

Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed. Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.



Great Waltham Parish Council

The Parish Office, The Pavilion, South Street, Great Waltham. CM3 1DF.

Clerk, W J Adshead-Grant.

E Mail: clerk@greatwalthamparishcouncil.co.uk

Website: e.voice.org.uk

Posted: Wednesday 12 03 2025

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Tuesday 18th March 2025 at **Ford End Village Hall** at 7.00pm for transacting the following business.

W J Adshead-Grant, Clerk.

The public and press are cordially invited to be present. Members of the public are invited to address the Council during the Public Participation session.

AGENDA.

24/2117 Chair's Welcome:

Chair:

Cllrs:

24/2118 Apologies.

Cllr Jenkins and Micklem.

24/2119 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

24/2120 Public Participation session for any items regardless of its existence on the agenda.
Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

24/2121 Report by County Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

24/2122 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

24/2123 Confirm the minutes of the ordinary meeting of the Council held on 17th February 2025.

24/2124 Note the minutes of the Highways and Transport Committee meeting held on 24th February 2025.

24/2125 Planning decisions by Chelmsford City Council.

Reference	Address	Status
25/00058/FUL	Lucks Cottage Main Road Howe Street Chelmsford CM3 1BG	Application Permitted
25/00074/LBC	Lucks Cottage Main Road Howe Street Chelmsford CM3 1BG	Application Permitted
24/01602/OUT	Lavender Farm Main Road Great Waltham Chelmsford Essex CM3 1LL	Application Permitted

24/2126 Local Planning.

1. Reference: 25/00138/FUL

Address: 28 Wolmers Hey Great Waltham Chelmsford Essex.

Description of works: Alteration of internal layout and ground floor side extension.

2. Reference: 25/00236/FUL and 25/00237/LBC

Address: Greenend Farm Dunmow Road Great Waltham Dunmow

Description of works: Installation of an Ohme ePod compact electric vehicle charging point on outbuilding adjacent main farmhouse

3. Reference: 25/00249/FUL

Address: Cosy Cottage Hoe Lane Great Waltham Chelmsford

Description of works: Proposed part single part two storey rear extensions with front entrance porch. Proposed loft conversion with rear and front facing dormers.

4. Reference: 25/00291/FUL

Address: 2 Mashbury Road Great Waltham Chelmsford Essex

Description of works: Replace roof (fire damaged). Loft conversion with rear dormer and front roof window

5. Reference: 24/01326/FUL

Address: Site At Bridge House Lucks Lane Howe Street Chelmsford

Description of works: Proposed new detached dwelling house and vehicular access onto Lucks Lane.

24/2127 Finance Report.-(Clerk).

Accounts information taken on.

Current Account; **£2,560.10 (0% interest)**

Reserve Account; **£58,473.36 (2.5% interest)**

Redwood Account **£17,000 (4.1% interest)**

Interest accrued – Not Paid £261.61

Total £ 78,033.46

Budget Performance – Year to date.

To Follow.

24/2128 Confirmation of payments-(Clerk) :

To Follow.

- 24/2129 Monthly Bank Reconciliations-(Clerk).
- 24/2130 Update on the Action Tracker (circulated with the agenda) – (All).
- 24/2131 Discuss the Love your Parish communication and pick an area.- (Clerk).
- 24/2132 To consider starting meetings of the council and of committees at 7.30pm unless otherwise requested.-(Cllr Jackson).
Last reviewed May 2024.
- 24/2133 Elect a councillor to fill the vacancy on the Highways & Transport Committee.
- 24/2134 Approve the Recreation Committees proposal to purchase a tablet for recording allotment inspections. (Cllr Martin).
- 24/2135 Discuss the removal of the yellow litter bin from Howe Street Bus Shelter. (Cllr. Jackson).
(Deferred from February meeting).
- 24/2136 Clerks report.
Handyman.
Litter picks , GW / HS Play equipment – sanded and repainted , Pothole repair in the GW Car Park , Howe Street – Base and bench helped install, HS old ebch removed , HS Bin removed to be reset, SID move and change battery.
Clerk.
Devolution call , Agendas , Minutes , Bank recons, Accounts prep for Audit , Help with base delivery and drop off HS, Bench delivery and install HS, Cover for Pavilion Cleaner, Variety of Calls from Parishioners , E-mails from Parishioners , checking Pavilion bookings and invoicing, Allotments – chase up letters and visits sites to put notices up. Various e-mails and chase ups. Set up and prep Annual assembly. Minutes annual Assembly.
- 24/2137 To discuss and agree a response to the Ministry of Housing, Communities & Local Government's *Greater Essex devolution consultation*.- (Cllr Gilbert).
- 24/2138 To discuss and agree a response to National Grid's *Targeted consultations on proposed changes in Essex and Thurrock* under its The Great Grid Upgrade. Norwich to Tilbury proposals.-(Cllr Gilbert).
- 24/2139 To agree the next spine point increase to the Clerk's salary following a recommended satisfactory annual performance appraisal.-(Cllr Gilbert).
- 24/2140. To consider the request from a resident to facilitate the installation of a Great Waltham village sign.-(Cllr Gilbert).
- 24/2141 To consider the request from a resident to investigate solutions to alleviate the (on- and off-street) parking situation at the northern end of Cherry Garden Road, Great Waltham.-(Cllr Gilbert).
- 24/2142 Discuss and approve any items to release for publication.

Next Meetings:

2025

Monday 24th March 2025 Finance and General Purposes Committee at 7pm at the Pavilion.

Monday 7th April 2025 Recreation Committee at 7pm at the Pavilion.

Monday 21st April 2025 Bank Holiday.

Tuesday 22nd April 2025 Monthly Meeting at Pavilion at 7pm.

Monday 5th May 2025 Bank Holiday.

Tuesday 6th May 2025 Highways & Transport Committee at 7pm at the Pavilion.

Tuesday 20th May 2025 AGM & Monthly Meetings at Ford End VH at 7pm.
Monday 26th May 2025 Bank Holiday.