

Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed. Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.



Great Waltham Parish Council

The Parish Office, The Pavilion, South Street, Great Waltham. CM3 1DF.
Clerk, W J Adshead-Grant.

E Mail: clerk@greatwalthamparishcouncil.co.uk

Website: e.voice.org.uk

Posted: Wednesday 12th February 2025

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Monday 17th February 2025 at The Pavilion, South Street, Great Waltham, CM3 1DF at 7.00pm for transacting the following business.

W J Adshead-Grant, Clerk.

The public and press are cordially invited to be present. Members of the public are invited to address the Council during the Public Participation session.

AGENDA.

24/2092 Chair's Welcome:

Chair:

Cllrs:

24/2093 Apologies.

24/2094 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

24/2095 Public Participation session for any items regardless of its existence on the agenda.
Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

24/2096 Report by County Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

24/2097 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

24/2098 Confirm the minutes of the ordinary meeting of the Council held on 20th January 2025.

24/2099 Note the minutes of the Recreation Committee meeting held on 3rd February 2025.

24/2100 Planning decisions by Chelmsford City Council.

24/01602/OUT	Lavender Farm Main Road Great Waltham Chelmsford Essex CM3 1LL	Application Permitted
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24/2101 Local Planning.

1. Reference: 24/01326/FUL

Address: Site At Bridge House Lucks Lane Howe Street Chelmsford

Description of works: Proposed new detached dwelling house and vehicular access onto Lucks Lane.

2. Reference: 25/00183/CLEUD

Address: Bennetts Barn Bennetts Lane Great Waltham Dunmow

Description of works: Certificate of Lawfulness to regularise the existing use of the detached annexe as habitable accommodation ancillary to the main dwelling house. The existing use class should be deemed as part of the existing C3 Dwellinghouse residential curtilage for reasons set out within this application.

3. Reference: 25/00008/FUL

Address: Chalk Farm Littley Green Road Great Waltham Chelmsford

Description of works: Retrospective planning application for creation of new access. Proposed change of use of land to garden including the construction of manege. Proposed extension to existing garage/barn to form a stable.

4. Reference: 25/00074/LBC

Address: Lucks Cottage Main Road Howe Street Chelmsford

Description of works: Addition of open "storm" porch to rear entrance door and West elevation of house.

5. Reference: 25/00058/FUL

Address: Lucks Cottage Main Road Howe Street Chelmsford

Description of works: Proposed alterations to roof to increase living space. Single storey porch.

24/2102 Finance Report.-(Clerk).

Accounts information taken on.

Current Account;	<u>£ 1,751.64</u>	<u>(0% interest)</u>
Reserve Account;	<u>£ 63,973.36</u>	<u>(2.6% interest)</u>
Redwood Account	<u>£17,000</u>	<u>(4.1% interest)</u>
Interest accrued – Not Paid	£208.15	
Total	<u>£ 82,725</u>	

24/2103 Confirmation of payments-(Clerk) :

To follow

24/2104 Monthly Bank Reconciliations-(Clerk).

24/2105 Update on the Action Tracker (circulated with the agenda) – (All).

24/2106 Discuss the removal of the yellow litter bin from Howe Street Bus Shelter - (Cllr Jackson)

24/2107 Discuss the Recreation Committee's proposals to change allotment charges for the 2025/26 hiring period – (Cllr Martin):

- Consider the Recreation Committee's proposals to increase the rent charge from £4.28 to £5.35 per rod.
- Consider the Recreation Committee's proposals to change the service charge from a fixed charge per hirer to a charge per plot.

- Consider the Recreation Committee's proposals to set the service charge at £4.65 per rod.
- Consider the Recreation Committee's proposals to remove the service charge discount for multiple plot hires.

- 24/2108 To discuss and agree the Council's future maintenance strategy for VG150 once Essex Highways' enforcement process for the removal of the unauthorised fence and planting is completed. .-(Cllr Gilbert).
- 24/2109 To discuss and agree the Council's response to Chelmsford City Council's Local Plan Review Pre-Submission (Regulation 19) 2025 consultation. .-(Cllr Gilbert).
- 24/2110 To agree that the Council prints an annual update to summarise its activities during 2024/25.-(Cllr Gilbert).
- 24/2111 To review and agree the Pavilion paperwork – (Cllr Jenkins).
- 24/2112 Discuss the current Grants Policy of the Parish Council. Does the policy need to be changed due to recent requests – (Cllr Micklem).
- 24/2113 Discuss the grant request from Grant Waltham Cricket Club for £1185 to renew the wooden borders as per the grant request.-(The Clerk).
- 24/2114 Discuss and approve any items to release for publication.

24/2115 CLOSED SESSION.

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies".

- 24/2116 In relation to the Great Waltham play area project, to agree that the Council makes an 'intention to award' commitment to a supplier (with the contract award itself being confirmed and completed when funding arrangements have been finalised).

Next Meetings:

2025

- Monday 24th February 2025 Highways & Transport Committee at 7pm at the Pavilion.
- Tuesday 4th March 2025 Annual Assembly of the Parish 8pm at Ford End Village Hall.**
- Tuesday 18th March 2025 Monthly Meeting at FE VH at 7pm.
- Monday 24th March 2025 Finance and General Purposes Committee at 7pm at the Pavilion.
- Monday 7th April 2025 Recreation Committee at 7pm at the Pavilion.
- Monday 21st April 2025 Bank Holiday.**
- Tuesday 22nd April 2025 Monthly Meeting at Pavilion at 7pm.
- Monday 5th May 2025 Bank Holiday.**
- Tuesday 6th May 2025 Highways & Transport Committee at 7pm at the Pavilion.
- Tuesday 20th May 2025 AGM & Monthly Meetings at Ford End VH at 7pm.
- Monday 26th May 2025 Bank Holiday.**