

Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed. Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.



Great Waltham Parish Council

The Parish Office, The Pavilion, South Street, Great Waltham. CM3 1DF.

Clerk, W J Adshead-Grant.

E Mail: clerk@greatwalthamparishcouncil.co.uk

Website: e.voice.org.uk

Posted: 1st August 2025.

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Tuesday 19th August 2025 at Ford End Village Hall at 7.30pm for transacting the following business.
W J Adshead-Grant, Clerk.

The public and press are cordially invited to be present. Members of the public are invited to address the Council during the Public Participation session.

AGENDA.

25/2270 Chair's Welcome:

Chair:

Cllrs:

25/2271 Apologies.

25/2272 Approve the recommendation to fill the Parish Council Vacancy (by Co-Option).
Mark Nicholls.

25/2273 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

25/2274 Public Participation session for any items regardless of its existence on the agenda.
Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

25/2275 Report by County Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

25/2276 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

25/2277 Confirm the minutes of the ordinary meetings of the Council held on 21st July 2025.

25/2278 Note the minutes of the Recreation Committee held on 28.07.2025.

25/2279 Note the minutes of the Highways and Transport committee held on 29.07.2025.

25/2280 Local Planning consultations:

1. Reference: 25/00955/FUL.

Address: Oak Dean Littlely Green Road Great Waltham Chelmsford

Description of works: Proposed garden building for generator

2. Reference: 25/01014/FUL.

Address: Halcyon Main Road Howe Street Chelmsford

Description of works: Formation of access

25/2281 Finance Report.-(Clerk).
Accounts information taken on 10 06 2025.

Current Account;	<u>£</u>	<u>1,771.20</u>	<u>(0% interest)</u>
Savings Account;	<u>£</u>	<u>84,000.97</u>	<u>(2.25% interest)</u>
<ul style="list-style-type: none">• Safety Schemes £ 20,000• Allotments deposit £ 750• Capital Refresh £ 31,000• Asset Refresh (non-playground) £ 10,000• Gt Waltham Playground Refresh: £ 1,780.45			
Redwood Account	<u>£</u>	<u>17,000</u>	<u>(3.75% interest)</u>
<u>35-day notice account.</u> <u>(General Reserve)</u>			
Interest accrued – Not Paid		£522.48	(Nov 25)
Total	<u>£</u>	<u>102,772</u>	

25/2282 Budget Update

25/2283 Confirmation of payments-(Clerk) :

25/2284 Monthly Bank Reconciliations-(Clerk).

25/2285 Update on the Action Tracker (circulated with the agenda) – (All).

25/2286 To retrospectively agree payment for the cost (£257.00 net of VAT) of the 8-yard skip hire used for the clearance of rubbish from the Brook Mead allotment site. (Cllr. Taylor)

25/2287 To agree to adopt the draft IT policy circulated with the agenda.-(Cllr Gilbert).

25/2288 To note and consider the Council's 2025/26 action plan update report (see document circulated with the agenda).-(Cllr Gilbert).

25/2289 Approve the Highways & Transport Committee's recommendation to contact Aldi's UK's senior manager with overall responsibility for its transport operations to seek a response on vehicles using the B1008, given the continued absence of a reply from the company's local transport manager.-(Cllr Gilbert).

25/2290 Agree to arrange Portable Appliance Testing (PAT) for electrical equipment owned by the Council.-(Cllr Martin).

25/2291 Agree the quote for tree works at Brook Mead allotment site.-(Cllr Martin).

25/2292 Discuss and approve any items to release for publication.

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of

that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies”.

25/2293 Proposal to close the meeting to discuss a legal position.-(The Clerk).

25/2294 To consider the next steps on VG150 following the failed adverse possession claim.-(Cllr Gilbert).