

Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.

# Great Waltham Parish Council

Clerk, W J Adshead-Grant,

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Date of Issue: 29.05.2024

You are hereby summonsed to attend the meeting of the Recreation Committee on Monday 3<sup>rd</sup> June 2024 at The Pavilion, South Street , Great Waltham at 7.00pm for transacting the following business.

*W J Adshead-Grant, Clerk.*

1. Election of Committee Chair.
2. Chair's Welcome  
Chair:  
Cllrs:
3. Apologies for Absence
4. Declarations of interests (existence and nature) regarding items on the agenda and to consider any dispensations required to transact the business on the agenda.  
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.
5. Public Participation session with respect to items on the agenda or any items that they wish to bring to the Councils attention.  
Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council about issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.
5. Update on available plots on Brook Mead and Bury Lane – (The Clerk).

## Allotment Availability

28 May 2024

### Brookmead

Allotments	42			
Vacant	7	026A, 002a, 002b, 002c, 002f	001, 003	
1st choice waiting list	0	2nd choice waiting list	0	3rd choice waiting list 0
Rented	35			

### Bury

Allotments	22			
Vacant	9	002, 002A, 002B, 002C, 003, 003A, 005, 006, 007		
1st choice waiting list	0	2nd choice waiting list	0	3rd choice waiting list 0
Rented	13			

One allotment on Brookmead has been re-hired.

6. Report on Playground Inspections.-(The Clerk & Cllr Palmer).
7. Report from Allotments Supervisor.-(Cllr Palmer).
8. Updates on the Action Tracker - (All).
9. Review progress and outstanding actions on the Recreation Grounds Inspection Tracker.-(Cllr Martin).
10. Update on Pavilion bookings including expenditure and income. And new items of expenditure-(The Clerk).
11. Review the goal post project agreeing where necessary the positions of the goals at each recreation ground – (Cllr Martin).
12. Discuss and confirm the arrangements for the donated and memorial seats at Great Waltham recreation ground- (Cllr Martin)
13. Discuss the Annual Playground Inspections reports (If available) for Great Waltham, Howe Street and Ford End recreation grounds-(Cllr Martin)
14. Discuss and agree future Playground inspection training requirements-(Cllr Martin)
15. Note the Great Waltham Play Area project decisions taken at the May 2024 Full Council Meeting and agree the next steps for the working group- (Cllr Martin).
16. Discuss the feedback from the Landowner on changes to the allotment policy and actions to be taken – (Cllr Jackson).
17. Discuss and support the 2024 Asset Condition Survey-(Cllr Martin).
18. Discuss and agree the bench bases for Recreation Grounds – (Cllr Palmer).
19. 'Review of Recreation Strategy 2023-2027' – (Cllr Gilbert).

**Members – Gilbert, Martin, Jenkins, Palmer, Jackson, Bradley and Stephenson.**