

Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed. Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.



Great Waltham Parish Council

The Parish Office, The Pavilion, South Street, Great Waltham. CM3 1DF.
Clerk, W J Adshead-Grant.

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Posted: Wednesday 11/12/2024

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Tuesday 17th December 2024 at Ford End Village Hall at 7.00pm for transacting the following business.
W J Adshead-Grant, Clerk.

The public and press are cordially invited to be present. Members of the public are invited to address the Council during the Public Participation session.

AGENDA.

24/2050 Chair's Welcome:

Chair:

Cllrs:

24/2051 Apologies.

Cllrs Taylor and Palmer.

24/2052 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

24/2053 Public Participation session for any items regardless of its existence on the agenda.

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

24/2054 Report by County Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

24/2055 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

24/2056 Confirm the minutes of the ordinary meeting of the Council held on 18th November 2024.

24/2057 Note the minutes of the Highways & Transport Committee meeting held on 25th November 2024.

24/2058 Note the minutes of the Recreation Committee meeting held on 2nd December 2024.

24/2059 Planning decisions by Chelmsford City Council.

<u>Reference</u>	<u>Address</u>	<u>Status</u>
24/01406/LBC	Church View Cottage The Village Great Waltham Chelmsford Essex CM3 1DE	Application Permitted
24/01361/FUL	Rye Cottage Larks Lane Great Waltham Chelmsford Essex CM3 1DT	Application Permitted
24/01363/FUL	Garnetts Farm Mashbury Road Great Waltham Chelmsford Essex CM3 1EG	Application Permitted
24/01364/LBC	Garnetts Farm Mashbury Road Great Waltham Chelmsford Essex CM3 1EG	Application Permitted

24/2060 Local Planning.

1. Reference: 24/01488/FUL

Address: Fordhams Littley Green Road Great Waltham Chelmsford

Description of works: Proposed demolition of existing dwelling and new replacement detached dwelling with associated garage.

2. Reference: 24/01554/FUL

Address: Primrose Cottage Larks Lane Great Waltham Chelmsford

Description of works: Installation of an air-source heat pump

3. Reference: 24/01548/CUPAQ

Address: Barn North Of Top Farm Black Chapel Lane Great Waltham Dunmow

Description of works: Determination as to whether the prior approval of the local planning authority is required for the proposed change of use of an agricultural building to 1 dwellinghouse (class c3).

24/2061 Finance Report.-(Clerk).

Accounts information taken on 10.12.24 at 20.47

Current Account; **£ 4,911.93** **(0% interest)**

Reserve Account; **£71,439.19** **(2.6% interest)**

Redwood Account **£17,000** **(4.1% interest)**

Interest accrued – Not Paid £87.84

Total **£93,351.12**

24/2062 Confirmation of payments-(Clerk) :

Payee	Item	Budget heading	Payment
Staff	Combined Salaries	Salaries	£1,180.07
Clerk	Clerk Expenses	Expenses	£57.57
HMRC	PAYE	PAYE	£629.99
Staff	Essex Pension Fund - Staff pensions	Pension	£1,091.22
Handyman	Handyman Expenses	Expenses	£69.85
Cleaning	Cleaning services	pavilion	£50.00 TBC
Clerk	Soil for GW Playground	general reserve	£234.00
Clerk	Keys for Hirers	pavilion	£18.00
Unity	Bank Charges	Bank Charges	£6.00

Amazon	Twine for the jute bags	Handyman consumables	£3.47
Amazon	Office stamp x 3	stationery	£46.89
Three	Mobile Broadband	pavilion	£18.70
Parishoner	Return of payment	pavilion	£100.00
Cllr Steel	Tree lights additional parts	general reserve	£40.85
Amazon	Business membership	general reserve	£114.00
Total			£3,660.61

24/2063 Monthly Bank Reconciliations.

24/2064 Update on the Action Tracker (circulated with the agenda) – All.

24/2065 Clerk's Report.

- Allotments – updates and outstanding payments.
- Clerk Training – Allotments, Finance, Asset.

24/2066 Discuss the request for an additional Dog waste Bin at Howe Street. - (Clerk)

24/2067 To receive an update of developments concerning the Council's objection to the adverse possession claim made on VG150, Ford End. - (Cllr Gilbert.)

24/2068 To receive an update on the Council's membership and to agree the initiation of a co-option process. - (Cllr Gilbert).

24/2069 Appoint a Cllr. to fill the vacancy on the Recreation Committee. - (Cllr Martin).

24/2070 To receive an update of developments concerning the Council's objection to the adverse possession claim made on VG150, Ford End, and to consider any further actions. - (Cllr Gilbert).

24/2071 To consider the data received from the recent automatic traffic count conducted by ECC on the Council's behalf on the B1008 at Ford End school (see discussion paper circulated with the agenda), and to agree further actions. - (Cllr Gilbert).

24/2072 To agree the Council's response to the Ministry of Housing, Communities & Local Government's open consultation "Enabling remote attendance and proxy voting at local authority meetings" (as circulated with the agenda). - (Cllr Gilbert).

24/2073 To consider and agree a proposed offer from Great Waltham Village Hall to continue the rental of car parking spaces on its site. - (Cllr Gilbert).

24/2074 Discuss and approve any items to release for publication.

Next Meetings:

2025

Monday 20th January 2025 Monthly Meeting at Pavilion at 7pm.

Monday 3rd February 2025 Recreation Committee at 7pm at the Pavilion.

Monday 17th February 2025 Monthly Meeting at Pavilion at 7pm.

Monday 24th February 2025 Highways & Transport Committee at 7pm at the Pavilion.

Tuesday 4th March 2025 Annual Assembly of the Parish 7pm at Ford End Village Hall.

Tuesday 18th March 2025 Monthly Meeting at FE VH at 7pm.

Monday 24th March 2025 Finance and General Purposes Committee at 7pm at the Pavilion.

Monday 7th April 2025 Recreation Committee at 7pm at the Pavilion.

Monday 21st April 2025 Bank Holiday.

Tuesday 22nd April 2025 Monthly Meeting at Pavilion at 7pm.

Monday 5th May 2025 Bank Holiday.

Tuesday 6th May 2025 Highways & Transport Committee at 7pm at the Pavilion.

Monday 19th May 2025 AGM & Monthly Meetings at Ford End VH at 7pm.

Monday 26th May 2025 Bank Holiday