

Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed. Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.



Great Waltham Parish Council

The Parish Office, The Pavilion, South Street, Great Waltham. CM3 1DF.

Clerk, W J Adshead-Grant.

E Mail: clerk@greatwalthamparishcouncil.co.uk

Website: e.voice.org.uk

Posted: 11 06 2025

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Monday 16th June 2025 at The Pavilion, South Street, Great Waltham at **7.30pm** for transacting the following business.
W J Adshead-Grant, Clerk.

The public and press are cordially invited to be present. Members of the public are invited to address the Council during the Public Participation session.

AGENDA.

25/2218 Chair's Welcome:

Chair:

Cllrs:

25/2219 Apologies.

25/2220 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

25/2221 Public Participation session for any items regardless of its existence on the agenda. Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

25/2222 Report by County Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

25/2223 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

25/2224 Confirm the minutes of the AGM and ordinary meetings of the Council held on 20th May 2025.

25/2225 Note the minutes of the Recreation Committee held on 2nd June 2025.

25/2226 Planning decisions by Chelmsford City Council.

<u>Reference</u>	<u>Address</u>	<u>Status</u>
25/00401/FUL	19 Dickey moors Great Waltham Chelmsford Essex CM3 1DD	Application Permitted
25/00581/CUPAQ	Barn South Of Poulters Farm Ringtail Green Great Waltham Chelmsford Essex	Prior Approval Required - Approved

25/00489/FUL	6 Ray Mead Great Waltham Chelmsford Essex CM3 1AN	Application Permitted
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25/2226 Local Planning.

1. Reference:

Reference: 25/00763/FUL and 25/00764/LBC

Address: Garnetts Farm Mashbury Road Great Waltham Chelmsford

Description of works: Proposed single storey extension to form private garaging and a covered link to existing parlour range.

25/2227 Finance Report.-(Clerk).

Accounts information taken on 10.06.2025.

Current Account;	£	2,450	(0% interest)
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Reserve Account;	£	95,645.18	(2.5% interest)
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|----------------------------------|-----------|
| • Safety Schemes | £20,000 |
| • Allotments deposit | £800 |
| • Capital Refresh | £31,000 |
| • Asset Refresh (non-playground) | £10,000 |
| • Gt Waltham Playground Refresh: | £1,780.45 |

Redwood Account £ 17,000 (4.00% interest)

Interest accrued – Not Paid	£431.89	(Nov 25)
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Total **£ 115,095.18**

25/2228 Confirmation of payments-(Clerk) :

Payee	Item	Budget heading	Payment
salaries	salaries	salaries	£1,227.53
unity trust bank	bank charges	bank charges	£ 6.00
HMRC	PAYE	PAYE	£ 740.23
Essex Pension fund	Pensions	Pensions	£1,108.42
Cleaning Service	Pavilion	Pavilion expenses	£ 50.00
Three Mobile	Broadband	Pavilion expenses	£ 18.70
Clerk	Expenses	Expenses	£ 57.57
Handyman	Expenses	Expenses	
amazon	laptop power cable	It & Web	£ 21.98
amazon	a4 paper	Stationery	£ 16.98

£3,247.41

25/2229 Monthly Bank Reconciliations-(Clerk).

25/2230 Update on the Action Tracker (circulated with the agenda) – (All).

25/2231 Clerk's report.

Handyman.

- Routine Playground Inspector training.
- Repairs to playground equipment – off annual inspection report.
- Litter picks.
- SID movements.
- Painting equipment and gates.
- Moved items to FE container.
- Moved Items to Recycling centre.

Clerk.

- Pavilion admin – irregular hirers.
- Invoicing Allotment regular hirers.
- Accounts preparation and checking – mini self-audit.
- Asset review – system only
- Training Course 24th June.
- Moved items to FE container.
- Moved Items to Recycling centre.
- Feedback on CGR letter.
- Working Group , Go Fund me updates .
- Drainage works at the Pavilion.

25/2232 To agree that the Council will lead on November Remembrance Sunday events and form a committee including the Royal British Legion, church, and other local organisations.-(Cllr Gilbert).

25/2233 To agree the Council's representatives at the Remembrance Sunday events at Great Waltham and Ford End.-(Cllr Gilbert).

25/2234 To note Angela Arnold as being the Council's sole representative for the Parish of Great Waltham Alms-house Charity.-(Cllr Gilbert).

25/2235 Discuss the quote for the additional drainage work at the Pavilion.

25/2236 Discuss and approve any items to release for publication.

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies".

25/2237 Proposal to close the meeting to discuss a legal position.

25/2238 To discuss and agree any Council response to developments in connection with VG150.