with the agenda) – (All).

25/2449 Note the safety concerns raised by Ford End residents and request that Essex Highways cut back the sidings alongside the Sandon Hill/Main Road, footway in Ford End. - (Cllr Martin).

25/2450 Approve the Recreation Committee's proposal to request Great Waltham Horticultural Society removes their trading hut from the Brook Mead allotment site.- (Cllr Martin).

25/2451 To note and consider the Council's quarterly 2025/26 action plan update report (see document circulated with the agenda).- (Cllr Gilbert).

25/2452 To review Essex Highways' response to the blocked drain and kerbing issues in Church Lane, Ford End as reported in 2023, and agree next steps.- (Cllr Gilbert).

25/2453 It is proposed by NW Parishes Group that Alison Farmer should present a review of her landscape study with her findings at the Planning Inspectorate's Examination Hearing on Landscape and Visual Issues in relation to National Grid's pylon scheme proposals. Is the Parish Council willing to part fund her attendance? – (Cllr McDevitt).

25/2454 Review the Parish Council's approach to overgrowing hedges where they interfere with all forms of traffic.- (Cllr Bradley).

25/2455 Discuss the date change of the F&GP meeting from 23<sup>rd</sup> February. (Clerk)

25/2456 Discuss and approve any items to release for publication.- (All)

Council	Frequency	Committee	Day	date	Month	Year	Location
GWPC	Quarterly	F&GP	Monday	23 <sup>rd</sup>	February	2026	
GWPC	Monthly		Monday	16 <sup>th</sup>	March	2026	
GWPC	Annual Assembly	Annual Assembly	Tuesday	24 <sup>th</sup>	March	2026	<b>GWVH</b>
	Bank Holiday		Monday	6 <sup>th</sup>	April	2026	
GWPC	Bi-Monthly	Recreation	Monday	13 <sup>th</sup>	April	2026	
GWPC	Monthly		Monday	20 <sup>th</sup>	April	2026	
	Bank Holiday		Monday	4 <sup>th</sup>	May	2026	
GWPC	Quarterly	H&TC	Tuesday	5 <sup>th</sup>	May	2026	
	Bank Holiday		Monday	25 <sup>th</sup>	May	2026	
<b>GWPC</b>	Monthly	AGM	<b>Tuesday</b>	<b>26<sup>th</sup></b>	<b>May</b>	<b>2026</b>	<b>Ford</b>
GWPC	Monthly		Monday	15 <sup>th</sup>	June	2026	<b>End</b>