

**Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.**

**Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.**

# **Great Waltham Parish Council**

The Pavilion, South Street, Great Waltham. CM3 1DF

Clerk, W J Adshead-Grant,

E Mail: [clerk@greatwalthamparishcouncil.co.uk](mailto:clerk@greatwalthamparishcouncil.co.uk) Website: <https://e-voice.org.uk/greatwalthamparish>

Date of Issue: 30-09-2025

You are hereby summonsed to attend the meeting of the Recreation Committee on Monday 06<sup>th</sup> October 2025 at The Pavilion, South Street , Great Waltham at 7.30pm for transacting the following business.

*W J Adshead-Grant, Clerk.*

1. Chair's Welcome.

Chair:

Cllrs:

2. Apologies for Absence.

3. Declarations of interests (existence and nature) regarding items on the agenda and to consider any dispensations required to transact the business on the agenda.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

4. Public Participation session with respect to items on the agenda or any items that they wish to bring to the Councils attention.

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council about issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representatives through the Chair of the meeting.

5. Update on available plots on Brook Mead and Bury Lane - (Clerk).  
2025-2026 Invoice process underway so these figures may change.

6. Report on Playground Inspections - (Cllr Stephenson & Clerk).

7. Report from Allotments Supervisor - (Cllr Taylor).

8. Updates on the Action Tracker - (All).

9. Review the 2025 annual play area inspection spreadsheet and confirm defects cleared since the last meeting - (Clerk).

10. To receive an update from the Great Waltham Recreation Ground Play Area Working Group on progress and agree with the next steps - (Cllr Gilbert).

11. Review the Play in the Park event held at Gt. Waltham Recreation Ground on August 13<sup>th</sup>, 2025.-(Cllr Martin).
12. Review the results of the 2025 Asset Condition Survey and agree next steps .-(Cllr Martin).
13. Consider the options and recommend actions in relation to a member of the publics request to reduce the height of the trees at the Upper Moors end of Gt. Waltham Recreation Ground.-(Cllr Martin).
14. Discuss the request for an annual Christmas tree event at the green at Broads Green.-(Cllr Martin).
15. Discuss the options and recommend actions in relation to the Horticultural Societies hut situated at the Brook Mead allotment site.-(Cllr Martin).
16. Review and recommend the bollards replacement options at Banbury Square.-(Clerk).

**Members – Gilbert, Martin, Jenkins, Taylor, Jackson, Bradley and Stephenson.**